



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Interim Superintendent**  
Larry Perondi

**THURSDAY, AUGUST 16, 2018  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no discussion or action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, AUGUST 16, 2018  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER ..... 5:30 PM
  - A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (2A-D)
- 2. **CLOSED SESSION** ..... **5:31 PM**
  - A. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS  
To consider and/or deliberate on student discipline matters. (Case #2016-014SD & #2018-085SD)
  - B. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE  
To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
  - C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
To conference with legal counsel to discuss existing litigation, pursuant to Government Code section 54956.9(a): Case No. 37-2018-00032698-CU-WM-CTL, San Dieguito Union High School District v. San Diego County Board of Education, S.L., a minor Real Party in Interest.
  - D. NEGOTIATIONS / EMPLOYEE ORGANIZATIONS  
To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (4)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**REGULAR MEETING / OPEN SESSION ..... 6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER ..... BOARD PRESIDENT
  - A. WELCOME / MEETING PROTOCOL REMARKS
  - B. PLEDGE OF ALLEGIANCE
- 4. REPORT OUT OF CLOSED SESSION / ACTION
  - A. REPORT OUT OF CLOSED SESSION
  - B. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSION/READMITS ACTION  
Consideration/action of student discipline of the following: Case #2016-014SD & #2018-085SD.
    - Roll Call / Board Members only
- 5. APPROVAL OF AGENDA  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the agenda of August 16, 2018, Regular Board Meeting of the San Dieguito Union High School District, as presented.

- 6. APPROVAL OF MINUTES (3) / JULY 26, 2018 REGULAR MEETING & AUGUST 9, 2018 SPECIAL MEETINGS  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the July 26, 2018 Regular Meeting, and two August 9, 2018 Special Meetings, as shown in the attached supplements.

**NON-ACTION ITEMS.....(ITEMS 7 - 10)**

- 7. STUDENT UPDATES.....NONE DURING SUMMER BREAK
- 8. REPORTS AND UPDATES
  - A. BOARD OF TRUSTEES..... BOARD OF TRUSTEES
  - B. SUPERINTENDENT ..... LARRY PERONDI, INTERIM SUPERINTENDENT
- 9. SANDY HOOK PROMISE UPDATE .....  
..... MARK MILLER, ASSOC SUPERINTENDENT, ADMINISTRATIVE SVCS
- 10. PUBLIC COMMENTS

In accordance with the Brown Act, unless placed on the published agenda, no discussion or action may be taken by the Board of Trustees on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda. (See *Board Agenda Cover Sheet for further information on public comments.*)

**CONSENT AGENDA ITEMS.....(ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, and the Consent Item number.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the gifts and donations, as shown in the attached supplements.
- B. FIELD TRIP REQUESTS  
Accept the field trip requests, as shown in the attached supplements.

**12. HUMAN RESOURCES**

- A. PERSONNEL REPORTS  
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - 1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.
- B. APPROVAL/RATIFICATION OF AGREEMENTS  
Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements:
  - 1. National University, to provide student interns, beginning August 17, 2018 and continuing until terminated with 30-day advance notice, at no cost to the District.
  - 2. United States University, to provide student teachers, beginning August 17, 2018 and continuing until terminated with 30-day advance notice, at no cost to the District.

**13. EDUCATIONAL SERVICES**

- A. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

**14. ADMINISTRATIVE SERVICES**

- A. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

- C. APPROVAL OF 2018-19 SCHOOL BELL SCHEDULES

Approve the 2018-19 bell schedules for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School, as shown in the attached supplements.

**SPECIAL EDUCATION**

- D. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute all pertinent documents:

1. Community School of San Diego (NPS), to provide Non-Public School services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

- E. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

- F. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of School & Student Services to execute the agreements:

1. Student Case No. 2018-096 PS, for special education related services through June 30, 2020, in the amount of \$30,000.00.
2. Student Case No. 2018-097 PS, for special education related services through June 30, 2019, in the amount of \$15,520.00.

**PUPIL SERVICES**

- G. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

- H. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS  
(None Submitted)

**15. BUSINESS SERVICES**

**BUSINESS**

- A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. Countywide Equipment Specialists, to provide maintenance and repair to transportation garage equipment, during the period July 1, 2018 through June 30, 2019, in an amount not to exceed \$5,000.00, to be expended from the General Fund/Unrestricted 01-00.
2. Erickson Law Firm, A.P.C., to provide legal and consultant services, during the period July 26, 2018 until terminated by the District or by Erickson Law Firm per the terms of the contract, at the rates shown on the attachment, to be expended from the General Fund/Unrestricted 01-00.
3. Lunch Assist, Inc., to provide administrative review consultation services for Nutrition Services, during the period August 17, 2018 through June 30, 2019, in an amount not to exceed \$5,200.00, to be expended from the Cafeteria Fund 13-00.
4. ModSpace, Inc., for the lease of temporary office buildings at La Costa Canyon High School for the Transportation Department offices, during the period September 9, 2018 to September 8, 2020, in an amount not to exceed \$532.00 per month, to be expended from the General Fund/Unrestricted 01-00.
5. Rancho Santa Fe Security Systems, Inc. to provide unarmed security guards/officers, and/or private patrol, and/or other event staffing and/or other security services at events held throughout the District, during the period July 1, 2018 through June 30, 2019, until terminated by either party with thirty (30) day prior written notice, at the rates shown on the attachment, to be expended from the fund to which the project is charged.
6. S&R Towing, to provide towing of vehicles and container relocation services, during the period August 17, 2018 through June 30, 2019, in an amount not to exceed \$20,000.00, to be expended from the fund to which the project is charged.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. Door Service & Repair, Inc. (DSR), amending the contract for preventative maintenance and minor repairs on various types and sizes of rolling steel doors to include preventative maintenance for 16 swing personnel doors, increasing the not to exceed amount by \$9,135.00 for a new not to exceed annual amount of \$15,135.00, with no other changes to the contract, to be expended from the General Fund/Unrestricted 01-00.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute all pertinent documents:

1. So Cal Dominoids, Inc. dba Domino's Pizza, for Pizza Supplies B2019-02, during the period August 17, 2018 through August 16, 2019, with options to renew two additional one year periods, at the unit prices of \$8.00 per pizza and \$1.89 for breadsticks with sauce to service Earl Warren Middle School, Carmel Valley Middle School, Canyon Crest Academy, Torrey Pines High School, and Pacific Trails Middle School, to be expended from the Cafeteria Fund 13-00.

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Purchasing Orders Increase/Decrease
4. Membership Listing (None Submitted)

5. Warrants
6. Revolving Cash Fund

## **FACILITIES PLANNING & CONSTRUCTION**

### **G. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. San Diego Gas & Electric Company, to provide generator output metering at La Costa Canyon High School, during the period August 17, 2018 through the life of the solar array system, in an amount not to exceed \$28,148.00, to be expended from Mello-Roos Funds.
2. Stuart Engineering, to provide Storm Water Pollution Prevention Plan (SWPPP) services district wide, during the period August 17, 2018 through August 16, 2023, unless terminated with 30 days' notice, at the rates established in the proposal, to be expended from the fund to which the project is charged.
3. Twining, Inc., to provide Storm Water Pollution Prevention Plan (SWPPP) services district wide, during the period August 17, 2018 through August 16, 2023, unless terminated with 30 days' notice, at the rates established in the proposal, to be expended from the fund to which the project is charged.
4. Berger Abam, Inc., to provide Storm Water Pollution Prevention Plan (SWPPP) services district wide, during the period August 17, 2018 through August 16, 2023, unless terminated with 30 days' notice, at the rates established in the proposal, to be expended from the fund to which the project is charged.
5. Digital Networks Group, Inc., to provide and install multimedia equipment at Diegueno Middle School Buildings B & G, during the period August 17, 2018 through completion, in an amount not to exceed \$60,084.04, to be expended from Building Fund Prop 39 – Fund 21-39.
6. Law Offices of Perry Israel, to provide tax advice on qualified school construction bonds, during the period August 17, 2018 through August 16, 2019, at the rates established in the proposal, to be expended from General Fund Unrestricted – 01-00.
7. MA Engineers, to provide building commissioning services for the Oak Crest Middle School Science Classroom Building, during the period August 17, 2018 through completion, in an amount not to exceed \$20,000.00 plus reimbursable expenses, to be expended from Building Fund Prop 39 – Fund 21-39.

### **H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. Roesling Nakamura Terada Architects, to amend contract CA2017-45 for architectural/engineering services for miscellaneous small projects, increasing the amount by \$4,400.00 for a new total of \$48,100.00, and extending the term through April 6, 2020, to be expended from the fund to which the project is charged.
2. Mobile Modular Management Corporation, to renew contract CB2014-16 for lease of a 36x40 relocatable art classroom building at San Dieguito High School Academy, increasing the amount by \$15,346.00 for a new total of \$95,059.00, and extending the term through August 11, 2019, to be expended from Capital Facilities Fund 25-19.

### **I. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

### **J. APPROVAL OF CHANGE ORDERS**

Approve Change Orders to the following projects, and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the change orders:

1. White’s Steel, Inc., Bid Package #3 Structural Steel & Miscellaneous Metals, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, extending the contract date by 92 days.
2. Brady SoCal, Inc., Combination Bid Package #4 General Construction and Bid Package #5 Finishes, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$2,599.00 for a new total of \$1,092,159.00 and extending the contract date by 92 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.
3. Chapman Air Systems, Inc., dba WR Robbins Company, Bid Package #7 Mechanical, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$12,002.00 for a new total of \$265,742.00, extending the contract date by 92 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.
4. Fredricks Electric, Inc., Bid Package #8 Electrical, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$1,582.00 for a new total of \$607,724.00, extending the contract date by 92 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.
5. Sylvester Roofing Company, Inc., Bid Package #11 Roofing, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, extending the contract date by 92 days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, and authorize the administration to file Notices of Completion with the County Recorders’ Office administration and release final retention:

1. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #3 Structural Steel & Miscellaneous Metals, contract entered into with White’s Steel, Inc.
2. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Combination Bid Package #4 General Construction and Bid Package #5 Finishes, contract entered into with Brady So Cal, Inc.
3. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #7 Mechanical, contract entered into with Chapman Air Systems, Inc., dba WR Robbins Company.
4. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #8 Electrical, contract entered into with Fredricks Electric, Inc.
5. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #11 Roofing, contract entered into with Sylvester Roofing Company, Inc.

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

- Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Consent Agenda Items 11-15, as shown in the attached supplements.
- Roll Call:  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen “Mo” Muir  
John Salazar

**DISCUSSION / ACTION ITEMS..... (ITEM 16 - 22)**

- 16. APPROVAL OF CALIFORNIA SCALE-UP MTSS STATEWIDE (SUMS) GRANT AGREEMENT  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the California Scale-Up MTSS Statewide (SUMS) grant agreement, as shown in the attached supplements.
- 17. SAFETY UPDATE / ADOPTION OF PROPOSED REVISED BOARD POLICIES (3)
  - A. SAFETY UPDATE
  - B. ADOPTION OF PROPOSED NEW / REVISED BOARD POLICIES (3) / BUSINESS SERVICES  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the proposed new/revised Board Policies (3), as shown in the attached supplements and as follows:
    - 1. BP 3515.7, FIREARMS ON SCHOOL GROUNDS (NEW)
    - 2. BP 3516, EMERGENCIES AND DISASTER PREPAREDNESS PLAN (NEW)
    - 3. BP 4157, EMPLOYEE SAFETY (REVISED)
- 18. ADOPTION OF PROPOSED REVISED/DELETED BOARD POLICIES (3) / BUSINESS SERVICES  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the proposed revised/deleted Board Policies (3), as shown in the attached supplements and as follows:
  - 1. BP 1112.4, DISTRICT AND SCHOOL WEBSITES (DELETE)
  - 2. BP 1113, DISTRICT AND SCHOOL WEBSITES (REVISED)
  - 3. BP 1325, ADVERTISING AND PROMOTION (REVISED)
- 19. APPROVAL OF COMPLETION OF THE TORREY PINES HS EMERGENCY REPAIR ELEVATOR PROJECT  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the completion of the Torrey Pines High School emergency repair elevator project with Guardian Elevator Mechanical Services Inc.
- 20. APPROVAL OF DISTRICT VISUAL AND PERFORMING ARTS STRATEGIC PLAN  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the District Visual and Performing Arts Strategic Plan, as shown in the attached supplements.
- 21. APPROVAL OF APPOINTMENT AND EMPLOYMENT CONTRACT / INTERIM ASSOCIATE SUPERINTENDENT OF EDUCATIONAL SERVICES  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the appointment of Mr. Bryan Marcus as the Interim Associate Superintendent of Educational Services, and approve entering into an employment contract, commencing August 17, 2018 and continuing through January 25, 2019, for a salary in the amount of \$93,957.00 for that period, plus benefits, as shown in the attached supplement.
- 22. VIDEO STREAMING OF BOARD MEETINGS  
The Board will hold a discussion on the parameters of video streaming, recording and archival of Board meetings and provide direction to staff.

**INFORMATION ITEMS..... (ITEMS 23 - 30)**

- 23. BUSINESS SERVICES UPDATE ..... TINA DOUGLAS, ASSOCIATE SUPERINTENDENT
- 24. EDUCATIONAL SERVICES UPDATE ..... MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT
- 25. HUMAN RESOURCES UPDATE ..... CINDY FRAZEE, ASSOCIATE SUPERINTENDENT
- 26. ADMINISTRATIVE SERVICES UPDATE ..... MARK MILLER, ASSOCIATE SUPERINTENDENT
- 27. FUTURE AGENDA ITEMS



**28. ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)**

**A. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS**

To consider and/or deliberate on student discipline matters. (Case #2016-014SD & #2018-085SD)

**B. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE**

To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.

**C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

To conference with legal counsel to discuss existing litigation, pursuant to Government Code section 54956.9(a): Case No. 37-2018-00032698-CU-WM-CTL, San Dieguito Union High School District v. San Diego County Board of Education, S.L., a minor Real Party in Interest.

**D. NEGOTIATIONS / EMPLOYEE ORGANIZATIONS**

To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.

Agency Negotiators: Superintendent and Associate Superintendents (4)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**29. REPORT FROM CLOSED SESSION (AS NECESSARY)**

**30. ADJOURNMENT**

*The next regularly scheduled Board Meeting is scheduled on [Thursday, September 13, 2018, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Interim Superintendent  
Larry Perondi



Union High School District

**MINUTES**  
**OF THE**  
**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**JULY 26, 2018**

**THURSDAY, JULY 26, 2018**  
**6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA 92024**

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

1. CALL TO ORDER..... 5:30 PM

President Hergesheimer called the meeting to order at 6:00 p.m.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (#2A-B)

Rita Raden made comments regarding a recent meeting with district staff about the expulsion and suspension process and a handbook, training students about what is appropriate behavior, and lowering the cost of legal fees.

2. CLOSED SESSION ..... 5:31 PM

Board Members convened to Closed Session at 5:31 p.m. in the Technology Lab in Suite 206 to discuss the following:

A. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS

To consider and/or deliberate on student discipline matters. (3 Cases: #2018-084SD, #2018-092SD, #2018-094SD)

B. ANTICIPATED LITIGATION

To conference with legal counsel to discuss significant exposure to litigation, pursuant to Government Code section 54956.9 (d)(4). (1 potential case; Pursuant to Government Code section 54956.9 (g) the title of or otherwise specifically identifying the litigation to be discussed would jeopardize the agency's ability to effectuate service of process upon one or more unserved parties, or that to do so would jeopardize its ability to conclude existing settlement negotiations to its advantage.)

**REGULAR MEETING / OPEN SESSION..... 6:32 PM**

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Larry Perondi, Interim Superintendent  
Tina Douglas, Associate Superintendent, Business Services  
*Cindy Frazee, Associate Superintendent, Human Resources (Absent)*  
Mike Grove, Ed.D., Associate Superintendent, Educational Services  
*Mark Miller, Associate Superintendent, Administrative Services (Absent)*  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER

A. WELCOME / MEETING PROTOCOL REMARKS

The regular meeting of the Board of Trustees was called to order at 6:31 p.m. by President Beth Hergesheimer. Ms. Schultz read the meeting protocol instructions.

B. PLEDGE OF ALLEGIANCE

President Hergesheimer led the Pledge of Allegiance.

4. REPORT OUT OF CLOSED SESSION / ACTION

A. REPORT OUT OF CLOSED SESSION

There was nothing to report.

B. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS

1. CASE #2018-084SD

Motion by Mr. Salazar, seconded by Ms. Dalessandro, to approve the request for early readmit from expulsion of Case #2018-084SD, for violation of Education Code section 48900 (f), effective July 27, 2018.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

2. CASE #2018-092SD

Motion by Mr. Salazar, seconded by Ms. Muir, to approve the expulsion of Case #2018-092SD, for violation of California Education Code sections 48900 (n) and 48915 (c)(4), during the period July 27, 2018 through July 27, 2019.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

3. CASE #2018-094SD

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the expulsion of Case #2018-094SD, for violation of California Education Code sections 48900 (a)(1) & (b), and 48900.7, during the period July 27, 2018 through July 27, 2019.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

5. APPROVAL OF AGENDA

Motion by Mr. Salazar, seconded by Ms. Herman, to approve the agenda of July 26, 2018, Regular Board meeting of the San Dieguito Union High School District, as presented, except for Items #14C, Agreements / Special Education, #14E, Parent Settlement Agreements, were pulled from the Consent Agenda. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

6. APPROVAL OF MINUTES (3) / JUNE 21, 2018 REGULAR MEETING, & JUNE 22 & JULY 16, 2018 SPECIAL MEETINGS

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve the minutes (3) of the June 21, 2018 Regular Meeting, and June 22, and July 16, 2018 Special Meetings, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman; Noes: None; Abstain: Mur, Salazar.

*Motion unanimously carried.*

Motion by Ms. Herman, seconded by Mr. Salazar, to rescind the previous approval of minutes and approve the minutes (3) of the June 21, 2018 Regular Meeting, and June 22, and July 16, 2018 Special Meetings, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

7. STUDENT UPDATES.....NONE DURING SUMMER BREAK

8. REPORTS AND UPDATES.....BOARD OF TRUSTEES / SUPERINTENDENT

A. BOARD OF TRUSTEES

The Board members attended the Special Board meeting held on June 22, 2018 except for Mr. Salazar and the Special Board meeting held on July 16, 2018 except for Mrs. Muir.

Ms. Muir met with Mr. Perondi and Associate Superintendents to review the agenda and thanked them for the meeting.

Ms. Herman thanked Mr. Perondi for meeting and reviewing the agenda, and for serving as the Interim Superintendent.

Ms. Dalessandro met with Mr. Perondi, and attended the Torrey Pines HS (TPHS) topping off ceremony for the Performing Arts Center (PAC).

Mr. Salazar thanked Mr. Perondi for meeting to review the agenda and welcomed him to the district.

Ms. Hergesheimer attended the TPHS topping off ceremony for the PAC, visited with Mr. Perondi on first day with the district, participated in the Hands of Peace event.

B. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES .....

.....LARRY PERONDI, INTERIM SUPERINTENDENT

Mr. Perondi provided an update regarding his background and experience in education and his last four years of retirement of coaching leaders in the region and working with superintendents and boards across the U.S. He is committed to assist the district in moving forward and preparing for the opening of school on August 28th.

9. SCHOOL/DEPARTMENT UPDATE ..... NONE SCHEDULED

10. PUBLIC COMMENTS

Bill Graham commented on school shootings and asked what the district is doing to reduce the possibility of school shootings; Wendy Gumb thanked Mr. Perondi for taking the interim position, asked him to train the school board on following policies and procedures, and focus on the area of walk-on coaches and how they run summer camps; Rita Raden thanked Mr. Perondi, commented on the expulsion process, lowering the cost of legal fees, requested that the students be trained and educated about appropriate behavior, and urged the Board to drop the Writ of Mandate against the County Board of Education.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

\*Items #14C & #14E, were pulled from the Consent Agenda, as shown above under Item #5, Approval of Agenda.

Motion by Ms. Muir, seconded by Ms. Herman, to approve Consent Agenda Items #11-15, except for Items #14C & #14E, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

ITEM #14C - Motion by Mr. Salazar, seconded by Ms. Muir, to approve Consent Agenda Item #14C, as revised. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

ITEM #14E – PUBLIC COMMENTS: Rita Raden commented on the high cost of legal fees, and asked the Board to advocate for the parents and students.

ITEM #14E - Motion by Ms. Muir, seconded by Ms. Herman, to approve Consent Agenda Item #14E, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Accept the field trips, as presented.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreement:

1. Houghton Mifflin Harcourt Publishing Company, Inc., to provide training and support services of the READ 180 Universal California Program, during the period July 28, 2018 through August 15, 2019, in an amount not to exceed \$166,017.10, to be expended from the General Fund/Unrestricted 01-00.
2. Library Video Company, dba SAFARI Montage, to provide SAFARI Montage digital video and content distribution and licensing, during the period July 1, 2018 through June 30, 2019, in an amount not to exceed \$27,661.38, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

**14. ADMINISTRATIVE SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. The Regents of the University of California, for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo tryouts, practices and games, during the period July 27, 2018 through November 30, 2018, in an amount not to exceed \$16,787.50, to be expended from the General Fund/Unrestricted 01-00.
2. Magdalena Ecke Family YMCA, for lease of facilities for La Costa Canyon High School Boys & Girls Water Polo and Boys & Girls Swim Team programs, during the period August 1, 2018 through June 15, 2019, in an amount not to exceed \$31,798.48, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

**SPECIAL EDUCATION**

*\*Item #14C was pulled from the Consent Agenda and voted on separately, as shown above.*

**C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all pertinent documents:

1. Aces Academy (NPS), to provide Non-Public School services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
2. Banyan Tree Learning Center (NPA), to provide Non-Public Agency services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
3. The Institute of Effective Education (NPS), to provide Non-Public School services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
4. San Diego Center for Children (NPS/RTC), to provide Non-Public School services and Residential Treatment Center services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
5. Sierra Academy (NPS), to provide Non-Public School services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
6. Springall Academy (NPS), to provide Non-Public School services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
7. Stein Education Center (NPS), to provide Non-Public School services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
8. TERI, Inc. (NPS), to provide Non-Public School services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
9. Verbal Behavior Associates (NPA), to provide services as an Independent Educational Evaluator for speech assessments, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

**D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

*\*Item #14E was pulled from the Consent Agenda and voted on separately, as shown above.*

**E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of School & Student Services to execute the agreements:

1. Student Case No. 2018-095PS, for special education related services, from July 1, 2018 through June 30, 2020, in the amount of \$62,871.89.
2. Student Case No. 2018-058PS, amendment agreement for special education related services, due to a program change, decreasing the amount by \$35,214.81 for a new total of \$137,385.19.

3. Student Case No. 2018-089PS, amendment to agreement for special education related services to include cost of courses, increasing the amount by \$52,440.00 for a new total of \$162,690.00.

#### **PUPIL SERVICES**

##### **F. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

##### **G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS**

(None Submitted)

#### **15. BUSINESS SERVICES**

##### **BUSINESS**

##### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. The New York Times, to provide an academic site license for select access to The New York Times archives, during the period August 27, 2018 through August 26, 2019, at no cost to the District.
2. Rancho Santa Fe Security Systems, Inc. to provide alarm monitoring, maintenance and emergency response throughout the District, during the period July 1, 2018 through June 30, 2019, until terminated by either party with thirty (30) day written prior notice, in an amount not to exceed \$40,000.00, to be expended from the General Fund/Unrestricted 01-00.
3. Rancho Santa Fe Security Systems, Inc. to provide district wide alarm minor repairs, during the period of July 1, 2018 until terminated by either party with thirty (30) day written prior notice, at the rate of \$78.00 per hour plus parts, to be expended from the General Fund/Unrestricted 01-00.
4. Roesling Nakamura Terada Architects, Inc. to provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned, during the period July 1, 2018 through June 30, 2019, for an amount not to exceed \$45,000.00, to be expended from the fund to which the project is charged.

##### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. Cable Pipe and Leak Detection, Inc., increasing the annual amount by \$2,000.00 for a new annual total not to exceed \$3,000.00, to be expended from the General Fund/Unrestricted 01-00.
2. Varsity Brands Holding Company, Inc., dba BSN Sports, LLC., increasing the annual amount by \$3,000.00 for a new annual total not to exceed \$18,000.00, to be expended from the General Fund/Unrestricted 01-00.
3. D.O.S. Pizza, Inc., and So Cal Dominoids, Inc., dba Domino's Pizza, for Pizza Supplies, B2017-02, amending the contract to extend the term for one additional year from July 15, 2018 through July 14, 2019 and to increase the price of product, by 3.33%, as allowed by the terms of the contract, with no other changes to the contract, to be expended from the Cafeteria Fund 13-00.
4. Gold Star Foods, Inc., for grocery supplies, B2017-18, extending the contract for a one-year period from July 1, 2018 through June 30, 2019, and to increase the price of product by 2.16%, as allowed by the terms of the contract, with no other changes to the contract, to be expended from the Cafeteria Fund 13-00.

C. ADOPTION OF RESOLUTIONS AND AUTHORIZED SIGNATURES/REPRESENTATIVES

Adopt the following resolutions and approve authorized signatures/representatives, as shown in the attached supplements:

1. RESOLUTION DESIGNATING AUTHORIZED REPRESENTATIVES TO SAN DIEGO COUNTY SCHOOLS RISK MANAGEMENT JOINT POWERS AUTHORITY

Designate Tina Douglas, Associate Superintendent of Business Services as the authorized representative and Cindy Frazee, Associate Superintendent of Human Resources as alternate representative of San Diego Schools Risk Management Joint Powers Authority, effective July 1, 2018.

2. RESOLUTION DESIGNATING AUTHORIZED REPRESENTATIVES TO SAN DIEGO COUNTY SCHOOLS FRINGE BENEFITS CONSORTIUM

Designate Cindy Frazee, Associate Superintendent of Human Resources as the authorized representative and Tina Douglas, Associate Superintendent of Business Services as alternate representative of San Diego Schools Fringe Benefits Consortium, effective July 1, 2018.

D. ADOPTION OF RESOLUTION AUTHORIZING SALE OR DISPOSAL OF SURPLUS PERSONAL PROPERTY AND INSTRUCTIONAL MATERIALS

Adopt the attached resolution authorizing the administration to sell surplus property as needed during the course of the 2018-19 Fiscal Year.

E. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Purchase Order Increase/Decrease
4. Membership Listing (None Submitted)
5. Warrants
6. Revolving Cash Fund

**FACILITIES PLANNING & CONSTRUCTION**

F. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Trimark Associates, Inc., to provide data management services for the solar meters district wide, during the period June 1, 2018 through May 31, 2021, in an amount not to exceed \$8,496.00, to be expended from General Fund Unrestricted 01-00.
2. Lionakis, to provide architectural/engineering services for the Fume Hood Project at Earl Warren Middle School, during the period July 27, 2018 through completion, in an amount not to exceed \$21,655.00, to be expended from Capital Facilities Fund 25-19.

G. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Bert's Trailers, to amend contract CA2017-38 for month-to-month rental on an office trailer as temporary grounds offices at Carmel Valley Middle School, extending the rental period through October 27, 2018, and increasing the amount by \$484.88 for a new total of \$5,237.74, to be expended from Capital Facilities Fund 25-18.
2. Mobile Modular Corporation, to amend contract CB2014-07 for lease of the relocatable building interim campus at San Dieguito High School Academy, increasing the amount by \$316,560.00 for a new total of \$867,971.64, and extending the term through June 30, 2020, to be expended from Building Fund Prop 39 – Fund 21-39.



ITEM 6

3. Mobile Modular Corporation, to amend CA2017-22 for lease of the temporary administration office at Oak Crest Middle School, increasing the amount by \$16,511.00 for a new total of \$58,607.40, and extending the term through June 30, 2019, to be expended from Capital Facilities Fund 25-19, General Fund Unrestricted 01-00 and Risk Management Joint Powers Authority.
4. Facilities Maintenance Planning, LLC, to amend contract CA2017-10 to provide a predictive maintenance software program for forecasting long term facilities maintenance costs district wide, increasing the cost by \$70,588.00 for a new total of \$185,288.00, to be expended from Capital Facilities Fund 25-18.
5. Corovan Moving & Storage, to amend contract CA2018-37 to provide crews to move furniture and boxes at Oak Crest Middle School, increasing the cost by \$4,211.20, for a new total of \$13,563.79, to be expended from Building Fund Prop 39 – Fund 21-39.
6. Corovan Moving & Storage, to amend contract CA2018-38 to provide crews to move furniture and boxes and Diegueno Middle School, increasing the amount by \$3,402.20 for a new total of \$12,754.79, to be expended from Building Fund Prop 39 – Fund 21-39.

H. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the change orders:

1. Whillock Contracting, Inc., to amend contract CB2017-10 for Bid Package #1 Civil Trades, Carmel Valley Middle School Music Classroom Building & Site Improvements Project, increasing the amount by \$33,540.00 for a new total of \$444,647.00, to be expended from Building Fund Prop 39 – Fund 21-39 and Other Building Fund 21-09.
2. SWCS, Inc., to amend Combination Bid Package #2 Concrete & Rough Carpentry, Carmel Valley Middle School Music Classroom Building and Site Improvements Project CB2017-10, increasing the amount by \$74,863.00 for a new total of \$1,026,432.00, to be expended from Building Fund Prop 39 – Fund 21-39 and Other Building Fund 21-09.

I. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

**DISCUSSION / ACTION ITEMS .....(ITEM 16 - 23)**

16. APPROVAL OF SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA)

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve the individual school site SPSA documents, for the period July, 2018 through June, 2019, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

17. ADOPTION OF 2018-2019 CONSOLIDATED APPLICATION, PART I

Motion by Ms. Herman, seconded by Ms. Dalessandro, to adopt the 2018-2019 Consolidated Application, Part 1, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

18. ADOPTION OF RESOLUTION ESTABLISHING SPECIAL TAXES FOR 2018-19 FISCAL YEAR

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3 and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

19. ADOPTION OF RESOLUTION LEVYING SPECIAL TAXES FOR 2018-19 FISCAL YEAR

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

20. APPOINTMENT OF PERSONNEL COMMISSIONER

Motion by Ms. Muir, seconded by Ms. Dalessandro, to appoint Dr. Justin Cunningham to serve as the Board appointed Commissioner for the San Dieguito Union High School District Personnel Commission, effective July 27, 2018, for the remainder of the three year term to end on December 1, 2020.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

Mr. Perondi requested that Dr. Cunningham be invited to the next board meeting to be introduced.

21. APPROVAL OF JOB TITLE CHANGES, REALLOCATION OF CLASSIFICATION RANGE & REVISIONS TO BP #4231 APPENDIX A," SALARY RANGE DEFINITIONS/JOB CLASSIFICATIONS"

Moved by Ms. Dalessandro, seconded by Ms. Muir, to approve the job title changes, reallocation of classification range and revisions to BP #4231 Appendix A, "Salary Range Definitions/Job Classifications", recommended by the Personnel Commission, as presented and as follows:

- A. JOB PLACEMENT ASSISTANT (RANGE 35) TO VOCATIONAL DEVELOPER (RANGE 37)
- B. HUMAN RESOURCES BENEFITS ANALYST TO WORKERS COMPENSATION, BENEFITS & HRIS SPECIALIST (NO CHANGE IN RANGE)
- C. PLUMBER/IRRIGATION SPECIALIST TO PLUMBER (NO CHANGE IN RANGE)

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

22. SAFETY UPDATE / AMENDMENT TO AGREEMENT / ADOPTION OF PROPOSED REVISED BOARD POLICIES (3) / REVIEW OF NEW/REVISED BOARD POLICIES (3) / BUSINESS SERVICES

A. SAFETY UPDATE

PUBLIC COMMENTS: Rita Raden commented on improving safety on campuses and requested that the Board and superintendent reach out to students to get their input into safety and how to build community by educating the students in the classroom.

Ms. Douglas provided an update on safety reporting that the Torrey Pines HS security cameras are expected to be ready for start of school and the installation of required signage as notification of the cameras is under way. The requested approval of the SVA Architects agreement below is the infrastructure for the future installation of security cameras at San Dieguito Academy (SDA). District safety committee work is continuing with the revising and updating of the district and school site emergency plans, the safety related board policies, and that installation of the Raptor ID check-in system will begin at the school sites with implementation expected to begin at the start of school.

B. APPROVAL OF AMENDMENT TO AGREEMENT

Motion by Ms. Herman, seconded by Ms. Dalessandro, to approve the amendment to the following agreement and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreement:

- 1. SVA Architects, to amend contract A2013-166 for architectural/engineering services at San Dieguito High School Academy, increasing the amount by \$2,000.00 for a new total of \$3,516,570.00, to be expended from building Fund Prop 39 – Fund 21-39.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

C. ADOPTION OF PROPOSED REVISED BOARD POLICIES (3) / BUSINESS SERVICES

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the proposed revised Board Policies (3), as presented and below:

- 1. BP 0450, COMPREHENSIVE SAFETY PLAN (REVISED)
- 2. BP 3515, CAMPUS SECURITY (REVISED)
- 3. BP 3515.2, DISRUPTIONS (REVISED)

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.  
*Motion unanimously carried.*

D. REVIEW OF PROPOSED NEW/REVISED BOARD POLICIES (3) / BUSINESS SERVICES

- 1. BP 3515.7, FIREARMS ON SCHOOL GROUNDS (NEW)
- 2. BP 3516, EMERGENCIES AND DISASTER PREPAREDNESS PLAN (NEW)
- 3. BP 4157, EMPLOYEE SAFETY (REVISED)

This item was submitted for 1<sup>st</sup> read and will be resubmitted for action on August 16, 2018.

E. AUTHORIZATION OF THE CREATION OF A SCHOOL DISTRICT SAFETY & WELLNESS ADVISORY COMMITTEE

Mr. Perondi shared information about a recent meeting he attended with 22 superintendents from around the U.S. regarding the nationwide issues surrounding safety. He acknowledged the important current work of the District’s Safety Committee. He emphasized the importance of talking to and listening to students, teachers, the community, social service communities and service agencies. Mr. Perondi requested the participation of two board members to serve on an adhoc committee to work with the superintendent and executive cabinet to establish a School District Safety & Wellness Advisory Committee. This adhoc committee would assist in determining the scope and outcome of what we want to accomplish. Mr. Perondi suggested the committee goals would be to seek student, staff and community input, establish priorities and align resources, coalescing all current and potential safety resources under one umbrella. He would also like to establish a designated page on the district website to share the ongoing safety work as well as establish communication protocol.

Ms. Muir and Ms. Dalessandro volunteered to participate on the adhoc committee and Ms. Hergesheimer volunteered to be the alternate.

Motion by Ms. Herman, seconded by Mr. Salazar, to authorize the creation of a School District Safety & Wellness Advisory Committee comprised of two Board Members, parents, students, teachers, administrators and other stakeholders to seek input, establish priorities, align resources, and strengthen the district Safe Schools Plans, and appoint Board Members Ms. Muir and Ms. Dalessandro, to serve as representatives to this committee.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.  
*Motion unanimously carried.*

23. UPDATE & APPROVAL OF CONTINUANCE OF TORREY PINES HS EMERGENCY REPAIR ELEVATOR PROJECT

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve continuing the Torrey Pines High School emergency repair elevator project with Guardian Elevator Mechanical Services Inc.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.  
*Motion unanimously carried.*

**INFORMATION ITEMS.....(ITEMS 24 - 34)**

24. UNIFORM COMPLAINT QUARTERLY REPORT, 4<sup>TH</sup> QUARTER, 2017-18 (APRIL - JUNE)

This item is being submitted as information only for the 4<sup>th</sup> Quarter, 2017-18 (April – June).

25. PROPOSED DELETED / REVISED BOARD POLICIES (3)

- A. BP 1112.4, DISTRICT AND SCHOOL WEBSITES (DELETE)
- B. BP 1113, DISTRICT AND SCHOOL WEBSITES (REVISED)
- C. BP 1325, ADVERTISING AND PROMOTION (REVISED)

This item was submitted for 1<sup>st</sup> read and will be resubmitted for action on August 16, 2018.

26. UPDATE ON GOVERNOR’S ADOPTED BUDGET

Ms. Douglas provided an update on the changes between the Governor’s May Revised Budget and the Adopted Budget and the effects on the District budget including the changes in one-time funding and ongoing-funding, and the multi-year projections. She reported that we are now looking at budget savings for the first interim budget, as well as second interim budget savings as previously reported to the Board.

29. BUSINESS SERVICES UPDATE ..... TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas reported that Earl Warren MS received a best project award from the Engineering News Record that will be included in their October publication and the project will further compete for an additional award. Summer is Business Services busiest time of year and Ms. Douglas reported the following work being performed: summer maintenance projects, year-end closing of the books in the Finance Department, safety training for Campus Supervisors, bond projects continuing, turf replacement/maintenance work, and the installation of a required bus safety button in all school buses.

30. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT

Dr. Grove reported on the 2016-17 graduation cohort data that was released by the state today with a district student graduation rate of 94% with ongoing work to follow up on the subgroups, 77.7% of district students with UC eligibility, and 30% of our students earned the Seal of Biliteracy. Overall the district is well above county average and state average.

31. HUMAN RESOURCES UPDATE ..... NONE PRESENTED

32. ADMINISTRATIVE SERVICES UPDATE ..... NONE PRESENTED

33. FUTURE AGENDA ITEMS – None presented.

34. ADJOURNMENT TO CLOSED SESSION

35. REPORT FROM CLOSED SESSION – No Closed Session was held.

36. ADJOURNMENT OF MEETING – The meeting adjourned at 7:46 p.m.

\_\_\_\_\_  
Joyce Dalessandro, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Larry Perondi, Interim Superintendent

\_\_\_\_\_  
Date



Union High School District

MINUTES

Board of Trustees  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Interim Superintendent  
Larry Perondi

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING

THURSDAY, AUGUST 9, 2018  
5:00 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

The Governing Board of the San Dieguito Union High School District held a Special Meeting on Thursday, August 9, 2018, at the above location.

Attendance / Board:

Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Attendance / District Management:

Larry Perondi, Interim Superintendent  
Cindy Frazee, Associate Superintendent, Human Resources  
*Tina Douglas, Associate Superintendent, Business Services (Absent)*  
Mike Grove, Ed.D., Associate Superintendent, Educational Services  
Mark Miller, Associate Superintendent, Administrative Services  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Hergesheimer called the meeting to order at 5:00 PM to receive public comments regarding Closed Session Item #2A.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION

Rita Raden made comments regarding the budget deficit, the high legal fees, educating students about proper conduct in schools, and the writ of mandate lawsuit.

2. CLOSED SESSION

President Hergesheimer convened to Closed Session at 5:06 p.m. in the Technology Lab in Suite 206 to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

To conference with legal counsel to discuss existing litigation, pursuant to Government Code section 54956.9(a): Case No. 37-2018-00032698-CU-WM-CTL, San Dieguito Union High School District v. San Diego County Board of Education, S.L., a minor Real Party in Interest.

3. RECONVENE MEETING / REPORT OUT OF CLOSED SESSION

The meeting was reconvened to Open Session at 6:05 p.m. in the Board Room by President Beth Hergesheimer. No action was taken in Closed Session.

4. ADJOURNMENT

The meeting was adjourned at 6:06 p.m.

\_\_\_\_\_  
Joyce Dalessandro, Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Larry Perondi, Interim Superintendent

\_\_\_\_\_  
Date



Union High School District

MINUTES

Board of Trustees  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Interim Superintendent  
Larry Perondi

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING

THURSDAY, AUGUST 9, 2018  
6:00 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

The Governing Board of the San Dieguito Union High School District held a Special Meeting on Thursday, August 9, 2018, at the above location.

Attendance / Board:

Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Attendance / District Management:

Larry Perondi, Interim Superintendent  
*Cindy Frazee, Associate Superintendent, Human Resources (Absent)*  
*Tina Douglas, Associate Superintendent, Business Services (Absent)*  
*Mike Grove, Ed.D., Associate Superintendent, Educational Services (Absent)*  
*Mark Miller, Associate Superintendent, Administrative Services (Absent)*  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Hergesheimer called the meeting to order at 6:06 PM

2. PUBLIC COMMENTS (REGARDING ITEM 3)

None presented.

**DISCUSSION**

3. SUPERINTENDENT SEARCH PROCESS

Hazard, Young, Attea and Associates (HYA) reviewed the Superintendent Search Leadership Profile with the Board, as presented. The Board asked questions and discussed the updates with HYA. It was requested that the Leadership Profile Report and Consistent Themes be posted on the Superintendent Search website, and that a room be secured for HYA to conduct interviews with the top candidates.

4. ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

\_\_\_\_\_  
Joyce Dalessandro, Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Larry Perondi, Interim Superintendent

\_\_\_\_\_  
Date



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 6, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED AND SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

\*\*\*\*\*

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

### RECOMMENDATION:

It is recommended that the Board accept the gifts and donations to the district, as shown on the attached report.

### FUNDING SOURCE:

Not applicable

**GIFTS AND DONATIONS  
SDUHSD BOARD MEETING**

ITEM 11A

August 16, 2018

Item #	Donation	Description	Donor	Department	School Site
1	\$758.22	Music Support Costs	Carmel Valley Middle School Music Boosters	Music	CVMS
2	\$11,479.30	Supplemental Support Costs	Canyon Crest Academy Foundation	Administration	CCA
3	\$12,137.59	Supplemental Support Costs	Canyon Crest Academy Foundation	Administration	CCA
4	\$18,782.59	Supplemental Support Costs	Canyon Crest Academy Foundation	Administration	CCA
5	\$10,869.09	Supplemental Support Costs	Canyon Crest Academy Foundation	Administration	CCA
6	\$940.35	Music Support Costs	La Costa Canyon High School Foundation	Music	LCCHS
7	\$2,109.90	Supplemental Support Costs	Earl Warren Middle School PTSA	Administration	EWMS
8	\$274.01	Music Support Costs	Oak Crest Middle School Band Boosters	Music	OCMS
9	\$895.46	Music Support Costs	Oak Crest Middle School Band Boosters	Music	OCMS
10	\$767.77	Music Support Costs	Carmel Valley Middle School Music Boosters	Music	CVMS
11	\$592.12	Music Support Costs	San Dieguito Academy Music Council	Music	SDHSA
12	\$943.33	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
13	\$2,879.36	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
14	\$690.54	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
15	\$896.85	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
16	\$2,029.27	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
		<b>*Donated Items:</b>			
	\$3,320.00	Ice Machine for Science Department	La Costa Canyon High School Foundation	Science	CCA
	<b>\$67,045.75</b>	<b>Monetary Donations</b>			
	<b>\$3,320.00</b>	<b>*Value of Donated Items</b>			
	<b>\$70,365.75</b>	<b>TOTAL VALUE</b>			

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 2, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Michael Grove, Ed.D.  
Associate Superintendent of  
Educational Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** Approval / Ratification of Field Trip  
Requests

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### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

### RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

### FUNDING SOURCE:

As listed on the attached supplement.

**FIELD TRIP REQUESTS**  
**SDUHSD BOARD MEETING**  
**August 16, 2018**

**ITEM 11B**

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	Total Cost Estimate	Funding Source
1	08-19-18 - 08-20-08	Livingston	Matt	TPHS ASB	38	3	ASB Retreat	Palomar	CA	None	None	Parent Donations

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 7, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Cindy Frazee  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Larry Perondi  
Interim Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

---

### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Kimberly Hancock**, 100% Temporary Teacher (TUPE coordinator) for the district, effective 8/21/2018 through 6/14/2019.
2. **John Herman**, 100% Temporary Teacher (mathematics) at San Dieguito High School Academy, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
3. **Alma Martinez**, Temporary Teacher (Spanish & English) at Canyon Crest Academy, 100% assignment Semester I, effective 8/21/2018 through 1/25/2019; and, 67% assignment Semester II, effective 1/28/2019 through 6/14/2019.
4. **George Mellos**, 40% Temporary Teacher (mathematics) at Carmel Valley Middle School, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
5. **Pamela Packer**, 100% Temporary Teacher (special ed – mild/moderate disabilities) at Torrey Pines High School, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
6. **John Pecoraro**, 33% Temporary Teacher (physical education) at San Dieguito High School Academy, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
7. **Eric Presley**, 100% Temporary Teacher (art/yearbook) at Torrey Pines High School, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
8. **Meredith Reeve**, 100% Temporary Teacher (special ed – mild/moderate disabilities) at Canyon Crest Academy, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
9. **Scott Sayre**, 33% Temporary Teacher (digital composition) at Canyon Crest Academy, for Semester I only, effective 8/21/2018 through 1/25/2019.
10. **Kristin Strasser**, Temporary Teacher (social science), 33% assignment Semester I only at San Dieguito High School Academy, effective 8/21/2018 through 1/25/2019; and 20% assignment all year at Diegueno Middle School, effective 8/21/2018 through 6/14/2019.
11. **Giovany Torres**, 100% Temporary Teacher (culinary arts) at La Costa Canyon High School, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
12. **Austin Wade**, 100% Temporary Teacher (social science) at Torrey Pines High School, for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.

#### Change in Assignment

1. **Lara Antkowiak**, Temporary Teacher (Spanish) at La Costa Canyon High School, Change in Assignment from 40% to 60% for the 2018-19 school year, effective 8/21/2018 through 6/15/2019.
2. **Justin Conn**, High School Assistant Principal at La Costa Canyon High School, Change in Assignment to Interim Middle School Principal at Earl Warren Middle School, effective 08/06/2018 through 01/25/2019.

## ITEM 12A

3. **Monica Davey**, School Psychologist, Change in Assignment to Probationary Special Education Program Supervisor (management position), for the 2018-19 school year, effective 8/08/2018.
4. **Caitlin Eichlin**, Temporary Teacher (social science) at La Costa Canyon High School, Change in Assignment from 80% to 100% for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
5. **Leo Fletes**, Permanent Teacher (mathematics) at La Costa Canyon High School, Change in Assignment to Interim High School Assistant Principal at La Costa Canyon High School, effective 8/08/2018 through 01/25/2019.
6. **Bryan Marcus**, High School Assistant Principal at La Costa Canyon High School, Change in Assignment to Interim Associate Superintendent of Educational Services at the District Office, effective 08/17/2018 through 01/25/2019.
7. **Cameron Martin**, Temporary Teacher (English/speech & debate) at La Costa Canyon High School, Change in Assignment from 80% to 100% for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
8. **Reno Medina**, Middle School Assistant Principal at Earl Warren Middle School, Change in Assignment to Interim High School Principal at La Costa Canyon High School, effective 08/06/2018 through 01/25/2019.
9. **Rachel Page**, Special Education Program Supervisor (management) at the District Office, Change in Assignment to Coordinator of Special Education (management, in the 2018-19 school year, effective 7/02/2018.
10. **Megan Ratliff**, 2<sup>nd</sup> Year Probationary Teacher (music) at La Costa Canyon High School, Change in Assignment from 40% to 60% for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
11. **Emily Steward**, Temporary Teacher (science) at La Costa Canyon High School, Change in Assignment from 80% to 100% for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
12. **Terri Storch**, Temporary Teacher (culinary arts) at La Costa Canyon High School, Change in Assignment from 80% to 100% for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.
13. **Marianne Tan**, Temporary Teacher (English) at Canyon Crest Academy, Change in Assignment from 67% to 100% for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.

**Leave of Absence**

1. **Kimberly Stangl**, Teacher (mathematics) at Carmel Valley Middle School, rescind previously-approved 40% Unpaid Leave of Absence (60% assignment) and request a 20% Unpaid Leave of Absence (80% assignment) for the 2018-19 school year, effective 8/21/2018 through 6/14/2019.

**Resignation**

1. **Cheri Bene**, Special Education Program Supervisor with the District, resignation from employment, effective 7/20/2018.

ITEM 12A

2. **Michael Grove**, Associate Superintendent of Educational Services at the District Office, resignation from employment, effective 8/31/2018.
3. **Kellee Ybarra**, Teacher (mathematics) at Carmel Valley Middle School, resignation from employment, effective 8/01/2018.

dr  
8/16/2018  
cert/bdagenda



## PERSONNEL LIST

### CLASSIFIED PERSONNEL

#### Employment

1. **Classified Substitutes**, per attached supplement.
2. **Coaches**, employment for the 2018-19 school year per attached supplement through 06/30/19.
3. **Esquivel, David**, Instructional Assistant-SpEd (S), SR36, 75.00% FTE, Pacific Trails Middle School, effective 08/27/18.
4. **Lake, Karen**, Instructional Assistant-SpEd (S), SR36, 68.75% FTE, La Costa Canyon High School-ATP, effective 08/27/18.
5. **Martinez, Selena**, Instructional Assistant-SpEd (S), SR36, 75.00% FTE, Pacific Trails Middle School, effective 08/27/18.
6. **Ramirez, Sandra**, Custodian, SR32, 100.00% FTE, Earl Warren Middle School, effective 08/06/18.
7. **Reynoso, Lurdes**, School Bus Driver, SR38, 50.00% FTE, Transportation Department, effective 08/20/18.
8. **Torres Orozco, Graciano**, Grounds Maintenance Worker II, SR39, 100.00% FTE, Facilities, effective 08/08/18.

#### Change in Assignment

1. **Burnham, Cathy**, from Nutrition Services Supervisor, Supervisory SR4, 87.50% FTE, San Dieguito High School Academy, to 100.00% FTE, effective 08/20/18.
2. **Garcia Perez, Jose** from Nutrition Services Assistant I, SR25, 46.87% FTE, Canyon Crest Academy, to 48.75% FTE, La Costa Canyon High School, effective 08/27/18.
3. **Gurrola, Francisco**, from Instructional Assistant-SpEd (NS), SR34, 75.00% FTE, Diegueno Middle School to Instructional Assistant-SpEd (S), SR36, 75.00% FTE, Pacific Trails Middle School, effective 08/27/18.

#### Resignation

1. **Hild, Christina**, Nutrition Services Assistant I, SR25, 37.50% FTE, Carmel Valley Middle School, effective 07/30/18.
2. **Howe, Andrea**, Health Technician, SR35, 75.00% FTE, Pacific Trails Middle School, effective 07/30/18.
3. **Travis, Michele**, Instructional Assistant-SpEd (NS), SR34, Diegueno Middle School, effective 07/27/18.

**Classified Personnel Supplement, August 16, 2018**

**Classified Substitutes**

**Hild, Christina**, effective 07/31/2018

**Coaches**

**CCA – Walk-on**

Ehrlich, Blair, Girls Volleyball, Junior Varsity, Canyon Crest Academy, Fall Season, effective 07/02/2018

Higginson, Thomas, Boys Water Polo, Varsity Assistant, Canyon Crest Academy, Fall Season, effective 07/17/2018

Shevchenko, Yelyzaveta, Field Hockey, Freshmen, Canyon Crest Academy, Fall Season, effective 07/29/2018

**LCC – Walk-on**

Chappa, Kevin, Boys Water Polo, Junior Varsity, La Costa Canyon High School, Fall Season, effective 07/31/2018

**SDA – Walk-on**

Raschke, William, Girls Volleyball, Varsity, San Dieguito High School Academy, Fall Season, effective 07/17/2018

**TP – Walk-on**

Coulter, Brady, Cross Country, Junior Varsity Assistant, Torrey Pines High School, Fall Season, effective 07/19/2018

Schugar, Sofia, Cross Country, Junior Varsity Assistant, Torrey Pines High School, Fall Season, effective 07/1/2018

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 6, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Cindy Frazee, Associate Superintendent,  
Human Resources

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF PROFESSIONAL  
SERVICES CONTRACTS/ HUMAN RESOURCES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes two agreements.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services/Human Resources Report.

### FUNDING SOURCE:

As noted on attached list.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 08-16-18**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/17/18 and continuing until terminated with 30-day advance notice	National University	To provide student interns.	N/A	N/A
08/17/18 and continuing until terminated with 30-day advance notice	United States University	To provide student teachers.	N/A	N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 20, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Mark G. Miller.  
Associate Superintendent / Administrative Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL OF 2018-19 BELL SCHEDULES

-----

### EXECUTIVE SUMMARY

State law requires local school districts to approve school bell schedules as part of the instructional calendar. Attached are the school bell schedules for the 2018-19 school year for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School.

### RECOMMENDATION:

It is recommended that the Board approve the 2018-19 bell schedules for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School, as shown in the attached supplements.

### FUNDING SOURCE:

Not applicable.

Attachment

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 20, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Mark G. Miller.  
Associate Superintendent / Administrative Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL OF 2018-19 BELL SCHEDULES

-----

### EXECUTIVE SUMMARY

State law requires local school districts to approve school bell schedules as part of the instructional calendar. Attached are the school bell schedules for the 2018-19 school year for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School.

### RECOMMENDATION:

It is recommended that the Board approve the 2018-19 bell schedules for Carmel Valley, Diegueño, Earl Warren, Oak Crest and Pacific Trails Middle Schools, and Canyon Crest Academy, La Costa Canyon High School, San Dieguito High School Academy, Sunset Continuation High School and Torrey Pines High School, as shown in the attached supplements.

### FUNDING SOURCE:

Not applicable.

Attachment

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ADMINISTRATIVE SERVICES  
ANNUAL INSTRUCTIONAL MINUTES**

School	2018-19 State Minimum	2018-19
<b>Middle Schools:</b>		
<b>Carmel Valley</b>	<b>54,000</b>	<b>62,310</b>
<b>Diegueno</b>	<b>54,000</b>	<b>62,490</b>
<b>Earl Warren</b>	<b>54,000</b>	<b>60,680</b>
<b>Oak Crest</b>	<b>54,000</b>	<b>62,090</b>
<b>Pacific Trails</b>	<b>54,000</b>	<b>61,390</b>
<b>High Schools:</b>		
<b>Canyon Crest Academy</b>	<b>64,800</b>	<b>67,460</b>
<b>La Costa Canyon</b>	<b>64,800</b>	<b>65,552</b>
<b>San Dieguito HS Academy</b>	<b>64,800</b>	<b>68,515</b>
<b>Torrey Pines</b>	<b>64,800</b>	<b>65,632</b>
<b>Sunset Cont.</b>	<b>N/A*</b>	<b>42,300</b>

\*Annual Instructional minutes not State required for alternative education hourly programs.

2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY

School: Canyon Crest Academy Date: 07/30/18  
 Principal: Brett Killeen Grade: 7-8  
 School Start Date: 08/28/18

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single Period Days	150	396	59,400
Late Start Collaboration	19	296	5,624
Day 1 of Minimum Day Schedule/final exams	3	318	954
Day 2 of Minimum Day Schedule/final exams	3	310	930
June final exam/minimum days	2	276	552
Stu/Staff Basketball game	1	373	373
Pep Rally	2	387	774
<b>TOTAL</b>	<b>180</b>		<b>67,460</b>

**180 Days**

Minimum Annual Minutes:

Grade 7-8 **60,000**  
 Grade 9-12 **65,050**



CANYON CREST ACADEMY DAILY MINUTES CALCULATION

150 DAYS Single Period Days

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0		0
Period 1	8	0	9	30	90	8
Period 2	9	38	11	12	94	0
Lunch	11	12	11	44	0	8
Period 3	11	52	1	22	90	8
Period 4	1	30	3	0	90	8

**396**

3 Day 2 of Minimum Day Schedule/final exams

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0		0
Period 1	8	0	8	47	47	8
Period 2	8	55	10	35	100	0
Lunch	10	35	11	7	0	
Period 3	11	15	12	2	47	8
Period 4	12	10	1	50	100	0

**310**

19 DAYS Late Start Collaboration

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0		0
Period 1	9	30	10	37	67	8
Period 2	10	45	11	56	71	0
Lunch	11	56	12	30	0	8
Period 3	12	38	1	45	67	8
Period 4	1	53	3	0	67	0

**296**

2 DAYS Pep Rally

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0	0	0
Period 1	8	0	9	22	82	8
Period 2	9	30	10	52	82	8
Rally	11	0	11	27	27	0
Lunch	11	27	12	0	0	8
Period 3	12	8	1	30	82	8
Period 4	1	38	3	0	82	0

**387**

3 DAYS Day 1 of Minimum Day Schedule/final exams

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0	0	0
Period 1	8	0	9	40	100	8
Period 2	9	48	10	35	47	0
Lunch	10	35	11	7		8
Period 3	11	15	12	55	100	8
Period 4	1	3	1	50	47	0

**318**

1 DAYS Stu/Staff Basketball game

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0		0
Period 1	8	0	9	27	87	8
Period 2	9	35	11	2	87	0
Lunch	11	2	11	49		8
Period 3	11	57	1	24	87	8
Period 4	1	32	3	0	88	0

**373**

2 DAYS June final exam/minimum days

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	0	0	0	0		0
Period 1	8	0	9	5	65	8
Period 2	9	13	10	18	65	0
Break	10	18	10	33		0
Period 3	10	33	11	38	65	8
Period 4	11	46	12	51	65	0

**276**

**2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY**

**School:** Carmel Valley Middle School **Date:** 07/31/18  
**Principal:** Victoria Kim **Grade:** 7-8  
**School Start Date:** 28-Aug-18

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single Period Days	15	355	5,325
Late Start Collaboration	16	270	4,320
Minimum Day Schedule	2	240	480
Tues & Wed Block w/PAW	65	355	23,075
Thur & Fri Block + (4) Extra Days	76	355	26,980
Assembly Block Days	6	355	2,130
	0	0	0
	0	0	0
<b>TOTAL</b>	<b>180</b>		<b>62,310</b>

**180 Days**

**Minimum Annual Minutes:**

**Grade 7-8 60,000**  
**Grade 9-12 65,050**

CVMS DAILY MINUTES CALCULATION

ITEM 14C

15 DAYS Single Period Days

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	30	8	25		
Period 1	8	30	9	20	50	5
Period 2	9	25	10	15	50	0
Nutrition	10	15	10	20	0	5
Period 3	10	25	11	15	50	5
Period 4 + PAW	11	20	12	40	80	0
Lunch	12	40	1	15		5
Period 5	1	20	2	10	50	5
Period 6	2	15	3	5	50	0
						355

65 DAYS Tues & Wed Block w/PAW

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	30	8	25		
Period 1/2	8	30	10	15	105	0
Nutrition	10	15	10	20		5
Period 3/4 + PAW	10	25	12	40	135	0
Lunch	12	40	1	15		5
Period 5/6	1	20	3	5	105	0
						355

16 DAYS Late Start Collaboration

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 1	10	0	10	45	45	5
Period 2	10	50	11	30	40	5
Period 3	11	35	12	15	40	0
Lunch	12	15	12	50		5
Period 4	12	55	1	35	40	5
Period 5	1	40	2	20	40	5
Period 6	2	25	3	5	40	0
						270

76 DAYS Thur & Fri Block + (4) Extra Days

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	30	8	25		
Period 1/2	8	30	10	25	115	0
Nutrition	10	25	10	30		5
Period 3/4	10	35	12	30	115	0
Lunch	12	30	1	5		5
Period 5/6	1	10	3	5	115	0
						355

2 DAYS Minimum Day Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	50	8	25		
Period 1	8	30	9	10	40	5
Period 2	9	15	9	50	35	5
Period 3	9	55	10	30	35	0
Nutrition	10	30	10	35		5
Period 4	10	40	11	15	35	5
Period 5	11	20	11	55	35	5
Period 6	12	0	12	35	35	0
						240

6 DAYS Assembly Block Days

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0	7	30	8	25		
Period 1/2	8	30	10	15	105	0
Nutrition	10	15	10	20		5
Period 3/4	10	25	12	5	100	0
Assembly	12	5	12	45	40	0
Lunch	12	45	1	20		5
Period 5/6	1	25	3	5	100	0
						355

**2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY**

**School:** Diegueno Middle School  
**Principal:** Cara Dolnik  
**School Start Date:** 08/29/18

**Date:** 07/30/18  
**Grade:** 7-8

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Block Period Day	146	355	51,830
Late Start Monday	15	270	4,050
Single Period Day	16	360	5,760
Minimum Day	2	245	490
Assembly Day	1	360	360
<b>TOTAL</b>	<b>180</b>		<b>62,490</b>

**180 Days**

**Minimum Annual Minutes:**

Grade 7-8 **60,000**  
 Grade 9-12 **65,050**

ITEM 14C

DIEGUEÑO MS DAILY MINUTES CALCULATION

146 DAYS Block Period Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1/2	8	30	10	15	105	
Nurtrition	10	15	10	20		5
Period 3/4/CAT	10	25	12	40	135	
Lunch	12	40	1	15		5
Period 5/6	1	20	3	5	105	

355

15 DAYS Late Start Monday

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	10	0	10	45	45	5
Period 2	10	50	11	30	40	5
Period 3	11	35	12	15	40	
Lunch	12	15	12	50		5
Period 4	12	55	1	35	40	5
Period 5	1	40	2	20	40	5
Period 6	2	25	3	5	40	

270

16 DAYS Single Period Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	30	9	30	60	5
Period 2	9	35	10	30	55	5
Period 3	10	35	11	30	55	5
Period 4	11	35	12	30	55	
Lunch	12	30	1	5		5
Period 5	1	10	2	5	55	5
Period 6	2	10	3	5	55	

360

2 DAYS Minimum Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	30	9	10	40	5
Period 2	9	15	9	50	35	5
Period 3	9	55	10	30	35	
Nurtrtion Break	10	30	10	45		5
Period 4	10	50	11	25	35	5
Period 5	11	30	12	5	35	5
Period 6	12	10	12	50	40	

245

1 DAYS Assembly Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	30	9	20	50	5
Period 2/Assembly	9	25	11	10	105	5
Period 3	11	15	12	0	45	
Lunch	12	0	12	35		5
Period 4	12	40	1	25	45	5
Period 5	1	30	2	15	45	5
Period 6	2	20	3	5	45	

360

**2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY**

**School:** Earl Warren Middle School  
**Principal:** Reno Medina  
**School Start Date:** 29-Aug-18

**Date:** 07/26/18  
**Grade:** Gr. 7-8

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single Period Days	16	350	5,600
Block Tues-Friday	144	345	49,680
Late Start Mondays	15	260	3,900
Minimum Day	2	240	480
Single Period Assembly	2	350	700
Spirit Day/Step It Up Assembly Scl	1	320	320
<b>TOTAL</b>	<b>180</b>		<b>60,680</b>

**180 Days**

**Minimum Annual Minutes:**

**Grade 7-8      60,000**

ITEM 14C

# EARL WARREN MIDDLE SCHOOL

## DAILY MINUTES CALCULATION

**16 DAYS Single Period Days**

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	20	9	10	50	5
Period 2	9	15	10	3	48	
Nutrition	10	3	10	8		5
Period 3	10	13	11	1	48	5
Period 4	11	6	11	54	48	5
APT/Period 8	11	59	0	29	30	
Lunch	12	29	1	4		5
Period 5	1	9	1	57	48	5
Period 6	2	2	2	50	48	
						<b>350</b>

**144 DAYS Block Tues-Friday**

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1/2	8	20	10	0	100	
Nutrition	10	0	10	10		5
Period 3/4	10	15	11	55	100	5
APT/Period 8	12	0	12	30	30	
Lunch	12	30	1	5		5
Period 5/6	1	10	2	50	100	
						<b>345</b>

**15 DAYS Late Start Mondays**

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	9	55	10	30	35	5
Period 2	10	35	11	10	35	5
Period 3	11	15	11	50	35	5
APT/Period 8	11	55	12	15	20	
Lunch	12	15	12	50		5
Period 4	12	55	1	30	35	5
Period 5	1	35	2	10	35	5
Period 6	2	15	2	50	35	
						<b>260</b>

**2 DAYS Minimum Day**

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	20	9	0	40	5
Period 2	9	5	9	40	35	5
Period 3	9	45	10	20	35	
Nutrition	10	20	10	35		5
Period 4	10	40	11	15	35	5
Period 5	11	20	11	55	35	5
Period 6	12	0	12	35	35	
						<b>240</b>

**2 Days Single Period Assembly**

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	20	9	1	41	5
Period 2	9	6	9	47	41	
Nutrition	9	47	9	52		5
Period 3/Assembly	9	57	11	58	121	
Lunch	11	58	12	33		5
Period 4	12	38	1	19	41	5
Period 5	1	24	2	5	41	5
Period 6	2	10	2	50	40	
						<b>350</b>

**1 Day Spirit Day/Step It Up Assembly Schem**

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 1						
Period 2	8	55	9	25	30	5
Period 3	9	30	10	0	30	
Nutrition	10	0	10	5	5	5
Period 4	10	10	10	40	30	5
Period 5	10	45	11	15	30	
Lunch	11	15	11	50		5
Period 6	11	55	12	25	30	5
APT/Period 8	12	30	12	45	15	5
Assembly	12	50	2	50	120	
						<b>320</b>

## 2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY

School: La Costa Canyon High School  
 Principal: Bryan Marcus  
 School Start Date: 08/28/18

Date: 07/31/18  
 Grade: Gr. 9-12

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Block Schedule (B)	47	371	17,437
Single (F)	2	370	740
ESP Block Schedule ( C )	56	370	20,720
ESP Block Schedule (D)	36	370	13,320
MAV Nation Schedule (A)	15	297	4,455
Assembly/Drill Schedule ( E )	8	370	2,960
Final, Single Period Schedule (K)	2	370	740
Finals, Block Period Schedule (L)	8	370	2,960
Assembly Only (M)	6	370	2,220
<b>TOTAL</b>	<b>180</b>		<b>65,552</b>

**180 Days**

Minimum Annual Minutes:

Grade 7-8 **60,000**

Grade 9-12 **65,050**



ITEM 14C

LA COSTA CANYON HS DAILY MINUTES CALCULATION

47 DAYS Block Schedule (B)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 1/2	7	40	9	9	89	
Brunch	9	9	9	18		5
Period 3/4	9	23	10	52	89	5
Period 5/6	10	57	12	26	89	
Lunch	12	26	1	1		5
Period 7	1	6	2	35	89	
						<b>371</b>

2 DAYS Single (F)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 1	7	40	8	28	48	5
Period 3	8	33	9	21	48	
Brunch	9	21	9	31		5
Period 5	9	36	10	28	52	5
Period 2	10	33	11	21	48	
Lunch	11	21	11	56		5
Period 4	12	1	12	49	48	5
Period 6	12	54	1	42	48	5
Period 7	1	47	2	35	48	
						<b>370</b>

56 DAYS ESP Block Schedule (C)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period ESP 1/2	7	40	9	40	120	
Brunch	9	40	9	50	0	5
Period ESP 3/4	9	55	11	55	120	
Lunch	11	55	12	30		5
Period ESP 5/6	12	35	2	35	120	
						<b>370</b>

36 DAYS ESP Block Schedule (D)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 1/2 ESP	7	40	9	0	80	
Brunch	9	0	9	10		5
Period 3/4 ESP	9	15	10	35	80	5
Period 5/6 ESP	10	40	12	0	80	
Lunch	12	0	12	35		5
Period 7	12	40	2	35	115	
						<b>370</b>

15 DAYS MAV Nation Schedule (A)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 1/2	7	40	9	9	89	
Brunch	9	9	9	19		5
Period 3/4	9	24	11	13	109	
Lunch	11	13	11	48		5
Period 5/6	11	53	1	22	89	
						<b>297</b>

8 DAYS Assembly/Drill Schedule (E)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 1/3 ESP	7	40	9	20	100	
Brunch	9	20	9	30		5
Period 3/4 ESP/Drill	9	35	12	15	160	
Lunch	12	15	12	50		5
Period 5/6 ESP	12	55	2	35	100	
						<b>370</b>

2 DAYS Final, Single Period Schedule (K)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 7	7	40	9	40	120	
Brunch	9	40	9	50		5
Period 1	9	55	10	32	37	5
Period 3	10	37	11	14	37	5
Period 5	11	19	11	55	36	
Lunch	11	55	12	30		5
Period 2	12	35	1	12	37	5
Period 4	1	17	1	54	37	5
Period 6	1	59	2	35	36	
						<b>370</b>

6 DAYS Assembly Only (M)

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 1/2 ESP	7	40	9	20	100	
Brunch	9	20	9	30		5
Period 3/4 ESP	9	35	11	15	100	
Lunch	11	15	11	50		5
Period 5/6 ESP	11	55	1	35	100	5
Period 7	1	40	2	35	55	
						<b>370</b>

LA COSTA CANYON HS DAILY MINUTES CALCULATION

**8 DAYS Finals, Block Period Schedule (L)**

	Start		End		Total min	Passing Min
	hr	min	hr	min		
Period 0						
Period 1/2	7	40	9	40	120	
Brunch	9	40	9	50		5
Period 3/4	9	55	11	55	120	
Lunch	11	55	12	30		5
Period 5/6	12	35	2	35	120	
						<b>360</b>

**2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY**

<b>School:</b>	<u>Oak Crest Middle School</u>	<b>Date:</b> <u>07/30/18</u>
<b>Principal:</b>	<u>Brieahna Weatherford</u>	<b>Grade:</b> <u>7-8</u>
<b>School Start Date:</b>	8/28/2018	

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
<b>Block Schedule: (M, T, W, Th)</b>	132	355	46,860
<b>Single Period Schedule</b>	13	350	4,550
<b>Minimum Day Schedule</b>	2	245	490
<b>Homerom Fridays</b>	15	350	5,250
<b>Early Out Fridays</b>	16	265	4,240
<b>Assembly Schedule</b>	2	350	700

<b>TOTAL</b>	<b>180</b>	<b>62,090</b>
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**180 Days**

**Minimum Annual Minutes:**

<b>Grade 7-8</b>	<b>60,000</b>
<b>Grade 9-12</b>	<b>65,050</b>

ITEM 14C

OAK CREST MS DAILY MINUTES CALCULATION

132 DAYS Block Schedule: (M, T, W, Th)

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1-2	8	15	10	10	115	
Break	10	10	10	20	10	5
Period 3-4	10	25	12	15	110	0
Lunch	12	15	12	50		5
Period 5-6	12	55	2	45	110	0

**355**

15 DAYS Homeroom Fridays

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 1	8	15	9	5	50	5
Period 2	9	10	10	0	50	0
Break	10	0	10	5		5
Period 3	10	10	11	0	50	5
Period 4	11	5	11	55	50	5
Homeroom	12	0	12	20	20	0
Lunch	12	20	12	55		5
Period 5	1	0	1	50	50	5
Period 6	1	55	2	45	50	0

**350**

13 DAYS Single Period Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	15	9	10	55	5
Period 2	9	15	10	9	54	0
Break	10	9	10	14		5
Period 3	10	19	11	13	54	5
Period 4	11	18	12	12	54	0
Lunch	12	12	12	47		5
Period 5	12	52	1	46	54	5
Period 6	1	51	2	45	54	0

**350**

16 DAYS Early Out Fridays

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	15	8	55	40	5
Period 2	9	0	9	40	40	5
Period 3	9	45	10	25	40	5
Period 4	10	30	11	10	40	0
Lunch	11	10	11	45		5
Period 5	11	50	12	30	40	5
Period 6	12	35	1	15	40	0

**265**

2 DAYS Minimum Day Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	15	8	55	40	5
Period 2	9	0	9	35	35	5
Period 3	9	40	10	15	35	0
Break	10	15	10	30		5
Period 4	10	35	11	15	40	5
Period 5	11	20	11	55	35	5
Period 6	12	0	12	35	35	0

**245**

2 DAYS Assembly Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	15	9	0	45	5
Period 2	9	5	9	50	45	0
Break	9	50	9	55		5
Period 3/Assembly	10	0	11	40	100	5
Period 4	11	45	12	30	45	0
Lunch	12	30	1	5		5
Period 5	1	10	1	55	45	5
Period 6	2	0	2	45	45	0

**350**

**2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY**

<b>School:</b>	<u>Pacific Trails Middle School</u>	<b>Date:</b> <u>07/30/18</u>
<b>Principal:</b>	<u>Mary Anne Nuskin</u>	<b>Grade:</b> <u>7-8</u>
<b>School Start Date:</b>	8/28/2018	

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Single Periods: Mondays + (4)	15	345	5,175
Block Schedule (1-3-5): Tues/Thurs + (1)	73	345	25,185
Block Schedule (2-4-6): Wed/Fri + (3)	74	345	25,530
Late Start Schedule: Mondays	16	265	4,240
Minimum Day Schedule	2	260	520
	0	0	0
	<b>TOTAL</b>	<b>180</b>	<b>60,650</b>

**180 Days**

Minimum Annual Minutes:

Grade 7-8 **60,000**  
Grade 9-12 **65,050**

ITEM 14C

PACIFIC TRAILS MIDDLE SCHOOL DAILY MINUTES CALCULATION

15 DAYS Single Periods: Mondays + (4)

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	20	9	10	50	5
Period 2	9	15	10	0	45	0
Break	10	0	10	10		5
Period 3	10	15	11	0	45	5
Period 4	11	5	11	50	45	5
Homeroom	11	55	12	30	35	0
Lunch	12	30	1	5		5
Period 5	1	10	2	0	50	5
Period 6	2	5	2	50	45	0

345

16 DAYS Late Start Schedule: Mondays

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	9	50	10	30	40	5
Period 2	10	35	11	15	40	5
Period 3	11	20	12	0	40	0
Lunch	12	0	12	35		5
Period 4	12	40	1	20	40	5
Period 5	1	25	2	5	40	5
Period 6	2	10	2	50	40	0

265

73 DAYS Block Schedule (1-3-5): Tues/Thurs +

2 DAYS Minimum Day Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	8	20	10	5	105	0
Break	10	5	10	15		5
Period 3	10	20	11	55	95	5
Homeroom	12	0	12	35	35	0
Lunch	12	35	1	10		5
Period 5	1	15	2	50	95	0

345

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	7	20	8	15	55	5
Period 2	8	20	9	0	40	5
Period 3	9	45	10	20	35	0
Break	10	20	10	35		5
Period 4	10	40	11	15	35	5
Period 5	11	20	11	55	35	5
Period 6	12	0	12	35	35	0

Advisement

260

74 DAYS Block Schedule (2-4-6): Wed/Fri + (3)

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 2	8	20	10	0	100	0
Break	10	0	10	10	0	5
Period 4	10	15	11	50	95	5
Homeroom	11	55	12	30	35	0
Lunch	12	30	1	5		5
Period 6	1	10	2	50	100	0

345

ITEM 14C

2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY

School: San Dieguito Academy Date: 07/23/18  
 Principal: Adam Camacho Grade: 9-12  
 School Start Date: 08/28/18

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Daily Schedule	130	396	51,480
Late Start Schedule	17	295	5,015
Minimum Day/End of Quarter Term	4	250	1,000
Extended Homeroom/Assembly	9	400	3,600
Wednesday Hour Lunch	20	371	7,420
<b>TOTAL</b>	<b>180</b>		<b>68,515</b>

**180 Days**

Minimum Annual Minutes:  
 Grade 7-8 **60,000**  
 Grade 9-12 **65,050**

ITEM 14C

SAN DIEGUITO HS ACADEMY DAILY MINUTES CALCULATION

130 DAYS Daily Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	7	50	9	19	89	
Break	9	19	9	27		5
Homeroom/Period 6	9	27	9	47	20	5
Period 2	9	54	11	23	89	
Lunch	11	23	11	58		5
Period 3	12	3	1	32	89	5
Period 4	1	41	3	10	89	
						<b>396</b>

9 DAYS Extended Homeroom/Assembly

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	7	50	9	15	85	5
Period 6/Hmrm/Assembly	9	20	10	5	45	5
Period 2	10	10	11	35	85	
Lunch	11	35	12	10		5
Period 3	12	15	1	38	83	
Break	1	38	1	43		5
Period 4	1	48	3	10	82	
						<b>400</b>

17 DAYS Late Start Schedule

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	9	30	10	40	70	
Break	10	40	10	45		5
Period 2	10	50	12	0	70	
Lunch	12	0	12	35		5
Period 3	12	40	1	50	70	
Break	1	50	1	55		5
Period 4	2	0	3	10	70	
Advisement						<b>295</b>

20 DAYS Wednesday Hour Lunch

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	7	50	9	19	89	
Break	9	19	9	29		5
Period 2	9	29	10	58	89	
Lunch	10	58	11	58		5
Period 3	12	3	1	32	89	
Break	1	32	1	36		5
Period 4	1	41	3	10	89	
						<b>371</b>

4 DAYS Minimum Day/End of Quarter Term

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	7	50	8	50	60	5
Period 2	8	55	9	55	60	
Break	9	55	10	10		5
Period 3	10	15	11	15	60	5
Period 4	11	20	12	15	55	
						<b>250</b>



# Sunset High School Bell Schedule

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## Daily Schedule

Period 1	8:30 am - 9:27 am
Period 2	9:30 am - 10:27 am
Break	10:27 am - 10:47 am
Period 3	10:50 am - 11:47 am
Period 4	11:50 am - 12:45 pm
**Period 5	12:50 pm - 1:45 pm**

*\*\*Period 5 is ONLY for students taking Work Experience\*\**

ITEM 14C

2018-2019 ANNUAL INSTRUCTIONAL MINUTES SUMMARY

School: Torrey Pines High School Date: 07/23/18  
 Principal: Robert Coppo Grade: 9-12  
 School Start Date: 08/29/18

<u>Type of Days</u>	<u># of Days</u>	<u>Daily Minutes</u>	<u>Annual Minutes</u>
Regular Day	154	370	56,980
Late Start Day	16	325	5,200
Assembly Day	2	375	750
Single Period Day	2	366	732
Finals Day 1 & 2 (Wednesday & Thursday)	4	370	1,480
Finals Day 3 (Friday)	2	245	490
<b>TOTAL</b>	<b>180</b>		<b>65,632</b>

**180 Days**

Minimum Annual Minutes:  
 Grade 7-8 **60,000**  
 Grade 9-12 **65,050**

ITEM 14C

TORREY PINES HS DAILY MINUTES CALCULATION

154 DAYS Regular Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1/2	7	40	9	20	100	
Break	9	20	9	25		5
Period 3	9	30	10	25	55	
Break	10	25	10	30		5
Period 5/4	10	35	12	15	100	
Lunch	12	15	12	50		5
Period 6/7	12	55	2	35	100	

370

16 DAYS Late Start Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1/2	8	35	10	20	105	5
Period 5/4	10	25	12	10	105	
Lunch	12	10	12	45		5
Period 7/6	12	50	2	35	105	

325

2 DAYS Assembly Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1/2	7	40	9	20	100	
Break	9	20	9	25		5
Period 5/4/Assembly	9	30	12	15	165	
Lunch	12	15	12	50		5
Period 7/6	12	55	2	35	100	

375

2 DAYS Single Period Day

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1	7	40	8	28	48	5
Period 3	8	33	9	21	48	
Break	9	21	9	26		5
Period 5	9	31	10	19	48	5
Period 7	10	24	11	12	48	
Break	11	12	11	17		5
Period 2	11	22	12	10	48	
Lunch	12	10	12	49		5
Period 4	12	54	1	42	48	5
Period 6	1	47	2	35	48	

366

4 DAYS Finals Day 1 & 2 (Wednesday & Thursday)

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 1/2	7	40	9	40	120	
Break	9	40	9	50		5
Period 3	9	55	11	55	120	
Lunch	11	55	12	30		5
Period 7/6	12	35	2	35	120	

370

2 DAYS Finals Day 3 (Friday)

	Start		End		Total min	Passing min
	hr	min	hr	min		
Period 0						
Period 4	7	40	9	40	120	
Break	9	40	9	50		5
Period 5	9	55	11	55	120	

245

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 8, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Tiffany Hazlewood, Director of School & Student Service  
Mark Miller, Associate Superintendent,  
Administrative Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

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### EXECUTIVE SUMMARY

The attached Special Education Agreements Report summarizes one contract.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreements report.

### FUNDING SOURCE:

As noted on the attached report.

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 08/16/18

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Current # of Students</u>	<u>Fee Not to Exceed</u>
07/01/18 – 06/30/19	Community School of San Diego (NPS)	To provide Non-Public School services to special education student.	General Fund / Restricted 01-00	1	NCCSE approved rates shown on the attachment

Name of NPS/A	Daily Rate 18-19	Intensive Individual Services (340) - 1819 RATE	Language and Speech (415) - 1819 RATE	Language and Speech (415) - SLP- A - 1819 RATE	Language and Speech (415) - Speech Therapy Asistant - 1819 RATE	Language and Speech (415) - Bilingual SLP - 1819 RATE	Language and Speech (415) - Assessmen t - 1819 RATE	Adapted Physical Education (425) - 1819 RATE	Adapted Physical Education (425) - Assessmen t - 1819 RATE	Health and Nursing: Specialized Physical Health Cre (435) - LVN - 1819 RATE	Health and Nursing: Specialized Physical Health Cre (435) - RN - 1819 RATE	Health and Nursing: Specialized Physical Health Cre (435) - Credential ed RN -	Health and Nursing: Other Services (436) - LVN - 1819 RATE
Accent Care Home Health of California, Inc.										\$37.00	\$50.00	\$60.00	\$37.00
Advanced Medical Personnel Services, Inc.			\$75.00			\$75.00	\$75.00						
AEFCT Autism Experts Empowering Families & Children Together													
Alternative Teaching Strategy Center													
All Source Recruiting Group DBA: Ardor Health Solutions			\$76.00	\$58.43	\$20.50	\$77.00	\$76.00			Not Certifi	Not Certifi	Not Certifi	Not Certifi
Autism Learning Partners													
Autism Spectrum Therapies, LLC													
Braille Consultants, Inc.													
Coast to Coast Therapy, Inc.													
Deaf Community Services of San Diego, Inc. (DCS)													
Dependable Nursing, LLC										\$37.00	\$50.00	\$60.00	\$37.00
E-Therapy			\$75.00	\$58.43	\$20.50	\$76.88	\$75.00						
Gateway Learning Group, Inc.													
North County Family Counseling Specialist (NCFCS) *													
North County Occupational Therapy													
Palomar Family Counseling Services, Inc.													
Pioneer Healthcare Services, LLC			\$77.03	\$45.00	\$20.5499	\$77.03*				Not Certifi	Not Certifi	Not Certifi	Not Certifi
Rancho Coastal Speech Therapy, Inc			\$75.00										
Ro Health, Inc.			\$77.03		\$20.00	\$75.00	\$75.00			\$38.00	\$51.25	\$61.63	\$38.00
San Diego County Speech Pathology Services, Inc.			\$75.00	\$58.00			\$75.00						
San Diego Occupational Therapy, Inc.													
SHC Services, Inc. dba Supplemental Health Care			\$73.00	\$58.43	\$20.50	\$76.88				Not Certifi	Not Certifi	Not Certifi	Not Certifi
Staff Rehab			\$75.00	\$55.00	\$20.00	\$75.00	\$75.00	\$75.00	\$75.00	\$37.00	\$50.00	\$60.00	\$37.00
Sunbelt Staffing, LLC			\$76.88	\$57.00	\$20.50	\$76.88	\$76.88	\$76.88	\$76.88				
Verbal Behavior Associates (VBA)													
Vista Hill - GPS Assessment Services *													
Vista Hill - Learning Assistance Center													
VST(eLuma)			\$75.00			\$77.03			Not Certified				
Xcite Steps													
ACES Academy	\$298.90	\$20.40											
Aseltine School	\$210.73	\$20.50											
Banyan Tree Foundations Academy San Diego	\$286.33												
Community School of San Diego (100% AAS)	\$314.50												
Community School of San Diego (50% AAS)	\$218.06												
Community School of San Diego (66% AAS)	\$257.51												
Community School of San Diego High School (100% AAS)	\$314.50												
Community School of San Diego High School (50% AAS)	\$218.06												
Community School of San Diego High School (66% AAS)	\$257.51												
Community Transition Academy	\$282.00*												

\*Not approved NCCSE rates



















Name of NPS/A	Recreation Services, Including Therapeutic (760) - 1819 RATE	College Awareness Preparation (820) - 1819 RATE	Vocational Assessment, Counseling, Guidance, Assessment (830) - 1819 RATE	Career Awareness (840) - 1819 RATE	Work Experience Education (850) - 1819 RATE	Job Coaching (855) - 1819 RATE	Mentoring (860) - 1819 RATE	Travel Training (870) - 1819 RATE	Other Transition Services (890) - 1819 RATE	Other (900) Music Therapy - 1819 RATE	Other (900) Vision Therapy - 1819 RATE	Other (900) - 1819 RATE	transportation-Emergency = \$50.00 + \$0.545/mile /Trip (Each Way)
New Bridge School													
San Diego Center for Children Academy		\$25.00	\$75.00		\$25.00	\$20.50			\$25.00				
Sierra Academy of San Diego						\$19.00							
Springall Academy						\$19.00							
Stein Center - Decena													Stein Tran
Stein Center - Transition													Stein Tran
TERI Country School 1:1													
TERI Country School 1:3													
TERI Country School 1:9													
TERI Learning Academy 1:1													
TERI Learning Academy 1:3													
The Koonings Center													
TIEE - AIM HIGH at Mt. Helix Academy (Site 4)								*See Notes					*Travel Tr
TIEE - Children's Workshop (Site 1)								*See Notes					*Travel Tr
TIEE - Cook Education Center (Site 3)								*See Notes					*Travel Tr
TIEE - Urban Skills Center (Site 2)								*See Notes					*Travel Tr
TIEE - Workshop @ Cook (Site 3)								*See Notes					*Travel Tr

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 10, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Tiffany Hazlewood, Director of School & Student Service  
Mark Miller, Associate Superintendent, Administrative Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL OF PARENT SETTLEMENT AND RELEASE AGREEMENT

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### EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlement and Release Agreements summarizes two Settlement Agreements that provides services for Special Education Students.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreement report.

### FUNDING SOURCE:

As noted on the attached report.



## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14F

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 08/16/18

<u>Student #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
2018-096PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-096PS for special education related services through June 30, 2020	06/14/18	General Fund/ Restricted 01-00	\$30,000.00
2018-097PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-097PS for special education related services through June 30, 2019	06/28/18	General Fund/ Restricted 01-00	\$15,520.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 6, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

-----

### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes six contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on the attached report.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****BUSINESS - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 08/16/18**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
07/01/18 – 06/30/19	Countywide Equipment Specialists	To provide maintenance and repair to transportation garage equipment.	General Fund/ Unrestricted 01-00	\$5,000.00
07/26/18 – until terminated by the District or by Erickson Law Firm per the terms of the contract	Erickson Law Firm, A.P.C.	To provide legal and consultant services.	General Fund/ Unrestricted 01-00	At the rates shown on the attachment
08/17/18 – 06/30/19	Lunch Assist, Inc.,	To provide administrative review consultation services for Nutrition Services.	Cafeteria Fund 13-00	\$5,200.00
09/09/18 – 09/08/20	ModSpace, Inc.	For the lease of temporary office buildings at La Costa Canyon High School for the Transportation Department offices	General Fund/ Unrestricted 01-00	\$532.00 per month
07/01/18 – 06/30/19 until terminated by either party with thirty (30) day prior written notice	Rancho Santa Fe Security Systems, Inc	To provide unarmed security guards/officers, and/or private patrol, and/or other event staffing and/or other security services at events held throughout the District	The fund to which the project is charged	At the rates shown on the attachment
08/17/18 – 06/30/19	S&R Towing	To provide towing of vehicles and container relocation services.	The fund to which the project is charged	\$20,000.00

**Fee Arrangement:** Client agrees to pay to Attorney the sum of \$200.00 per hour of Attorney time for all matters except those in which the District is eligible to receive reimbursement from the State as mandated costs (e.g., collective bargaining, grievance and unfair practice charge defense, collective bargaining agreement administration, issues regarding Brown Act, etc.), which shall be billed at the rate of \$135.00 per hour; \$105.00 per hour for paralegals (if used) and \$125.00 per hour for law clerks (if used) to the extent time is expended in the performance of the above-described services, plus reasonable expenses. All sums due under this Agreement shall be paid by the District monthly in arrears upon receipt of a statement for fees and costs incurred on a monthly basis. There is no charge for travel time.

The parties expressly agree that beginning two years from the date of this Agreement, Attorneys may increase the billable rates set forth above by providing Client with thirty days written notice. However, said rates may be increased no more than once per year and by no more than five percent (5%) in any given year.

**Billing Practices:** Attorneys bill in minimum units of 0.1 hours (6 minutes) for any task. Attorneys shall not bill for any telephone calls on non-mandated cost matters lasting less than 15 minutes.

**Costs and Other Charges in General:** Attorneys will incur various costs and expenses in performing legal and consulting services under this contract. Client agrees to pay for those costs and expenses in addition to the hourly charges for services rendered. The costs and expenses commonly include sheriffs', marshals' and process servers' fees, filing fees and other charges assessed by courts and other public agencies, court reporters' fees, jury fees, witness fees, long distance telephone calls, electronic mail, messenger and other delivery fees, postage, charges for computer research and outside assisted legal research, investigation expenses, consultants' fees, expert witness fees, reasonable travel expenses (including the lesser of IRS mileage or rental car plus fuel, lodging, parking, etc.), photocopying and other reproduction, and other similar items.

**Billing Statements:** Attorneys will send Client a statement for fees and costs incurred on a monthly basis. Attorneys' statements shall clearly state the basis thereof, including the amount, rate and basis for calculation (or other method of determination) of Attorneys' fees. Attorneys shall provide Client with a statement within ten (10) days of Client's request.



**SDUHSD Rate Sheet for Security Services – A2019-69**

**Guard Services:**

A uniformed guard assigned to a school for any school function or event.

**\$35 per hour** with a 30 day notice and based upon availability.

**\*\*Rates for requests with less than 30 days advance notice will be based upon availability and services requested.**

**Weekend Patrol Services:**

Patrol SDUHSD campuses on Saturday and Sunday between the hours of 9a.m. and 5p.m.  
[Total of 16 hours per week]

**\$28 per hour** [Jul 1, 2018 – Dec 31, 2018]

**\$32 per hour** [Jan 1, 2019 – Jun 30, 2019] \*\*

**\*\*Due to the State mandated minimum wage increases effective Jan 1<sup>st</sup> 2019, we are adjusting our rates to maintain compliance while providing a healthy and competitive work environment.**

**Note:** The following holidays will be billed at time and a half – New Years' day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.

**Additional Patrol Services:**

Rates will be based on frequency of patrols requested and time spent on property/school site.

If you have any questions, please contact Jeremy Vigil at 760-942-0688 or [jvigil@rsfsecurity.com](mailto:jvigil@rsfsecurity.com)

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**Rancho Santa Fe Security • 1991 Village Park Way, Suite 100 • Encinitas, CA 92024  
Phone 760.942.0688 • Toll Free 800.303.8877 • Fax 760.942.9387**

Intrusion / Fire Detection • Access Control • CCTV • Video Verification • Audio Verification  
Patrol Services • Alarm Response • Guard Services

Licenses: Contractors #427169 • Alarm Co #ACO1142 • Patrol #PPO09357 • Firearm Training #TFF1041

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 6, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing,  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
AMENDMENTS TO AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to an agreement.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendment to agreement, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on the attached list.

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 15B

**BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT****Board Meeting Date: 08/16/18**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/ Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
07/01/18 – 06/30/19 Renewing annually until either party terminates with 30-day written notice	Door Service & Repair, Inc. (DSR),	Amending the contract for preventative maintenance and minor repairs on various types and sizes of rolling steel doors to include preventative maintenance for 16 swing personnel doors increasing the not to exceed amount by \$9,135.00 with no other changes to the contract.	General Fund/ Unrestricted 01-00	New annual total of \$15,135.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 6, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** AWARD / RATIFICATION OF CONTRACTS

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### EXECUTIVE SUMMARY

On July 10, 2018 District staff advertised for bids and sent notices for bid B2019-02 to five companies for Pizza Supplies, for the Nutrition Services program. On July 24, 2018 two bids were received with the bid submittals and samples being reviewed by District staff for compliance, resulting in the recommendation below.

### RECOMMENDATION:

Administration recommends the Board award the following contract and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute all pertinent documents:

1. So Cal Dominoids, Inc. dba Domino's Pizza., for Pizza Supplies B2019-02, during the period August 17, 2018 through August 16, 2019, with options to renew two additional one year periods, at the unit prices of \$8.00 per pizza and \$1.89 for breadsticks with sauce, to service Earl Warren Middle School, Carmel Valley Middle School, Canyon Crest Academy, Torrey Pines High School, and Pacific Trails Middle School, to be expended from the Cafeteria Fund 13-00.

### FUNDING SOURCE:

Cafeteria Fund 13-00



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 7, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Change Orders
3. Purchase Order Increase/Decrease
4. Membership Listings (None Submitted)
5. Warrants
6. Revolving Cash Fund

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, 2) Change Orders, 3) Purchase Order Increase/Decrease, 4) Membership Listings, 5) Warrants, and 6) Revolving Cash Fund.

### FUNDING SOURCE:

Not applicable.

## ITEM 15F

## PO REPORT JULY 17, 2018 THROUGH AUGUST 7, 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
PO No.	PO Date	Fund	Supplier2	Site	Object	Sum of Total by Account
0000010151	6-Aug	0100	XEROX CORPORATION	011	RENTS & LEASES	\$ 2,571.26
				500	COPIER OVERAGE CHGS	\$ 607.06
0000010294	17-Jul	2519	SAN DIEGO CO AIR POLLUTION CONTROL DIST	007	NEW CONSTRUCTION	\$ 250.00
0000010295	17-Jul	2519	PALOMAR REPROGRAPHICS, INC.	007	IMPROVEMENT	\$ 200.00
0000010296	17-Jul	2519	AVERY ENTERPRISES INC.	007	LAND IMPROVEMENTS	\$ 36,000.00
0000010297	17-Jul	0100	XEROX CORPORATION	011	RENTS & LEASES	\$ 9,300.04
				500	COPIER OVERAGE CHGS	\$ 6,780.88
0000010298	17-Jul	0100	HAMEL INTERIORS INC	012	MATERIALS AND SUPPLIES	\$ 15,041.47
0000010299	17-Jul	0100	CLARK SECURITY PRODUCTS	012	BLDG.-REPAIR MATERIALS	\$ 7,925.35
0000010300	18-Jul	0100	XEROX CORPORATION	011	RENTS & LEASES	\$ 38,319.23
				500	COPIER OVERAGE CHGS	\$ 20,786.31
0000010301	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 300.00
0000010302	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 250.00
0000010303	18-Jul	0100	RALPHS CUSTOMER CHARGES	500	MATERIALS AND SUPPLIES	\$ 250.00
0000010304	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 1,500.00
0000010305	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 100.00
0000010306	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 100.00
0000010307	18-Jul	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 500.00
0000010308	18-Jul	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 2,000.00
0000010309	18-Jul	0100	AMERICAN CHEMICAL	500	MATERIALS AND SUPPLIES	\$ 175.00
0000010310	18-Jul	0100	ACCO BRANDS USA LLC	500	MATERIALS AND SUPPLIES	\$ 51.07
0000010311	18-Jul	0100	AMERICAN CHEMICAL	012	CUSTODIAL SUPPLIES	\$ 50,000.00
0000010312	18-Jul	0100	C D L SERVICES INC	012	CUSTODIAL SUPPLIES	\$ 75,000.00
0000010313	18-Jul	0100	DOVETAIL MARKETING COMPANY INC	012	MATERIALS AND SUPPLIES	\$ 8,700.00
0000010314	18-Jul	0100	XEROX CORPORATION	015	RENTS & LEASES	\$ 1,414.74
					COPIER OVERAGE CHGS	\$ 567.18
				021	RENTS & LEASES	\$ 1,414.73
					COPIER OVERAGE CHGS	\$ 567.19
0000010315	18-Jul	0100	XEROX CORPORATION	013	RENTS & LEASES	\$ 2,803.61
					COPIER OVERAGE CHGS	\$ 485.61
0000010317	18-Jul	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 150.00
0000010318	18-Jul	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 2,000.00
0000010319	18-Jul	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 700.00
0000010320	18-Jul	0100	LEUCADIA PIZZERIA	012	REFRESHMENTS	\$ 150.00
0000010321	18-Jul	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 69.98
0000010322	18-Jul	0100	STAPLES ADVANTAGE	001	PRINTING	\$ 99,500.00
0000010323	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 150.00
0000010324	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 1,000.00
0000010325	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 136.90
0000010326	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 200.00
0000010327	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 250.00
0000010328	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 250.00
0000010329	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 200.00
0000010330	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 500.00
0000010331	18-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 1,500.00
0000010332	19-Jul	0100	OGGI'S PIZZA	022	REFRESHMENTS	\$ 300.00
0000010333	19-Jul	0100	PROCURETECH	002	COMPUTER SUPPLIES	\$ 500.00
0000010334	19-Jul	0100	STAPLES ADVANTAGE	022	OFFICE SUPPLIES	\$ 100.00
0000010335	19-Jul	0100	STAPLES ADVANTAGE	022	MATERIALS AND SUPPLIES	\$ 100.00
0000010336	19-Jul	0100	SSID #8192987638	002	MEDIATION SETTLEMENTS	\$ 3,500.00
0000010337	19-Jul	0100	SSID #7112709066	002	MEDIATION SETTLEMENTS	\$ 5,000.00
0000010339	19-Jul	0100	SSID #51547077632	002	MEDIATION SETTLEMENTS	\$ 12,500.00
0000010340	19-Jul	0100	SSID #6475086595	002	MEDIATION SETTLEMENTS	\$ 18,000.00
0000010341	19-Jul	0100	SOUTHERN CA LAW OFFICE	002	MEDIATION SETTLEMENTS	\$ 5,457.50
0000010342	19-Jul	0100	ECONOMY RESTAURANT SUPPLY	600	MATERIALS AND SUPPLIES	\$ 2,634.49
0000010343	19-Jul	0100	ALERT SERVICES INC	500	MATERIALS AND SUPPLIES	\$ 70.73
0000010344	19-Jul	0100	SCHOOL HEALTH CORPORATION	500	MATERIALS AND SUPPLIES	\$ 65.41
0000010345	19-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 200.00
0000010346	19-Jul	1300	STAPLES ADVANTAGE	014	OFFICE SUPPLIES	\$ 2,200.00
0000010347	19-Jul	1300	MINUTEMAN PRESS /ENCINITAS	014	PRINTING	\$ 315.69
0000010348	19-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 200.00
0000010349	19-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 400.00
0000010350	19-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 100.00
0000010351	20-Jul	0100	THE FRUTH GROUP, INC	500	RENTS & LEASES	\$ 1,385.71
0000010352	20-Jul	0100	PROCURETECH	013	COMPUTER SUPPLIES	\$ 100.00
0000010353	20-Jul	0100	CDW GOVERNMENT	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 322.86
0000010354	20-Jul	0100	SCHOOL SPECIALTY, INC	012	MATERIALS AND SUPPLIES	\$ 9,919.90
0000010355	20-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 1,300.00
0000010356	20-Jul	0100	SMART AND FINAL STORES CORP	500	REFRESHMENTS	\$ 400.00
0000010357	20-Jul	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 400.00
0000010358	20-Jul	0100	DOVETAIL MARKETING COMPANY INC	012	MATERIALS AND SUPPLIES	\$ 2,500.00
0000010359	20-Jul	0100	STAPLES ADVANTAGE	011	OFFICE SUPPLIES	\$ 1,000.00
0000010360	20-Jul	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 2,000.00

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000010361	20-Jul	0100	COSTCO CARMEL MTN RANCH	500	MATERIALS AND SUPPLIES	\$ 500.00
0000010362	20-Jul	0100	OFFICE DEPOT, INC	500	MATERIALS AND SUPPLIES	\$ 30.67
0000010363	20-Jul	0100	INTERSTATE BATTERY	013	MATERIALS-VEHICLE PARTS	\$ 8,000.00
					OTHER TRANSPORT.SUPPLIES	\$ 600.00
0000010364	20-Jul	0100	THE FRUTH GROUP, INC	500	COMMUNICATION WK ORDERS	\$ 592.00
0000010365	20-Jul	0100	MACGILL DISCOUNT SCHOOL NURSE	500	MATERIALS AND SUPPLIES	\$ 82.69
0000010366	20-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 700.00
0000010367	20-Jul	0100	LEUCADIA WASTEWATER DISTRICT	012	SEWER CHARGES	\$ 29,934.53
0000010368	20-Jul	0100	AMERICAN CHEMICAL	500	MATERIALS AND SUPPLIES	\$ 214.16
				600	MATERIALS AND SUPPLIES	\$ 214.15
0000010369	20-Jul	0100	OFFICE SOLUTIONS BUSINESS	500	MATERIALS AND SUPPLIES	\$ 100.00
0000010370	20-Jul	0100	OFFICE DEPOT, INC	500	MATERIALS AND SUPPLIES	\$ 200.00
0000010371	20-Jul	0100	ADVANCED CHEMICAL TRANSPORT	018	HAZARDOUS WASTE DISPOSAL	\$ 30,000.00
0000010372	20-Jul	0100	COUNTY OF SAN DIEGO	018	SECURITY GUARD CONTRACT	\$ 8,000.00
0000010373	20-Jul	0100	MRC360 AKA MR COPY	500	DUPLICATING SUPPLIES	\$ 2,000.00
0000010375	20-Jul	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 6,000.00
0000010376	20-Jul	0100	NATIONAL PETROLEUM INC.	013	MATERIALS-VEHICLE PARTS	\$ 6,500.00
					OTHER TRANSPORT.SUPPLIES	\$ 450.00
0000010377	20-Jul	0100	LAWSON PRODUCTS INC	013	MATERIALS-VEHICLE PARTS	\$ 1,200.00
0000010378	20-Jul	0100	Follett School Solutions	001	TEXTBOOKS	\$ 11,927.92
0000010379	20-Jul	1300	COUNTY OF SAN DIEGO	014	SECURITY GUARD CONTRACT	\$ 3,500.00
0000010380	20-Jul	1300	TCR SERVICES	014	OFFICE SUPPLIES	\$ 2,000.00
0000010381	20-Jul	1300	SHELL CAR WASH & EXPRESS LUBE	014	FUEL	\$ 1,500.00
0000010382	20-Jul	1300	TOP OF THE BAGEL	014	PURCHASES FOOD	\$ 5,500.00
0000010383	20-Jul	1300	SMART AND FINAL STORES CORP	014	PURCHASES FOOD	\$ 500.00
0000010384	20-Jul	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 301.51
0000010385	23-Jul	0100	SCHOOL HEALTH CORPORATION	500	MATERIALS AND SUPPLIES	\$ 183.20
0000010386	23-Jul	0100	ALERT SERVICES INC	500	MATERIALS AND SUPPLIES	\$ 56.59
0000010388	23-Jul	0100	INTERNATIONAL BACCALAUREATE ORGANIZATION	001	DUES AND MEMBERSHIPS	\$ 11,650.00
0000010389	23-Jul	0100	OFFICE DEPOT, INC	500	MATERIALS AND SUPPLIES	\$ 61.34
0000010390	23-Jul	0100	OFFICE DEPOT, INC	500	MATERIALS AND SUPPLIES	\$ 61.34
0000010391	23-Jul	0100	D B Q COMPANY, THE	001	TEXTBOOKS	\$ 1,562.63
0000010392	23-Jul	0100	D B Q COMPANY, THE	001	TEXTBOOKS	\$ 752.38
0000010393	24-Jul	0100	MISSION VALLEY PIPE & SUPPLY INC	600	MATERIALS AND SUPPLIES	\$ 2,075.53
0000010394	24-Jul	0100	RED GIANT LLC	017	COMPUTER LICENSING	\$ 5,513.00
0000010395	24-Jul	0100	SIGMA-ALDRICH INC	500	MATERIALS AND SUPPLIES	\$ 316.13
0000010396	24-Jul	2519	FREDRICKS ELECTRIC INC	007	IMPROVEMENT	\$ 8,890.00
0000010397	24-Jul	2519	DIVISION OF THE STATE ARCHITECT	007	LAND IMPROVEMENTS	\$ 2,718.14
0000010398	24-Jul	2519	NINYO & MOORE	007	LAND IMPROVEMENTS	\$ 9,140.00
0000010399	24-Jul	2519	BLUE COAST CONSULTING	007	LAND IMPROVEMENTS	\$ 6,160.00
0000010400	24-Jul	2139	NINYO & MOORE	007	IMPROVEMENT	\$ 19,942.00
0000010401	24-Jul	2519	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$ 11,765.00
0000010402	24-Jul	0100	FREDRICKS ELECTRIC INC	018	PROF/CONSULT./OPER EXP	\$ 4,907.50
0000010403	24-Jul	0100	HAMEL INTERIORS INC	500	MATERIALS AND SUPPLIES	\$ 1,823.46
0000010404	24-Jul	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$ 10.78
0000010405	24-Jul	0100	STANDARD DRYWALL INC	012	REPAIRS BY VENDORS	\$ 8,800.00
0000010406	24-Jul	0100	FREDRICKS ELECTRIC INC	600	OTHER SERV.& OPER.EXP.	\$ 1,450.00
0000010407	24-Jul	0100	BSN SPORTS LLC	012	REPAIRS BY VENDORS	\$ 11,365.00
0000010408	24-Jul	0100	D A D ASPHALT, INC.	012	REPAIRS BY VENDORS	\$ 5,325.00
0000010409	24-Jul	0100	A&S Flooring	012	REPAIRS BY VENDORS	\$ 6,336.00
0000010411	25-Jul	0100	FLINN SCIENTIFIC INC	500	MATERIALS AND SUPPLIES	\$ 2,383.87
0000010412	25-Jul	0100	CAROLINA BIOLOGICAL SUPPLY CO	500	MATERIALS AND SUPPLIES	\$ 1,226.12
0000010413	25-Jul	0100	VIRCO MANUFACTURING CORP	012	MATERIALS AND SUPPLIES	\$ 3,206.64
0000010414	25-Jul	0100	C S B A	015	DUES AND MEMBERSHIPS	\$ 16,542.00
0000010416	25-Jul	0100	JRB SOFTWARE LIMITED	017	COMPUTER LICENSING	\$ 200.00
0000010417	25-Jul	0100	A.N.D. TECHNOLOGIES	017	REPAIRS BY VENDORS	\$ 1,295.00
0000010418	25-Jul	0100	CDW GOVERNMENT	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 2,447.23
0000010419	25-Jul	0100	CREATIVE BUS SALES	013	MATERIALS-VEHICLE PARTS	\$ 19,200.00
					OTHER TRANSPORT.SUPPLIES	\$ 150.00
					REPAIRS-VEHICLES	\$ 2,000.00
0000010420	25-Jul	0100	A Z BUS SALES INC	013	MATERIALS-VEHICLE PARTS	\$ 12,500.00
					OTHER TRANSPORT.SUPPLIES	\$ 300.00
0000010421	25-Jul	0100	WAYNE GOSSETT FORD INC	013	MATERIALS-VEHICLE PARTS	\$ 2,750.00
0000010422	25-Jul	0100	NAPA AUTO PARTS	013	MATERIALS-VEHICLE PARTS	\$ 30,000.00
					OTHER TRANSPORT.SUPPLIES	\$ 1,200.00
0000010423	25-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 5,000.00
0000010424	25-Jul	0100	CA AGRI CONTROL INC	012	PEST CONTROL	\$ 8,400.00
0000010425	25-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 10,000.00
0000010426	25-Jul	0100	HERFF JONES, INC	500	PRINTING	\$ 3,000.00
0000010427	25-Jul	0100	KELLY PAPER	500	DUPLICATING SUPPLIES	\$ 12,000.00
0000010428	25-Jul	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$ 901.93
0000010429	25-Jul	0100	PC & MACEXCHANGE	001	NON-CAPITALIZED TECH EQUIPMENT	\$ 1,378.12
0000010430	25-Jul	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 2,000.00
0000010431	25-Jul	0100	ACCO BRANDS USA LLC	500	ABATEMENTS-MATLS & SUPPLIES	\$ 76.61

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000010432	25-Jul	0100	SPRINT	013	COMMUNICATIONS-TELEPHONE	\$ 27,000.00
0000010433	25-Jul	0100	STAPLES ADVANTAGE	013	OFFICE SUPPLIES	\$ 1,500.00
0000010434	25-Jul	0100	STAPLES ADVANTAGE	013	OTHER TRANSPORT.SUPPLIES	\$ 1,000.00
0000010435	25-Jul	1300	CA DEPT OF EDUCATION	014	PURCHASES FOOD	\$ 5,000.00
0000010436	25-Jul	0100	Follett School Solutions	001	TEXTBOOKS	\$ 8,574.69
0000010437	25-Jul	0100	Follett School Solutions	001	TEXTBOOKS	\$ 7,171.56
0000010438	25-Jul	0100	ACCO BRANDS USA LLC	500	MATERIALS AND SUPPLIES	\$ 76.61
0000010440	26-Jul	0100	MRC360 AKA MR COPY	500	DUPLICATING SUPPLIES	\$ 175.63
0000010441	26-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 5,000.00
0000010442	26-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 88.83
0000010443	26-Jul	0100	CHEVRON & TEXACO BUSINESS	013	FUEL	\$ 2,250.00
					FED PRGM INTEREST PAYMT	\$ 415.00
				600	FUEL	\$ 2,300.00
					OTHER SERV.& OPER.EXP.	\$ 200.00
0000010444	26-Jul	2139	ERICKSON-HALL CONSTRUCTION CO	007	NEW CONSTRUCTION	\$ 3,770,142.00
0000010445	26-Jul	0100	MISSION FEDERAL CREDIT UNION	013	MATERIALS-VEHICLE PARTS	\$ 5,000.00
					REFRESHMENTS	\$ 650.00
					OTHER TRANSPORT.SUPPLIES	\$ 3,000.00
0000010446	26-Jul	0100	JOHNSON CONTROLS FIRE PROTECTION LP	013	OTHER TRANSPORT.SUPPLIES	\$ 1,500.00
0000010447	26-Jul	2139	ERICKSON-HALL CONSTRUCTION CO	007	NEW CONSTRUCTION	\$ 210,170.00
0000010448	26-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 257.57
0000010449	26-Jul	0100	UNITED TIRE CENTERS, LLC	013	TIRES	\$ 45,000.00
					REPAIRS-VEHICLES	\$ 2,000.00
0000010450	26-Jul	0100	MUDDY ELBOW MFG	500	MATERIALS AND SUPPLIES	\$ 118.36
0000010451	26-Jul	0100	CAROLINA BIOLOGICAL SUPPLY CO	500	MATERIALS AND SUPPLIES	\$ 209.79
0000010452	26-Jul	0100	MRC360 AKA MR COPY	500	DUPLICATING SUPPLIES	\$ 700.00
0000010453	26-Jul	0100	FLINN SCIENTIFIC INC	500	MATERIALS AND SUPPLIES	\$ 708.92
0000010454	26-Jul	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 257.27
0000010455	26-Jul	0100	MOORE MEDICAL, LLC	500	MATERIALS AND SUPPLIES	\$ 27.73
0000010456	26-Jul	0100	PALOS SPORTS, INC.	500	MATERIALS AND SUPPLIES	\$ 659.36
0000010457	26-Jul	0100	HAMEL INTERIORS INC	012	MATERIALS AND SUPPLIES	\$ 2,408.54
					NON CAPITALIZED EQUIP	\$ 4,674.78
0000010458	26-Jul	0100	TCR SERVICES	500	DUPLICATING SUPPLIES	\$ 236.94
0000010459	26-Jul	0100	RDO WATER LLC	012	FOUNDATIONS MATERIALS	\$ 8,000.00
0000010460	26-Jul	0100	DAVIS DEMOGRAPHICS & PLANNING	007	COMPUTER LICENSING	\$ 1,000.00
0000010463	27-Jul	0100	WARD'S SCIENCE	500	MATERIALS AND SUPPLIES	\$ 679.18
0000010464	27-Jul	2139	AMAZON CAPITAL SERVICES, INC.	007	EQUIPMENT	\$ 2,792.78
0000010465	27-Jul	0100	MACGILL DISCOUNT SCHOOL NURSE	500	MATERIALS AND SUPPLIES	\$ 478.96
0000010466	27-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 53.88
0000010467	27-Jul	0100	NASCO MODESTO	500	MATERIALS AND SUPPLIES	\$ 107.75
0000010468	27-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 46.34
0000010469	27-Jul	0100	ADORAMA CAMERA INC	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 2,047.25
0000010470	27-Jul	0100	APPERSON	500	MATERIALS AND SUPPLIES	\$ 189.85
0000010471	27-Jul	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 162.39
0000010472	27-Jul	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 43.06
0000010473	27-Jul	0100	SCHOOL NURSE SUPPLY COMPANY	500	MATERIALS AND SUPPLIES	\$ 127.72
0000010474	30-Jul	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$ 57.32
0000010475	30-Jul	0100	Raptor Technologies, LLC	017	COMPUTER LICENSING	\$ 5,940.00
0000010476	30-Jul	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$ 58.22
0000010477	30-Jul	0100	MISSION FEDERAL CREDIT UNION	600	MATERIALS AND SUPPLIES	\$ 64.65
0000010478	30-Jul	1300	SUPPLY MASTER INC	014	MATERIALS AND SUPPLIES	\$ 568.92
0000010479	30-Jul	0100	SSID #40655164370	002	MEDIATION SETTLEMENTS	\$ 3,150.00
0000010480	30-Jul	2139	ERICKSON-HALL CONSTRUCTION CO	007	NEW CONSTRUCTION	\$ 44,353.00
0000010481	30-Jul	2139	ERICKSON-HALL CONSTRUCTION CO	007	NEW CONSTRUCTION	\$ 22,422.00
0000010482	30-Jul	2139	D A D ASPHALT, INC.	007	NEW CONSTRUCTION	\$ 41,500.00
0000010483	30-Jul	2139	MOBILE MODULAR MANAGEMENT CORP	007	NEW CONSTRUCTION	\$ 741.32
0000010485	30-Jul	1300	IPRINT TECHNOLOGIES	014	MATERIALS AND SUPPLIES	\$ 1,219.75
0000010486	30-Jul	0100	S AND S WORLDWIDE INC	500	MATERIALS AND SUPPLIES	\$ 280.04
0000010487	30-Jul	0100	STAPLES ADVANTAGE	007	OFFICE SUPPLIES	\$ 2,500.00
0000010488	30-Jul	0100	KELLY PAPER	500	DUPLICATING SUPPLIES	\$ 13,725.00
				600	AERIES SUPPLIES	\$ 1,275.00
0000010489	30-Jul	0100	C.A.S.H.	007	DUES AND MEMBERSHIPS	\$ 757.00
0000010490	30-Jul	0100	LAURA ROMANO	007	LEGAL EXP-BUSINESS	\$ 7,500.00
0000010491	30-Jul	0100	SOCO GROUP, INC.	013	FUEL	\$ 235,000.00
0000010492	30-Jul	0100	CORELOGIC SOLUTIONS, LLC	007	COMPUTER LICENSING	\$ 3,500.00
0000010493	30-Jul	0100	EN POINTE TECH SALES INC	017	REPAIRS BY VENDORS	\$ 20,525.59
0000010494	30-Jul	0100	TRIMARK ASSOCIATES, INC.	007	DATA PROCESSING CONTRACT	\$ 1,800.00
0000010495	30-Jul	0100	JOHNSON CONTROLS FIRE PROTECTION LP	012	OTHER SERV.& OPER.EXP.	\$ 97,298.00
0000010496	30-Jul	0100	JOHNSON CONTROLS FIRE PROTECTION LP	013	REPAIRS BY VENDORS	\$ 587.00
0000010497	31-Jul	0100	PRO-ED DESIGNS, INC	500	NON-CAPITALIZED TECH EQUIPMENT	\$ 192.98
0000010498	31-Jul	0100	WESELOH CHEVROLET CO	013	MATERIALS-VEHICLE PARTS	\$ 5,500.00
0000010499	31-Jul	0100	SAN DIEGO FRICTION PRODUCTS	013	MATERIALS-VEHICLE PARTS	\$ 26,000.00
0000010500	31-Jul	0100	PERSEUS ASSOCIATES, LLC	013	COMPUTER LICENSING	\$ 4,800.00
					CONSULTANTS-COMPUTER	\$ 1,475.00

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000010501	31-Jul	0100	WESTAIR GASES & EQUIPMENT	013	OTHER TRANSPORT.SUPPLIES	\$ 350.00
					RENTS & LEASES	\$ 1,950.00
0000010502	31-Jul	0100	TOXGUARD FLUID TECHNOLOGY	013	MATERIALS-VEHICLE PARTS	\$ 1,300.00
0000010503	31-Jul	0100	TURF STAR INC	013	MATERIALS-VEHICLE PARTS	\$ 5,500.00
0000010504	31-Jul	0100	RALPHS CUSTOMER CHARGES	020	MATERIALS AND SUPPLIES	\$ 350.00
0000010505	31-Jul	0100	STAPLES ADVANTAGE	020	MATERIALS AND SUPPLIES	\$ 250.00
0000010506	31-Jul	0100	COSTCO CARLSBAD	020	MATERIALS AND SUPPLIES	\$ 500.00
0000010507	31-Jul	1300	ECONOMY RESTAURANT SUPPLY	014	MATERIALS AND SUPPLIES	\$ 468.08
0000010508	31-Jul	1300	CHEFS' TOYS	014	MATERIALS AND SUPPLIES	\$ 422.18
0000010509	31-Jul	0100	XEROX CORPORATION	002	RENTS & LEASES	\$ 4,882.11
					COMPUTER LICENSING	\$ 671.40
0000010510	31-Jul	0100	XEROX CORPORATION	002	RENTS & LEASES	\$ 1,873.69
					COMPUTER LICENSING	\$ 436.84
0000010511	31-Jul	0100	UNITED SITE SERVICES	012	RENTS & LEASES	\$ 4,800.00
0000010512	31-Jul	0100	UNITED SITE SERVICES	012	RENTS & LEASES	\$ 3,000.00
0000010513	31-Jul	0100	UNITED SITE SERVICES	012	RENTS & LEASES	\$ 975.00
0000010514	31-Jul	0100	UNITED SITE SERVICES	012	RENTS & LEASES	\$ 1,200.00
0000010515	31-Jul	0100	UNITED SITE SERVICES	012	RENTS & LEASES	\$ 5,000.00
0000010516	31-Jul	0100	UNITED SITE SERVICES	012	RENTS & LEASES	\$ 2,200.00
0000010517	31-Jul	0100	OFFICE DEPOT, INC	007	OFFICE SUPPLIES	\$ 30.67
0000010518	31-Jul	0100	UNITED SITE SERVICES	013	OTHER SERV.& OPER.EXP.	\$ 21,500.00
0000010519	31-Jul	0100	UNITED SITE SERVICES	012	RENTS & LEASES	\$ 1,050.00
0000010520	31-Jul	0100	KELLY PAPER	010	DUPLICATING SUPPLIES	\$ 3,000.00
0000010521	1-Aug	0100	PC & MACEXCHANGE	600	NON-CAPITALIZED TECH EQUIPMENT	\$ 1,378.12
0000010522	1-Aug	0100	CDW GOVERNMENT	017	COMPUTER LICENSING	\$ 723.60
0000010523	1-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 460.47
0000010524	1-Aug	2109	CHICAGO TITLE CO.	007	IMPROVEMENT	\$ 1,500.00
0000010525	1-Aug	2519	DAVIS DEMOGRAPHICS & PLANNING	007	PROF/CONSULT./OPER EXP	\$ 18,930.00
0000010527	1-Aug	2139	DDB UNLIMITED INC	007	NEW CONSTRUCTION	\$ 4,894.03
0000010528	1-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 126.13
0000010529	1-Aug	2139	HOFMAN PLANNING & ENGINEERING	007	NEW CONSTRUCTION	\$ 30,000.00
0000010530	1-Aug	2109	PALOMAR REPROGRAPHICS, INC.	007	IMPROVEMENT	\$ 1,000.00
0000010531	1-Aug	2139	WESTERN ENVIRONMENTAL & SAFETY	007	NEW CONSTRUCTION	\$ 2,838.00
0000010532	1-Aug	2139	WESTERN ENVIRONMENTAL & SAFETY	007	NEW CONSTRUCTION	\$ 2,156.00
0000010533	1-Aug	2139	SUBSURFACE SURVEYS &	007	NEW CONSTRUCTION	\$ 3,655.00
0000010534	1-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 300.00
0000010535	1-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 800.00
0000010536	1-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 32.30
0000010537	1-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 1,500.00
0000010538	1-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 2,500.00
0000010539	1-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 1,500.00
0000010540	1-Aug	0100	STAPLES ADVANTAGE	021	OFFICE SUPPLIES	\$ 100.00
0000010541	1-Aug	0100	SMART AND FINAL STORES CORP	500	REFRESHMENTS	\$ 100.00
0000010542	1-Aug	0100	RIO GRANDE	500	MATERIALS AND SUPPLIES	\$ 300.00
0000010543	1-Aug	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 500.00
0000010544	1-Aug	0100	MCMMASTER-CARR SUPPLY CO.	500	MATERIALS AND SUPPLIES	\$ 750.00
0000010545	1-Aug	0100	CDW GOVERNMENT	500	MATERIALS AND SUPPLIES	\$ 201.49
0000010546	1-Aug	0100	LJD	500	MATERIALS AND SUPPLIES	\$ 500.00
0000010547	1-Aug	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 118.47
0000010548	1-Aug	0100	SUPPLY MASTER INC	500	MATERIALS AND SUPPLIES	\$ 284.46
0000010549	1-Aug	0100	TCR SERVICES	500	MATERIALS AND SUPPLIES	\$ 700.00
0000010550	1-Aug	0100	COSTCO CARLSBAD	500	MATERIALS AND SUPPLIES	\$ 300.00
0000010551	1-Aug	0100	IPRINT TECHNOLOGIES	500	DUPLICATING SUPPLIES	\$ 609.87
0000010552	1-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 374.26
0000010553	1-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 169.65
0000010554	1-Aug	0100	AMAZON CAPITAL SERVICES, INC.	600	MATERIALS AND SUPPLIES	\$ 96.30
0000010555	1-Aug	0100	ACCREDITING COMMIS FOR SCHOOLS	001	DUES AND MEMBERSHIPS	\$ 5,100.00
0000010556	1-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 71.49
0000010557	1-Aug	0100	LEUCADIA PIZZERIA	500	REFRESHMENTS	\$ 250.00
0000010558	1-Aug	0100	AMERICAN CHEMICAL	012	CUSTODIAL SUPPLIES	\$ 336.18
0000010559	1-Aug	0100	BRIGGS TREE COMPANY	012	GROUPS MATERIALS	\$ 6,000.00
0000010560	1-Aug	0100	MISSION FEDERAL CREDIT UNION	012	GROUPS MATERIALS	\$ 20,000.00
0000010561	2-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 129.85
0000010562	2-Aug	0100	INT'L INST FOR RESTORATIVE PRACTICES	500	MATERIALS AND SUPPLIES	\$ 25.15
0000010563	2-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 479.90
0000010564	2-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 100.38
0000010565	2-Aug	0100	MCMMASTER-CARR SUPPLY CO.	600	MATERIALS AND SUPPLIES	\$ 51.97
0000010566	2-Aug	0100	Follett School Solutions	001	TEXTBOOKS	\$ 5,589.64
0000010567	2-Aug	1300	S&S BAKERY INC	014	PURCHASES FOOD	\$ 40,000.00
0000010568	2-Aug	0100	BERTRAND MUSIC	500	MATERIALS AND SUPPLIES	\$ 464.62
0000010569	2-Aug	0100	MATHESON TRI-GAS INC	003	MATERIALS AND SUPPLIES	\$ 2,500.00
0000010570	2-Aug	0100	INDUSTRIAL METAL SUPPLY	003	MATERIALS AND SUPPLIES	\$ 1,000.00
0000010571	2-Aug	0100	HOME DEPOT CREDIT SERVICES	003	MATERIALS AND SUPPLIES	\$ 500.00
0000010572	2-Aug	0100	PITSCO, INC.	003	MATERIALS AND SUPPLIES	\$ 1,000.00

## ITEM 15F

## PO REPORT JULY 17, 2018 THROUGH AUGUST 7,2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000010573	2-Aug	0100	AMAZON CAPITAL SERVICES, INC.	003	MATERIALS AND SUPPLIES	\$ 1,000.00
0000010574	2-Aug	0100	CAROLINA BIOLOGICAL SUPPLY CO	500	MATERIALS AND SUPPLIES	\$ 688.78
0000010575	2-Aug	0100	FLINN SCIENTIFIC INC	500	MATERIALS AND SUPPLIES	\$ 470.31
0000010576	2-Aug	0100	FLINN SCIENTIFIC INC	500	MATERIALS AND SUPPLIES	\$ 158.73
0000010577	2-Aug	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$ 93.02
0000010578	2-Aug	0100	CENGAGE LEARNING	001	BOOKS OTHER THAN TEXTBOOKS	\$ 4,435.65
0000010579	3-Aug	0100	B AND H PHOTO-VIDEO	003	NON CAPITALIZED EQUIP	\$ 1,829.59
0000010580	3-Aug	0100	CAROLINA BIOLOGICAL SUPPLY CO	500	MATERIALS AND SUPPLIES	\$ 712.67
0000010581	3-Aug	0100	ROSETTA STONE	003	COMPUTER LICENSING	\$ 7,740.00
0000010582	3-Aug	0100	NORA SYSTEMS INC	012	REPAIRS BY VENDORS	\$ 1,669.48
0000010583	6-Aug	0100	K L M BIOSCIENTIFIC	600	MATERIALS AND SUPPLIES	\$ 300.00
0000010584	6-Aug	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$ 450.00
0000010585	6-Aug	0100	RALPHS CUSTOMER CHARGES	600	MATERIALS AND SUPPLIES	\$ 300.00
0000010586	6-Aug	1300	HEARTLAND SCHOOL SOLUTIONS	014	COMPUTER LICENSING	\$ 249.00
0000010587	6-Aug	0100	MRC360 AKA MR COPY	500	DUPLICATING SUPPLIES	\$ 2,000.00
0000010588	6-Aug	0100	RCP BLOCK & BRICK	600	MATERIALS AND SUPPLIES	\$ 154.73
0000010589	6-Aug	0100	ACSA	004	CONFERENCE,WORKSHOP,SEM.	\$ 1,285.00
0000010590	6-Aug	0100	HOUGHTON MIFFLIN HARCOURT	003	BOOKS OTHER THAN TEXTBOOKS	\$ 419.49
0000010591	6-Aug	0100	AMAZON CAPITAL SERVICES, INC.	004	MATERIALS AND SUPPLIES	\$ 68.86
0000010592	6-Aug	0100	HOUGHTON MIFFLIN HARCOURT	003	BOOKS OTHER THAN TEXTBOOKS	\$ 1,611.17
0000010593	6-Aug	0100	HOME DEPOT CREDIT SERVICES	004	MATERIALS AND SUPPLIES	\$ 15.84
0000010594	6-Aug	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 169.79
0000010595	6-Aug	0100	DEMCO INC	500	MATERIALS AND SUPPLIES	\$ 88.25
0000010596	6-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 500.00
0000010597	6-Aug	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 800.00
0000010598	6-Aug	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$ 250.00
<b>SUB-TOTAL NEW PURCHASES</b>						<b>\$ 5,760,421.26</b>

## CHANGE ORDERS

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
NONE TO REPORT						
<b>SUB-TOTAL CHANGE ORDERS</b>						<b>\$ -</b>

## PURCHASE ORDER INCREASE/DECREASE

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000010213	7/2/2018	0100	BSN SPORTS	012	OTHER SERV.& OPER.EXP.	\$ 3,000.00
0000009385	7/13/2018	2139	EDCO	007	NEW CONSTRUCTION	\$ 694.43
<b>SUB-TOTAL PO CHANGES</b>						<b>\$ 3,694.43</b>
<b>REPORT TOTAL</b>						<b>\$ 5,764,115.69</b>

Individual Membership Listings  
For the Period of July 17, 2018 through August 7, 2018

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to Report

## ITEM 15F

## WARRANT REPORT FROM 07/17/18 THROUGH 08/06/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14431397	7/17/2018	ANNA WEIRATHER	0100	Mileage	\$ 105.73
14431398	7/17/2018	SSID #8170140148	0100	Other Serv.& Oper.Exp.	\$ 32.10
14431399	7/17/2018	Specialized Education of CA	0100	Sub/Other Contr-Nps	\$ 4,098.38
14431400	7/17/2018	LINDA COLLINS	0100	Mileage	\$ 111.18
14431401	7/17/2018	CHELSEA GRIFFIN	0100	Mileage	\$ 77.36
14431402	7/17/2018	CINDI SCHILDHOUSE	0100	Conference,Workshop,Sem.	\$ 1,414.34
14431403	7/17/2018	CHERI BENE	0100	Mileage	\$ 202.74
14431404	7/17/2018	MARIANNE TAN	0100	Conference,Workshop,Sem.	\$ 775.00
14431405	7/17/2018	CA DEBT & INVESTMENT ADVISORY COM	0100	Prof/Consult Srv&Operate Exp	\$ 216.60
14431406	7/17/2018	Pacifica Residential Care	0100	Professional/Consult Svs	\$ 1,207.44
14431408	7/17/2018	JEAN YOO	0100	Athletic Post-Season Travel	\$ 222.75
14431409	7/17/2018	JACQUELINE WORKMAN	0100	Athletic Post-Season Travel	\$ 549.61
14431410	7/17/2018	MOLLY WYTHES	0100	Athletic Post-Season Travel	\$ 314.84
14431411	7/17/2018	SCREENCASTIFY LLC	0100	Computer Licensing	\$ 1,200.00
14431412	7/17/2018	JAMIE PEARCE	0100	Athletic Post-Season Travel	\$ 426.80
14431413	7/17/2018	Daphne Lurie Sprinkle	1300	Food Service Sales Cca	\$ 86.50
14431414	7/17/2018	AT&T	0100	Communications-Telephone	\$ 15,668.34
14431415	7/17/2018	AT&T	0100	Communications-Telephone	\$ 51.85
14431416	7/17/2018	A-Z BUS SALES, INC. - COLTON	0100	Materials-Vehicle Parts	\$ 1,088.68
14431417	7/17/2018	AZTEC TECHNOLOGY CORP	2139	Equipment	\$ 5,576.07
14431418	7/17/2018	BOB'S CRANE SERVICE	2139	New Construction	\$ 706.20
14431419	7/17/2018	CDW GOVERNMENT	0100	Non-Capitalized Tech Equipment	\$ 1,637.00
14431420	7/17/2018	CALIFORNIA CONSTRUCTION MGMT	2519	Professional/Consult Svs	\$ 220.00
14431421	7/17/2018	COAST MUSIC THERAPY INC	0100	Other Contr-N.P.A.	\$ 250.00
14431422	7/17/2018	COMMUNITY SCHOOL OF SD, THE	0100	Sub/Other Contr-Nps	\$ 20,067.84
14431423	7/17/2018	ACES, INC.	0100	Sub/Other Contr-Nps	\$ 7,074.72
14431424	7/17/2018	CHERYL COOPER	0100	Mileage	\$ 14.72
14431425	7/17/2018	MARIA VERONICA BURCIAGA	0100	Mileage	\$ 310.65
14431426	7/17/2018	DEBRA CRUSE	0100	Mileage	\$ 120.55
14431427	7/17/2018	DIGITAL NETWORKS GROUP, INC.	2139	Equipment	\$ 3,747.84
14431428	7/17/2018	DOOR SERVICE & REPAIR, INC.	0100	Repairs & Maintenance	\$ 339.75
14431429	7/17/2018	EXCELSIOR ACADEMY	0100	Sub/Other Contr-Nps	\$ 1,738.55
14431430	7/17/2018	SSID #2156968315	0100	Pay In Lieu Of Transp>	\$ 1,190.28
14431431	7/17/2018	GEOCON INCORPORATED	2139	New Construction	\$ 500.00
14431432	7/17/2018	KRISTINE GOTTA	0100	Mileage	\$ 65.51
14431433	7/17/2018	GUARDIAN ELEVATOR	0100	Other Serv.& Oper.Exp.	\$ 9,267.50
14431434	7/17/2018	MELISSA HAIDER, MPT	0100	Professional/Consult Svs	\$ 2,501.25
14431435	7/17/2018	MOBILE MODULAR MANAGEMENT CORP	0100	Rents & Leases	\$ 1,501.00
			2139	New Construction	\$ 10,540.76
14431436	7/17/2018	NAPA AUTO PARTS	0100	Materials-Vehicle Parts	\$ 3,442.66
				Other Transport.Supplies	\$ 143.28
14431437	7/17/2018	NOVA SERVICES	2519	Improvements	\$ 2,470.50
14431438	7/17/2018	OLIVENHAIN MUNICIPAL WATER DST	0100	Water	\$ 21,986.23
14431439	7/17/2018	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 55.00
14431440	7/17/2018	SAN DIEGO GAS & ELECTRIC CO	0100	Compressed Natrl Gas (Cng)	\$ 250.98
				Gas & Electric	\$ 135,993.81
14431441	7/17/2018	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 8,669.64
14431442	7/17/2018	Specialized Education of Ca, Inc.	0100	Other Contr-N.P.S.	\$ 1,290.88
14431443	7/17/2018	SARA DELLINGER	0100	Conference,Workshop,Sem.	\$ 54.00
14431444	7/17/2018	STANDARD ELECTRONICS	0100	Repairs & Maintenance	\$ 190.00
14431445	7/17/2018	STAPLES ADVANTAGE	0100	Printing	\$ 1,820.99
			2139	Equipment	\$ 58,254.19
14431446	7/17/2018	CA DEPT TAX AND FEE ADMINISTRATION	0100	Fees - Business, Admission,Etc	\$ 149.17
14431447	7/17/2018	MEREDITH WADLEY AMSBAUGH	0100	Mileage	\$ 95.92
14431866	7/18/2018	ANDREW CORMAN	0100	Materials And Supplies	\$ 22.57
14431867	7/18/2018	MARK MILLER	0100	Mileage	\$ 70.31
14431868	7/18/2018	Shaw HR Consulting, Inc.	0100	Professional/Consult Svs	\$ 11,229.50
14431869	7/18/2018	CREATIVE BUS SALES	1500	New Eqpt-Bus	\$ 157,003.33
14431870	7/18/2018	CREATIVE BUS SALES	1500	New Eqpt-Bus	\$ 157,003.33



## ITEM 15F

## WARRANT REPORT FROM 07/17/18 THROUGH 08/06/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14431871	7/18/2018	MICHAEL GROVE	0100	Mileage	\$ 163.50
14431872	7/18/2018	SOL TRANSPORTATION, INC.	0100	Spec.Ed.Transportation	\$ 35,467.75
14432381	7/19/2018	HOFMAN PLANNING & ENGINEERING	2139	New Construction	\$ 3,570.00
14432382	7/19/2018	A&S Flooring	2518	Repairs & Maintenance	\$ 28,140.00
14432383	7/19/2018	Tuff Shed Inc.	2139	Equipment	\$ 6,574.15
14432384	7/19/2018	TIFFANY HAZLEWOOD	0100	Mileage	\$ 202.75
14432385	7/19/2018	PC & MAC EXCHANGE	0100	Non-Capitalized Tech Equipment	\$ 9,646.86
14432386	7/19/2018	C&D TOWING	2139	New Construction	\$ 625.00
14432387	7/19/2018	TERRI LA BEAU	0100	Mileage	\$ 97.56
14432388	7/19/2018	KIDS BEHAVIORAL HEALTH OF ALASKA, INC	0100	Sub/Mental Health Svcs	\$ 3,885.00
				Sub/Other Contr-Nps	\$ 2,565.00
				Sub/Room & Board	\$ 4,650.00
14432389	7/19/2018	TRACY GEFFEN	1300	Food Service Sales Sda	\$ 36.25
14432390	7/19/2018	KENDALL DANN	1300	Food Service Sales Lcc	\$ 27.75
14432391	7/19/2018	MARK CHAN	1300	Food Service Sales Cca	\$ 193.25
14432392	7/19/2018	MARK CHAN	1300	Food Service Sales Tp	\$ 192.50
14432393	7/19/2018	KENNA CAMERON	1300	Food Service Sales Cca	\$ 13.75
14432394	7/19/2018	KENNA CAMERON	1300	Food Service Sales Tp	\$ 5.00
14432395	7/19/2018	SYNCB/AMAZON	0100	Materials And Supplies	\$ 3,036.01
14432397	7/19/2018	ANDERSON, MICHELLE	0100	Conference,Workshop,Sem.	\$ 1,754.76
14432398	7/19/2018	BERT'S OFFICE TRAILERS	2139	New Construction	\$ 445.01
14432399	7/19/2018	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 347.75
14432400	7/19/2018	CORELOGIC SOLUTIONS, LLC	0100	Computer Licensing	\$ 250.00
14432401	7/19/2018	GEASLIN, KAREN	0100	Mileage	\$ 321.55
14432402	7/19/2018	MICHAEL GROVE	0100	Refreshments	\$ 265.43
14432403	7/19/2018	INST FOR EFFECTIVE EDUCATION	0100	Sub/Other Contr-Nps	\$ 48,095.99
14432404	7/19/2018	LIONAKIS	2139	New Construction	\$ 2,117.40
14432405	7/19/2018	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 117.13
14432406	7/19/2018	PALOMAR REPROGRAPHICS, INC.	2139	Improvements	\$ -
				New Construction	\$ 808.07
14432407	7/19/2018	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 375.00
14432796	7/20/2018	Daily Journal Corporation	2519	Professional/Consult Svcs	\$ 150.80
14432797	7/20/2018	CONSULTING & INSPECTION SVCS	2139	Improvements	\$ 940.00
				New Construction	\$ 32,004.00
14432798	7/20/2018	CULVER-NEWLIN INC	2139	Equipment	\$ 4,956.79
14432799	7/20/2018	FREDRICKS ELECTRIC INC	0100	Repairs & Maintenance	\$ 19,151.25
14432800	7/20/2018	GEM INDUSTRIAL, INC.	2139	Improvements	\$ 45,329.25
14432801	7/20/2018	LIONAKIS	2139	New Construction	\$ 17,340.00
14432802	7/20/2018	MOBILE MODULAR MANAGEMENT CORP	2519	Rents & Leases	\$ 1,065.00
14432803	7/20/2018	NINYO & MOORE	2139	New Construction	\$ 63,740.50
14432804	7/20/2018	DELORES PERLEY REVOLVING CASH	0100	Bank Charges	\$ 51.93
				Materials And Supplies	\$ (313.78)
				Other Transport.Supplies	\$ 51.00
				Spec Ed Student Stipends	\$ 4,037.00
				STRS, Certificated Positions	\$ (2.58)
14432805	7/20/2018	PROCURETECH	2139	Equipment	\$ 7,951.95
				New Construction	\$ 1,987.99
14432806	7/20/2018	RANCHO SANTA FE SEC SYSTEMS	2139	Equipment	\$ 5,651.00
14432807	7/20/2018	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	0100	Advertising	\$ 1,860.15
14432808	7/20/2018	SCHOOL FACILITY CONSULTANTS	2519	Professional/Consult Svcs	\$ 4,213.75
14432809	7/20/2018	AMERICAN EXPRESS	2518	Improvements	\$ 178.91
14432810	7/20/2018	WESTBERG & WHITE, INC.	2139	New Construction	\$ 39,863.75
14433148	7/23/2018	C D L SERVICES INC	0100	Custodial Materials	\$ 17,660.74
14433150	7/23/2018	XIAOMING TANG	1300	Food Service Sales Cca	\$ 202.25
14433151	7/23/2018	SSID #4109801220	0100	Mediation Settlements	\$ 5,457.50
14433152	7/23/2018	AMANDA J. GRETSCH, INC.	0100	Sub/Prof/Consultnt	\$ 625.00
14433153	7/23/2018	AMERICAN CHEMICAL	0100	Custodial Materials	\$ 11,847.38
				Materials And Supplies	\$ 155.16
14433155	7/23/2018	PHONAK	0100	Materials And Supplies	\$ 405.00

## ITEM 15F

## WARRANT REPORT FROM 07/17/18 THROUGH 08/06/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14433156	7/23/2018	MARITZA SANTANDER	0100	Conference,Workshop,Sem.	\$ 73.03
14433157	7/23/2018	MICHAEL SANTOS	0100	Conference,Workshop,Sem.	\$ 76.51
14433158	7/23/2018	SHELL	1300	Fuel	\$ 169.61
14433159	7/23/2018	STAPLES ADVANTAGE	0100	Printing	\$ 1,353.12
14433160	7/23/2018	XEROX CORPORATION	0100	Copy Charges	\$ 4,045.34
				Rents & Leases	\$ 8,699.50
14433543	7/24/2018	Julie Goldberg	0100	Mileage	\$ 79.57
14433544	7/24/2018	ANTHEM BLUE CROSS	6717	Retiree Vendor Pmts	\$ 42.18
14433545	7/24/2018	DELTA DENTAL INSURANCE CO.	0100	Health & Welfare Benefits, cla	\$ 96.27
14433546	7/24/2018	ANTHEM DENTAL	0100	Health & Welfare Benefits, cer	\$ 51.13
14433547	7/24/2018	ANTHEM BC	0100	Health & Welfare Benefits, cer	\$ 2,892.89
14433548	7/24/2018	KAISER	0100	Health & Welfare Benefits, cer	\$ 513.15
14433549	7/24/2018	MARTHA HUTCHINSON	0100	Refreshments	\$ 33.90
14433550	7/24/2018	TIFFANY HAZLEWOOD	0100	Mileage	\$ 179.31
14433551	7/24/2018	JAYME CAMBRA	0100	Mileage	\$ 46.87
14433552	7/24/2018	BASSLER, JULIE	0100	Conference,Workshop,Sem.	\$ 11.66
14433553	7/24/2018	REKA INCZE	0100	Mileage	\$ 52.32
14433554	7/24/2018	VISTA UNIFIED SCHOOL DISTRICT	0100	Fld. Trips By Prv. Contr	\$ 5,287.00
14433555	7/24/2018	PC & MAC EXCHANGE	0100	Non-Capitalized Tech Equipment	\$ 7,460.60
14433556	7/24/2018	PIERE GERVARGAZY	1300	Materials And Supplies	\$ 25.00
14433557	7/24/2018	SUSAN DIXON	0100	Advertising	\$ 105.00
14433558	7/24/2018	MIGUEL LOPEZ	1300	Mileage	\$ 32.70
14433559	7/24/2018	MARY COURTNEY	0100	Mileage	\$ 31.07
14433560	7/24/2018	SCHOOL DATEBOOKS INC	0100	Materials And Supplies	\$ 2,175.18
14433561	7/24/2018	Stein Education Center	0100	Sub/Other Contr-Nps	\$ 5,208.42
14433562	7/24/2018	AMY LARSON	0100	Mileage	\$ 64.80
14433563	7/24/2018	C D L SERVICES INC	0100	Custodial Materials	\$ 5,698.64
14433564	7/24/2018	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 1,715.49
14433565	7/24/2018	Chelsea Pest & Termite Control	0100	Pest Control	\$ 1,485.00
14433566	7/24/2018	ROSELLA ARCE	0100	Mileage	\$ 246.35
14433567	7/24/2018	FLIBS	0100	Conference,Workshop,Sem.	\$ 925.00
14433568	7/24/2018	LAUREN CHAMBERS	0100	Mileage	\$ 152.06
14433569	7/24/2018	RALF BERNARD	0100	Mileage	\$ 153.69
14433570	7/24/2018	KELLY BLITZ	0100	Athletic Post-Season Travel	\$ 559.70
14433571	7/24/2018	CINDY FRAZEE	0100	Mileage	\$ 559.07
14433572	7/24/2018	KIM DUPONT	0100	Fees - Business, Admission,Etc	\$ 47.74
14433573	7/24/2018	Gordon Plotzke III	0100	Mileage	\$ 79.86
14433574	7/24/2018	EUFACIO MADUENO	0100	Mileage	\$ 49.59
14433575	7/24/2018	SAMANTHA COMFORTI	0100	Fees - Business, Admission,Etc	\$ 48.83
14433576	7/24/2018	SSID #4109801220	0100	Mediation Settlements	\$ 2,050.00
14433577	7/24/2018	MIJARES, NAN	0100	Other Serv.& Oper.Exp.	\$ 10.00
14433578	7/24/2018	MOORE, BRIAN	0100	Athletic Post-Season Travel	\$ 53.01
14433579	7/24/2018	CYNTHIA COLLINS	0100	Athletic Post-Season Travel	\$ 125.00
14433580	7/24/2018	Aaron Cho	0100	Athletic Post-Season Travel	\$ 396.57
14433581	7/24/2018	SHUICHI KOYAMA	0100	Athletic Post-Season Travel	\$ 474.92
14433582	7/24/2018	DIANA CARON	0100	Mileage	\$ 111.51
14433583	7/24/2018	HAPP, JUSTIN	0100	Conference,Workshop,Sem.	\$ 1,721.86
14433584	7/24/2018	REINSCHREIBER, MURPHY	0100	Athletic Post-Season Travel	\$ 440.82
14433585	7/24/2018	HAYWOOD, STACEY	0100	Athletic Post-Season Travel	\$ 386.16
14433586	7/24/2018	PACIFIC PLUMBING SPECIALTIES INC	0100	Bldg.-Repair Materials	\$ 428.61
14433587	7/24/2018	MARY BETH EVANS	1300	Food Service Sales Tp	\$ 44.00
14433588	7/24/2018	BETHANY BRITT	0100	Materials And Supplies	\$ 157.84
14433589	7/24/2018	DIANE CHAVEZ	0100	Fuel	\$ 61.24
14433590	7/24/2018	ERIKA MUNOZ	0100	Mileage	\$ 379.33
14433591	7/24/2018	ERIKA MUNOZ	0100	Mileage	\$ 735.39
14433592	7/24/2018	JOHN ADDLEMAN	0100	Mileage	\$ 368.09
14433593	7/24/2018	AMERICAN CHEMICAL	0100	Custodial Materials	\$ 1,176.85
				Materials And Supplies	\$ 310.32
14433594	7/24/2018	RICHARD AYALA	0100	Mileage	\$ 47.96

## ITEM 15F

## WARRANT REPORT FROM 07/17/18 THROUGH 08/06/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14433595	7/24/2018	BANYAN TREE EDUCATIONAL SERVICES, INC.	0100	Other Contr-N.P.S.	\$ 2,526.48
				Sub/Other Contr-Nps	\$ 13,193.84
14433596	7/24/2018	JOY BISCHKE	0100	Mileage	\$ 83.39
14433597	7/24/2018	BLUE COAST CONSULTING	2139	New Construction	\$ 38,358.00
			2519	Improvements	\$ 352.00
14433598	7/24/2018	CARMEN BLUM	0100	Mileage	\$ 356.28
14433599	7/24/2018	BURNHAM, CATHY	1300	Mileage	\$ 120.86
14433600	7/24/2018	CDW GOVERNMENT	0100	Non-Capitalized Tech Equipment	\$ 1,104.71
14433601	7/24/2018	MARIA VERONICA BURCIAGA	0100	Mileage	\$ 146.61
14433602	7/24/2018	MICHAEL COY	0100	Mileage	\$ 683.97
14433603	7/24/2018	ERIC DILL	0100	Mileage	\$ 167.32
14433604	7/24/2018	CHRISTOPHER B. DRAKE	0100	Athletic Post-Season Travel	\$ 2,126.74
14433605	7/24/2018	KELLY DUNN	0100	Mileage	\$ 240.35
14433606	7/24/2018	KASEY GALIK	0100	Mileage	\$ 69.22
14433607	7/24/2018	DONNA GREENBAUM	0100	Mileage	\$ 5.45
14433608	7/24/2018	NAUMANN HOBBS MATERIAL HANDLING	0100	Repairs & Maintenance	\$ 1,810.21
14433609	7/24/2018	HERNANDEZ, ROSE MARIE	1300	Mileage	\$ 11.99
14433610	7/24/2018	DARIC HORWEDEL	0100	Mileage	\$ 116.08
14433611	7/24/2018	INST FOR EFFECTIVE EDUCATION	0100	Sub/Other Contr-Nps	\$ 8,795.64
14433612	7/24/2018	SCOTT JAY	0100	Materials And Supplies	\$ 13.44
14433613	7/24/2018	LESAN, SUSAN	0100	Conference,Workshop,Sem.	\$ 11.66
14433614	7/24/2018	MARY JEANETTE LINDEBAK	0100	Materials And Supplies	\$ 13.85
14433615	7/24/2018	DANIEL LOVE	0100	Mileage	\$ 637.65
14433616	7/24/2018	HEATHER LUTZ	0100	Mileage	\$ 108.67
14433617	7/24/2018	RICK MARIAM	1300	Mileage	\$ 229.45
14433618	7/24/2018	LAURA MCCORMICK	0100	Conference,Workshop,Sem.	\$ 100.72
14433619	7/24/2018	SSID# 8139959458	0100	Pay In Lieu Of Transp>	\$ 278.77
14433620	7/24/2018	MISSION FEDERAL CREDIT UNION	0100	Bldg.-Repair Materials	\$ 769.91
				Custodial Materials	\$ 1,076.30
				Grounds Materials	\$ 3,302.40
				Materials And Supplies	\$ 863.51
				Other Serv.& Oper.Exp.	\$ 19,430.45
				Other Transport.Supplies	\$ 38.66
				Rents & Leases	\$ 804.91
14433621	7/24/2018	NO CTY STUDENT TRANSPORTATION	0100	Subagreements For Services	\$ 4,346.86
14433622	7/24/2018	PROCURETECH	0100	Computer Supplies	\$ 60.89
				Non-Capitalized Tech Equipment	\$ 6,834.53
14433623	7/24/2018	SAN DIEGO POLICE DEPARTMENT	0100	Other Serv.& Oper.Exp.	\$ 495.00
14433624	7/24/2018	MICHAEL SANTOS	0100	Conference,Workshop,Sem.	\$ 582.12
14433625	7/24/2018	JOHNSON CONTROLS	0100	Other Transport.Supplies	\$ 738.83
				Repairs & Maintenance	\$ 3,900.57
14433626	7/24/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 45.66
14433627	7/24/2018	SUN DIEGO CHARTER COMPANY	0100	Subagreements For Services	\$ 492.20
14433628	7/24/2018	TCR SERVICES	0100	Materials And Supplies	\$ 818.68
14433629	7/24/2018	UNITED PARCEL SERVICE	0100	Rents & Leases	\$ 33.68
14433630	7/24/2018	VERDUGO TESTING CO., INC.	0100	Fees - Business, Admission,Etc	\$ 180.00
14433631	7/24/2018	XEROX CORPORATION	0100	Copy Charges	\$ 317.45
				Rents & Leases	\$ 695.73
14434146	7/25/2018	BISSIRI STUDIO	2519	Improvements	\$ 17,289.96
14434147	7/25/2018	SHANNON DELANEY	0100	Athletic Post-Season Travel	\$ 1,583.03
14434148	7/25/2018	CW DRIVER LLC	2139	New Construction	\$ 107,720.00
14434149	7/25/2018	CW DRIVER LLC	2139	New Construction	\$ 1,286,148.78
14434150	7/25/2018	VISTA PAINT CORPORATION	0100	Bldg.-Repair Materials	\$ 1,181.87
14434151	7/25/2018	TELLIARD CONSTRUCTION	2519	Improvements	\$ 33,480.90
14434152	7/25/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 123,892.00
14434153	7/25/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 1,614,211.36
14434154	7/25/2018	TIFFANY M. FINDELL	0100	Mileage	\$ 89.76
14434155	7/25/2018	HERITAGE SCHOOLS, INC.	0100	Mental Health Svcs	\$ 2,490.00
				Other Contr-N.P.S.	\$ 2,520.00

## ITEM 15F

## WARRANT REPORT FROM 07/17/18 THROUGH 08/06/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14434155	43306.16667	HERITAGE SCHOOLS, INC.	0100	Room & Board	\$ 7,350.00
14434156	7/25/2018	LA COSTA CANYON HS FOUNDATION	0100	Athletic Post-Season Travel	\$ 3,426.26
14434157	7/25/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 934,383.34
14434158	7/25/2018	OFFICE DEPOT, INC	0100	Materials And Supplies	\$ 61.34
14434159	7/25/2018	OFFICE SOLUTIONS BUSINESS	0100	Materials And Supplies	\$ 2,206.72
14434160	7/25/2018	SHELL CAR WASH & EXPRESS LUBE	0100	Gasoline Supplies	\$ 231.93
14434161	7/25/2018	ARTIANO SHINOFF	0100	Legal Exp-Business	\$ 6,432.63
				Legal Expense	\$ 23,339.27
14434162	7/25/2018	TCR SERVICES	0100	Materials And Supplies	\$ 145.35
14434611	7/26/2018	PC & MAC EXCHANGE	0100	Non-Capitalized Tech Equipment	\$ 4,134.36
14434612	7/26/2018	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 262.87
14434613	7/26/2018	Marley Nelms	1300	Conference,Workshop,Sem.	\$ 1,428.37
14434614	7/26/2018	Cinnamon Hills	0100	Mental Health Svcs	\$ 2,028.30
				Other Contr-N.P.S.	\$ 2,904.30
				Room & Board	\$ 2,633.50
				Sub/Room & Board	\$ 6,434.00
14434615	7/26/2018	PACIFIC PLUMBING SPECIALTIES INC	0100	Bldg.-Repair Materials	\$ 337.52
14434616	7/26/2018	SSID #6475086595	0100	Mediation Settlements	\$ 18,000.00
14434617	7/26/2018	RED GIANT LLC	0100	Computer Licensing	\$ 5,513.00
14434618	7/26/2018	Tina Peterson	0100	Materials And Supplies	\$ 460.00
14434619	7/26/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Security Guard Contract	\$ 420.00
14434620	7/26/2018	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 184.59
14434621	7/26/2018	STAPLES ADVANTAGE	0100	Printing	\$ 693.90
14434622	7/26/2018	STATE BOARD OF EQUALIZATION	0100	Bldg.-Repair Materials	\$ 983.08
				Custodial Materials	\$ 14.07
				Grounds Materials	\$ 39.85
				Materials And Supplies	\$ 91.48
				Materials-Vehicle Parts	\$ 9.81
				Other Transport.Supplies	\$ 15.02
				Use Tax Payable	\$ 15,719.84
			1300	Cafeteria Sales Tax	\$ 1,182.26
				Materials And Supplies	\$ 7.40
				Use Tax Payable	\$ 25.82
			2139	Use Tax Payable	\$ 148.42
			2518	Use Tax Payable	\$ 0.16
			2519	Use Tax Payable	\$ 0.02
			6730	Use Tax Payable	\$ 12.58
14435061	7/27/2018	NATIONAL PETROLEUM INC.	0100	Materials-Vehicle Parts	\$ 1,123.62
14435062	7/27/2018	RUHNAU CLARKE ARCHITECTS	2109	Improvements	\$ 14,340.30
14435063	7/27/2018	VOLUTONE DISTRIBUTING CO.	2139	Equipment	\$ 10,916.75
14435064	7/27/2018	B D S ENGINEERING, INC	2109	Improvements	\$ 12,935.00
14435065	7/27/2018	CA SCHOOL BOARDS ASSN	0100	Dues And Memberships	\$ 16,542.00
14435066	7/27/2018	CULVER-NEWLIN INC	2519	Equipment	\$ 10,176.77
14435067	7/27/2018	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 11,095.66
14435068	7/27/2018	PALOMAR REPROGRAPHICS, INC.	2519	Improvements	\$ 43.67
14435069	7/27/2018	APCD	2519	New Construction	\$ 250.00
14435378	7/30/2018	Chelsea Pest & Termite Control	0100	Pest Control	\$ 275.00
14435379	7/30/2018	ROSELLA ARCE	0100	Mileage	\$ 91.02
14435380	7/30/2018	RALF BERNARD	0100	Mileage	\$ 91.49
14435381	7/30/2018	MICHAEL FITCHETT	0100	Athletic Post-Season Travel	\$ 110.40
14435382	7/30/2018	DENNIS CANTOR	1300	Food Service Sales Tp	\$ 88.75
14435383	7/30/2018	MERRY LIN	1300	Food Service Sales Tp	\$ 100.00
14435384	7/30/2018	ELIZABETH KENNY	0100	Materials And Supplies	\$ 116.89
14435385	7/30/2018	AT&T	0100	Communications-Telephone	\$ 464.68
14435386	7/30/2018	JOHN ADDLEMAN	0100	Mileage	\$ 44.58
14435387	7/30/2018	ADVANCED CHEMICAL TRANSPORT	0100	Hazardous Waste Disposal	\$ 760.14
14435388	7/30/2018	ADVANTAGE PAYROLL SERVICES	0100	Other Serv.& Oper.Exp.	\$ 330.46
14435389	7/30/2018	RURAL METRO OF SAN DIEGO, INC.	0100	Other Serv.& Oper.Exp.	\$ 340.00
14435390	7/30/2018	B AND H PHOTO-VIDEO	0100	Non-Capitalized Equipment	\$ 1,418.00

## ITEM 15F

## WARRANT REPORT FROM 07/17/18 THROUGH 08/06/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14435390	43311.16667	B AND H PHOTO-VIDEO	0100	Repairs & Maintenance	\$ 1,259.75
14435391	7/30/2018	CDW GOVERNMENT	0100	Non-Capitalized Tech Equipment	\$ 322.86
14435392	7/30/2018	COX COMMUNICATIONS	0100	Communications-Telephone	\$ 889.54
14435393	7/30/2018	SPARKLETTS	0100	Materials And Supplies	\$ 419.62
				Other Transport.Supplies	\$ 55.71
14435394	7/30/2018	VERDUGO TESTING CO., INC.	0100	Other Transport.Supplies	\$ 34.48
				Repairs & Maintenance	\$ 42.50
14435795	7/31/2018	UNITED TIRE CENTERS, LLC	0100	Tires	\$ 4,994.72
14435796	7/31/2018	REBECCA GALLOW	0100	Mileage	\$ 500.14
14435797	7/31/2018	PC & MAC EXCHANGE	0100	Non-Capitalized Tech Equipment	\$ 6,890.61
14435798	7/31/2018	BROWN, MARTIN	0100	Athletic Post-Season Travel	\$ 375.69
14435799	7/31/2018	BROWN, JUDITH	0100	Athletic Post-Season Travel	\$ 572.26
14435800	7/31/2018	ALPHAGRAPHS SAN MARCOS & CARLSBAD	0100	Printing	\$ 1,272.61
14435801	7/31/2018	RURAL METRO OF SAN DIEGO, INC.	0100	Other Serv.& Oper.Exp.	\$ 318.75
14435802	7/31/2018	CDW GOVERNMENT	0100	Non-Capitalized Tech Equipment	\$ 35,907.36
14435803	7/31/2018	TCG ADMINISTRATORS/CALSTRS	0100	Professional/Consult Svs	\$ 668.00
14435804	7/31/2018	CART MART INC	0100	Repairs & Maintenance	\$ 314.54
14435805	7/31/2018	CHEVRON & TEXACO BUSINESS	0100	Fuel	\$ 4,691.12
14435806	7/31/2018	CLEAN ENERGY	0100	Repairs & Maintenance	\$ 3,063.22
14435807	7/31/2018	CREATIVE BUS SALES	0100	Materials-Vehicle Parts	\$ (106.66)
				Repairs-Vehicles	\$ 1,620.26
14435808	7/31/2018	SPARKLETTS	0100	Materials And Supplies	\$ 497.52
14435809	7/31/2018	MISSION LINEN SUPPLY	0100	Other Transport.Supplies	\$ 1,093.12
14435810	7/31/2018	NCTD	0100	Fees - Business, Admission,Etc	\$ 37.00
14435811	7/31/2018	PROCURETECH	0100	Non-Capitalized Tech Equipment	\$ 410.00
14435812	7/31/2018	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 7,520.96
				Water	\$ 26,883.89
14436248	8/1/2018	PC & MAC EXCHANGE	0100	Non-Capitalized Tech Equipment	\$ 1,378.12
14436249	8/1/2018	HARBOR BAY INC	0100	Repairs & Maintenance	\$ 2,900.00
14436250	8/1/2018	CURRIER & HUDSON	0100	Legal Expense	\$ 1,833.00
				Legal Exp-Personnel	\$ 8,727.52
14436251	8/1/2018	TINA DOUGLAS	0100	Conference,Workshop,Sem.	\$ 64.96
14436252	8/1/2018	DAOUD, ANNETTE	0100	Professional/Consult Svs	\$ 2,000.00
14436253	8/1/2018	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	0100	Legal Expense	\$ 19,669.15
14436254	8/1/2018	CREATIVE BUS SALES	0100	Computer Software	\$ 831.29
14436255	8/1/2018	DEBRA CRUSE	0100	Mileage	\$ 43.60
14436256	8/1/2018	EDUCATIONAL TESTING SERVICE	0100	Materials And Supplies	\$ 1,870.44
14436257	8/1/2018	FAGEN FRIEDMAN & FULFROST, LLP	0100	Legal Exp-Business	\$ 8,479.22
				Legal Exp-Personnel	\$ 504.00
14436258	8/1/2018	CALIFORNIA SPACE MANAGEMENT	0100	Materials And Supplies	\$ 1,546.94
14436259	8/1/2018	GOLDFIELD STAGE & COMPANY	0100	Subagreements For Services	\$ 2,389.27
14436260	8/1/2018	BRETT KILLEEN	0100	Mileage	\$ 247.65
14436261	8/1/2018	LLOYD PEST CONTROL	1300	Other Serv.& Oper.Exp.	\$ 35.00
14436262	8/1/2018	MATHESON TRI-GAS INC	0100	Materials And Supplies	\$ 585.19
14436263	8/1/2018	MISSION LINEN SUPPLY	0100	Other Serv.& Oper.Exp.	\$ 617.39
14436264	8/1/2018	MRC360 AKA MR COPY	0100	Copy Charges	\$ 253.52
				Duplicating Supplies	\$ 2,665.75
				Materials And Supplies	\$ 351.27
14436265	8/1/2018	SHELL CAR WASH & EXPRESS LUBE	0100	Fuel	\$ 111.45
				Gasoline Supplies	\$ 374.55
14436266	8/1/2018	JOHNSON CONTROLS	0100	Other Serv.& Oper.Exp.	\$ 24,324.50
				Repairs & Maintenance	\$ 146.75
14436267	8/1/2018	XEROX CORPORATION	0100	Copy Charges	\$ 6,353.62
				Rents & Leases	\$ 5,863.44
			1300	Copy Charges	\$ 73.24
				Rents & Leases	\$ 226.54
14436780	8/2/2018	COLBI TECHNOLOGIES, INC.	0100	Fees - Business, Admission,Etc	\$ 6,566.25
14436781	8/2/2018	GROUND SERVICE TECHNOLOGY, INC.	2139	New Construction	\$ 16,944.20
14436782	8/2/2018	DANNIS WOLIVER KELLEY	0100	Legal Expense	\$ 11,755.50

## ITEM 15F

## WARRANT REPORT FROM 07/17/18 THROUGH 08/06/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14436783	8/2/2018	SSID #7112709066	0100	Mediation Settlements	\$ 4,658.00
14436784	8/2/2018	JACQUELINE TEAGUE	0100	Conference,Workshop,Sem.	\$ 1,662.65
14436785	8/2/2018	SSID #40655164370	0100	Mediation Settlements	\$ 3,150.00
14436786	8/2/2018	AMAZON CAPITAL SERVICES, INC.	2139	Equipment	\$ 2,715.12
14436787	8/2/2018	BERT'S OFFICE TRAILERS	0100	Rents & Leases	\$ 407.30
14436788	8/2/2018	COROVAN MOVING & STORAGE	2139	New Construction	\$ 10,108.00
14436789	8/2/2018	DIVISION OF THE STATE ARCHITECT	2519	Land Improvements	\$ 2,718.14
14436790	8/2/2018	GEOCON INCORPORATED	2139	New Construction	\$ 1,240.00
14436791	8/2/2018	HOME DEPOT CREDIT SERVICES	0100	Materials And Supplies	\$ 23.19
14436792	8/2/2018	LAWNMOWERS PLUS INC	0100	Repairs & Maintenance	\$ 615.44
14436793	8/2/2018	LEUCADIA PIZZERIA	0100	Refreshments	\$ 41.64
14436794	8/2/2018	MISSION LINEN SUPPLY	0100	Other Transport.Supplies	\$ 50.00
14436795	8/2/2018	MOBILE MODULAR MANAGEMENT CORP	2519	Rents & Leases	\$ 1,278.00
14436796	8/2/2018	PROCURETECH	0100	Non-Capitalized Tech Equipment	\$ 193.71
14436797	8/2/2018	PRO-ED DESIGNS, INC	0100	Non-Capitalized Tech Equipment	\$ 179.10
14436798	8/2/2018	STAPLES ADVANTAGE	1300	Office Supplies	\$ 806.83
14436799	8/2/2018	STAPLES ADVANTAGE	2139	Equipment	\$ 59,435.89
14436800	8/2/2018	PERSEUS ASSOCIATES, LLC	0100	Computer Licensing	\$ 400.00
14436801	8/2/2018	TRIMARK ASSOCIATES, INC.	0100	Data Processing Contract	\$ 150.00
14436802	8/2/2018	TWINING, INC.	2139	New Construction	\$ 5,520.00
14436803	8/2/2018	WESELOH CHEVROLET CO	0100	Materials-Vehicle Parts	\$ 69.30
14437270	8/3/2018	Harbottle Law Group	0100	Legal Expense	\$ 15,873.29
14437271	8/3/2018	CHICAGO TITLE CO.	2109	Improvements	\$ 1,500.00
14437272	8/3/2018	C.A.S.H.	0100	Dues And Memberships	\$ 757.00
14437273	8/3/2018	C I F	0100	Dues - CIF	\$ 90.00
14437274	8/3/2018	CULVER-NEWLIN INC	2139	Equipment	\$ 124,237.63
14437275	8/3/2018	D. A. D. ASPHALT, INC.	0100	Repairs & Maintenance	\$ 5,325.00
14437276	8/3/2018	EDCO DISPOSAL CORPORATION	0100	Rubbish Disposal	\$ 8,915.55
14437277	8/3/2018	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 598.53
14437278	8/3/2018	ELITE SHOW SERVICES INC.	0100	Other Serv.& Oper.Exp.	\$ 205.47
14437279	8/3/2018	FREDRICKS ELECTRIC INC	0100	Professional/Consult Svcs	\$ 4,907.50
14437280	8/3/2018	FREDRICKS ELECTRIC INC	2139	New Construction	\$ 6,150.00
			2519	Improvements	\$ 8,890.00
				New Construction	\$ 11,765.00
14437281	8/3/2018	LAWNMOWERS PLUS INC	0100	Repairs & Maintenance	\$ 2,892.64
14437283	8/3/2018	LEUCADIA WASTEWATER DISTRICT	0100	Sewer Charges	\$ 29,934.53
14437284	8/3/2018	SCHOOL FACILITY CONSULTANTS	2519	Professional/Consult Svcs	\$ 926.25
14437285	8/3/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 432.56
				Office Supplies	\$ 125.82
14437286	8/3/2018	SVA ARCHITECTS, INC.	2139	New Construction	\$ 36,353.63
14437287	8/3/2018	TRIMARK ASSOCIATES, INC.	0100	Data Processing Contract	\$ 150.00
14437288	8/3/2018	ACCREDITING COMMIS FOR SCHOOLS	0100	Dues And Memberships	\$ 5,100.00
14437289	8/3/2018	WESTERN ENVIRONMENTAL & SAFETY	2139	New Construction	\$ 4,994.00
14437290	8/3/2018	WILLIAMS SCOTSMAN, INC.	2139	New Construction	\$ 13,780.96
14437640	8/6/2018	HAMEL INTERIORS INC	0100	Materials And Supplies	\$ 5,043.91
				Non-Capitalized Equipment	\$ 11,118.54
14437641	8/6/2018	VISTA PAINT CORPORATION	0100	Bldg.-Repair Materials	\$ 2,035.32
14437642	8/6/2018	SOUL CHARTER SCHOOL	0100	Trfr To Cht Sch In Lieu Proptx	\$ 43,932.61
14437643	8/6/2018	PACIFIC PLUMBING SPECIALTIES INC	0100	Bldg.-Repair Materials	\$ 46.96
14437644	8/6/2018	SYNC/AMAZON	0100	Materials And Supplies	\$ 107.74
14437645	8/6/2018	C I F	0100	Dues - CIF	\$ 350.00
14437646	8/6/2018	ROBIN DOBASHI	0100	Conference,Workshop,Sem.	\$ 825.50
14437647	8/6/2018	HOME DEPOT CREDIT SERVICES	0100	Materials And Supplies	\$ 107.59
14437648	8/6/2018	MRC360 AKA MR COPY	0100	Duplicating Supplies	\$ 294.16

Report Total

\$6,260,463.99

## ITEM 15F

## RCF REPORT FROM 07/17/18 THROUGH 08/06/18

CK NBR	DATE	NAME/VENDOR	DESCRIPTION	AMOUNT
11645	07/26/2018	JEFFREY UHLMAN	Garnishment Release - July 2018	269.79

Report Total

269.79

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 3, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** John Addleman, Exec. Director, Planning Services  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS /  
FACILITIES PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

The attached report summarizes 7 agreements:

An agreement with San Diego Gas & Electric Co., Inc., (SDG&E) to provide generator output metering at La Costa Canyon High School. During construction of the new solar arrays, SDG&E engineers determined the expansion of the site's photovoltaic system would require additional metering equipment prior to coming on-line. This agreement fulfills that requirement.

Three agreements are presented for storm water pollution prevention plan (SWPPP) services. In response to its advertised Request For Qualifications/Proposals (RFQ/P), the district reviewed proposals from a number of highly qualified firms, ultimately inviting three to interview. The firms presented this date for award are Stuart Engineering, Twining, Inc., and Berger Abam, Inc.

An agreement with Digital Networks Group, Inc., to provide and install multimedia equipment in Buildings B & G at Diegueno Middle School, the buildings modernized during summer construction. The services and products will be procured pursuant to District Board Policies 3310 and 3311/AR-1, Purchasing Procedures and Bids, respectively, and to ensure these policies are being followed, the Board adopted a Resolution on May 19, 2011 authorizing contracting pursuant to cooperative bid and award documents from California Multiple Award Schedules (CMAS). The proposed agreement carries a labor burden less than 50% of the total cost of the products being installed.

An agreement with the Law Offices of Perry Israel to provide tax advice on qualified school construction bonds is presented. The district has experienced a successful professional services relationship with the firm in the past and seeks to award a new contract.



ITEM 15G

The final agreement is with MA Engineers to provide building commissioning services for the Oak Crest Middle School Science Classroom Building project.

**RECOMMENDATION:**

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements, as noted in the attached supplement.

**FUNDING SOURCE:**

As noted on the attached chart.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****FACILITIES PLANNING & CONSTRUCTION – AGREEMENTS****Board Meeting Date: 8-16-18**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/17/18 – The life of the solar array system	San Diego Gas & Electric Co.	To provide generator output metering at La Costa Canyon High School.	Mello-Roos Funds	\$28,148.00
08/17/18 – 08/16/23 unless terminated with 30 days' notice	Stuart Engineering	To provide Storm Water Pollution Prevention Plan (SWPPP) Services district wide.	The Fund To Which The Project Is Charged	At the rates established in the proposal
08/17/18 – 08/16/23 unless terminated with 30 days' notice	Twining, Inc.	To provide Storm Water Pollution Prevention Plan (SWPPP) Services district wide.	The Fund To Which The Project Is Charged	At the rates established in the proposal
08/17/18 – 08/16/23 unless terminated with 30 days' notice	Berger Abam, Inc.	To provide Storm Water Pollution Prevention Plan (SWPPP) Services district wide.	The Fund To Which The Project Is Charged	At the rates established in the proposal
08/17/18 – Completion	Digital Networks Group, Inc.	To provide and install multimedia equipment at Diegueno Middle School Buildings B & G.	Building Fund Prop 39 – Fund 21-39	\$60,084.04

## ITEM 15G

08/17/18 – 08/16/19	Law Offices of Perry Israel	To provide tax advice on qualified school construction bonds.	General Fund/ Unrestricted 01-00	At the rates established in the proposal
08/17/18 – Completion	MA Engineers	To provide building commissioning services for the Oak Crest Middle School Science Classroom Building.	Building Fund Prop 39 – Fund 21-39	\$20,000.00 plus reimbursable expenses

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 3, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** John Addleman, Exec. Director, Planning Services  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AMENDMENTS  
TO PROFESSIONAL SERVICES CONTRACTS /  
FACILITIES PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

The attached Professional Services Report summarizes amendments to (2) agreements:

An agreement with Roesling Nakamura Terada Architects (RNT) for architectural / engineering services on miscellaneous small projects under the direction of the Facilities Planning & Construction Offices, extending the term and adding funds to complete those projects currently underway.

An agreement with Mobile Modular Management Corporation to extend the lease on the 36x40 relocatable classroom building currently being used as the art classroom during campus construction at San Dieguito High School Academy. It is anticipated staff will bring an additional amendment next year for the final disposition of this leased building.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendments to professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements, as noted in the attached supplement.

### FUNDING SOURCE:

As noted on the attached chart.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****FACILITIES PLANNING & CONSTRUCTION – AMENDMENTS****Board Meeting Date: 8/16/18**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/07/17 – 04/06/20	Roesling Nakamura Terada Architects	To amend contract CA2017-45 for architectural/engineering services for miscellaneous small projects.	The Fund To Which The Project Is Charged	Additional \$4,400.00 for a new total of \$48,100.00
03/06/14 – 08/11/19	Mobile Modular Management Corporation	To renew contract CB2014-16 for lease of a 36x40 relocatable art classroom building at San Dieguito High School Academy.	Capital Facilities Fund 25-19	Additional \$15,346.00 for a new total of \$95,059.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 2, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** John Addleman, Exec. Director, Planning Services  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** APPROVAL OF CHANGE ORDERS / FACILITIES  
PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

Contracts for construction of the Carmel Valley Middle School Music Classroom Building and Site Improvements Project were awarded on May 11, 2017 and June 8, 2017. The project was bid as a multi-prime project and Erickson Hall Construction Company is acting as Construction Manager. Ten (10) contracts were awarded across eleven scope packages. The board previously approved a final deductive change order at its June 21, 2018 meeting for one (1) contractor; and five (5) more contractors are presented for final change order this date; three (3) of which have deductive change orders.

### RECOMMENDATION:

It is recommended that the Board approve the following change orders and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute same:

1. White's Steel, Inc., Bid Package #3 Structural Steel & Miscellaneous Metals, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, extending the contract date by 92 days.
2. Brady SoCal, Inc., Combination Bid Package #4 General Construction and Bid Package #5 Finishes, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$2,599.00 for a new total of \$1,092,159.00 and extending the contract date by 92 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.
3. Chapman Air Systems, Inc., dba WR Robbins Company, Bid Package #7 Mechanical, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$12,002.00 for a new total of \$265,742.00, extending the contract date by 92 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.

ITEM 15J

4. Fredricks Electric, Inc., Bid Package #8 Electrical, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$1,582.00 for a new total of \$607,724.00, extending the contract date by 92 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.
5. Sylvester Roofing Company, Inc., Bid Package #11 Roofing, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, extending the contract date by 92 days.

**FUNDING SOURCE:**

The fund to which the project is charged.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 2, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** John Addleman, Exec. Director, Planning Services  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** ACCEPTANCE OF CONSTRUCTION PROJECTS

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### EXECUTIVE SUMMARY

Contracts for construction of the Carmel Valley Middle School Music Classroom Building and Site Improvements Project were awarded on May 11, 2017 and June 8, 2017. The project was bid as a multi-prime project and Erickson Hall Construction Company is acting as Construction Manager. Five (5) contracts are presented for acceptance this date with the work of these bid packages completed within budget.

### RECOMMENDATION:

It is recommended that the Board accept the Projects as complete, and authorize the administration to file Notices of Completion with the County Recorders' Office and release final retention for the following trade contractors:

1. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #3 Structural Steel & Miscellaneous Metals, contract entered into with White's Steel, Inc.
2. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Combination Bid Package #4 General Construction and Bid Package #5 Finishes, contract entered into with Brady So Cal, Inc.
3. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #7 Mechanical, contract entered into with Chapman Air Systems, Inc., dba WR Robbins Company.
4. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #8 Electrical, contract entered into with Fredricks Electric, Inc.
5. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #11 Roofing, contract entered into with Sylvester Roofing Company, Inc.

### FUNDING SOURCE:

Not Applicable.



Recordation Requested by and ]  
 When Recorded Return to: ]  
 ]  
 San Dieguito Union High School District ]  
 Attn: Caroline Roberts ]  
 710 Encinitas Blvd. ]  
 Encinitas, CA 92024 ]  
 ]

**ACCEPTANCE OF WORK  
 AND  
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024  
 (Name of School District)

2. White's Steel, Inc.  
 (Name of Contractor)

3. United Fire & Casualty Company  
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Carmel Valley Middle School New Music Classroom & Site Improvements Project  
 3800 Mykonos Lane, San Diego, CA 92130

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract ]

05/12/2017 ]  
 ]  
 ]

6. Acceptance of the work and materials is recommended

\_\_\_\_\_  
 (Signature of Recommending Person) August 16, 2018  
 (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 16th day of August, 2018; No. \_\_\_\_\_

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By \_\_\_\_\_  
 Larry Perondi

[Code of Civil Procedure Section 1192.1]  
 [ Government Code Section 27361.6 ]

VERIFICATION

The undersigned declares that he is an officer, namely, the Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 16, 2018, of San Diego, California

\_\_\_\_\_  
 Larry Perondi

Recordation Requested by and ]  
 When Recorded Return to: ]  
 ]  
 San Dieguito Union High School District ]  
 Attn: Caroline Roberts ]  
 710 Encinitas Blvd. ]  
 Encinitas, CA 92024 ]  
 ]

**ACCEPTANCE OF WORK  
 AND  
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024  
 (Name of School District)

2. Brady SoCal, Inc.  
 (Name of Contractor)

3. Federal Insurance Co.  
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Carmel Valley Middle School New Music Classroom & Site Improvements Project  
 CB2017-10 BP#4/5

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract ]

05/26/2017 ]  
 ]  
 ]

6. Acceptance of the work and materials is recommended

\_\_\_\_\_  
 (Signature of Recommending Person) August 16, 2018  
 (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 16th day of August, 2018 ; No. \_\_\_\_\_

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By \_\_\_\_\_  
 Larry Perondi

[Code of Civil Procedure Section 1192.1]  
 [ Government Code Section 27361.6 ]

VERIFICATION

The undersigned declares that he is an officer, namely, the Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 16, 2018, of San Diego, California

\_\_\_\_\_  
 Larry Perondi

Recordation Requested by and ]  
When Recorded Return to: ]  
San Dieguito Union High School District ]  
Attn: Caroline Roberts ]  
710 Encinitas Blvd. ]  
Encinitas, CA 92024 ]

**ACCEPTANCE OF WORK  
AND  
NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024  
(Name of School District)

2. Chapman Air Systems, Inc., dba WR Robbins Company  
(Name of Contractor)

3. Hudson Insurance Company  
(Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Carmel Valley Middle School New Music Classroom & Site Improvements Project  
CB2017-10 BP#7

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract ]

05/12/2017 ]  
] ]

6. Acceptance of the work and materials is recommended

\_\_\_\_\_  
(Signature of Recommending Person) August 16, 2018  
(Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 16th day of August, 2018; No. \_\_\_\_\_

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By \_\_\_\_\_  
Larry Perondi

[Code of Civil Procedure Section 1192.1]  
[ Government Code Section 27361.6 ]

VERIFICATION

The undersigned declares that he is an officer, namely, the Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 16, 2018, of San Diego, California

\_\_\_\_\_  
Larry Perondi

Recordation Requested by and ]  
 When Recorded Return to: ]  
 ]  
 San Dieguito Union High School District ]  
 Attn: Caroline Roberts ]  
 710 Encinitas Blvd. ]  
 Encinitas, CA 92024 ]  
 ]

**ACCEPTANCE OF WORK  
 AND  
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024  
 (Name of School District)

2. Fredricks Electric, Inc.  
 (Name of Contractor)

3. Developers Surety & Indemnity Company  
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Carmel Valley Middle School New Music Classroom & Site Improvements Project  
 CB2017-10 BP#8

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract	]	6. Acceptance of the work and materials is recommended	
05/12/2017	]		
	]		August 16, 2018
	]	(Signature of Recommending Person)	(Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 16th day of August, 2018 ; No. \_\_\_\_\_

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By \_\_\_\_\_  
 Larry Perondi

[Code of Civil Procedure Section 1192.1]  
 [ Government Code Section 27361.6 ]

VERIFICATION

The undersigned declares that he is an officer, namely, the Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 16, 2018, of San Diego, California

\_\_\_\_\_  
 Larry Perondi

Recordation Requested by and ]  
 When Recorded Return to: ]  
 ]  
 San Dieguito Union High School District ]  
 Attn: Caroline Roberts ]  
 710 Encinitas Blvd. ]  
 Encinitas, CA 92024 ]  
 ]

**ACCEPTANCE OF WORK  
 AND  
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024  
 (Name of School District)

2. Sylvester Roofing Company, Inc.  
 (Name of Contractor)

3. Developers Surety & Indemnity Company  
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Carmel Valley Middle School New Music Classroom & Site Improvements Project  
 CB2017-10 BP#11

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract ]

06/09/2017 ]  
 ]  
 ]

6. Acceptance of the work and materials is recommended

\_\_\_\_\_  
 (Signature of Recommending Person) August 16, 2018  
 (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 16th day of August, 2018 ; No. \_\_\_\_\_

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By \_\_\_\_\_  
 Larry Perondi

[Code of Civil Procedure Section 1192.1]  
 [ Government Code Section 27361.6 ]

VERIFICATION

The undersigned declares that he is an officer, namely, the Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 16, 2018, of San Diego, California

\_\_\_\_\_  
 Larry Perondi

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 3, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Mark Miller, Associate Superintendent /  
Administrative Services

**SUBMITTED BY:** Larry Perondi  
Interim Superintendent

**SUBJECT:** California Scale-Up MTSS Statewide (SUMS)  
Grant Agreement

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### EXECUTIVE SUMMARY

SDUHSD has committed to build a multi-tiered system of support (MTSS) to meet the academic, behavioral, and social-emotional needs of all students. To support this work, SDUHSD applied for and has been awarded the California Scale-Up MTSS Statewide (SUMS) Grant for \$25,000.00 in order to be part of a cohort which will be trained in implementation. This grant will support district implementation of MTSS through a yearlong training (Technical Assistance) series for district team members. With the support of a Scale-Up MTSS grant and Technical Assistance, SDUHSD will seek to evaluate which resources, programs, and initiatives have achieved beneficial outcomes in addressing Tier 1-3 student needs and design a plan for their consistent and broader implementation. An in-depth analysis of outcome, process and perception data from the LCAP annual update, feedback from the 2017 District/Site Achievement Summit, stakeholder feedback gathered throughout the year as well as the SUMS Technical Assistance Trainings will allow our MTSS team members to review data on the efficacy of current interventions and then determine specifically which evidence-based practices and programs should receive greater focus and attention within the MTSS. This process will also allow our team to identify additional measures needed to track evaluate our systems of intervention and create a plan to collect any additional data needed. We anticipate that a thoughtful examination of intervention efficacy will reveal a need to focus on integrating PBIS implementation, continuing Restorative Justice practice exploration, expanding Wellness opportunities, as well as in-depth training on consistent use and implementation of classroom interventions using the principles of Universally-Designed Learning.

Attached is copy of the SUMS grant award agreement.

**RECOMMENDATION:**

It is recommended that the Board approve the SUMS grant agreement, as shown in the attached supplements.

**FUNDING SOURCE:**

N/A



ORANGE COUNTY DEPARTMENT OF EDUCATION  
Division of Administrative Services  
Contracts Department  
P. O. Box 9050  
Costa Mesa, California 92628-9050

July 16, 2018

To: Mark Miller  
San Diego State Union High SD

Re: Scaling Up Multi-Tiered System of Support Statewide (SUMS) Grant, Local Education Agency Agreement (Cohort 3) - District, Agreement Number 76532

Please return the following documents so the grant funds may be disbursed to your office pursuant to the terms and conditions of Sections 4.0 and 5.0 of the Agreement:

- 1) **Local Education Agency Agreement** signed by an **authorized signer**.
- 2) Per Sections 4.0 and 5.0 of the Agreement: Completed **Exhibit "B", Proposed Initiative Budget Summary**.
- 3) Per Sections 4.0 and 5.0 of the Agreement: **Invoice** for the full amount of the grant funds.

All of the documents are to be mailed to:

Julie Montgomery  
Contracts Department  
Orange County Department of Education  
P. O. Box 9050  
Costa Mesa, CA 92628-9050

Thank you for your assistance.

Julie Montgomery  
Administrative Technician  
Contracts Department  
Phone: (714)966-4082  
Email: [jmontgomery@ocde.us](mailto:jmontgomery@ocde.us)



## Form D: Proposed Initiative Budget Summary (cont.)

ITEM 16

<b>Lead LEA Name:</b>	San Dieguito Union HS District
<b>Fiscal Agent Contact Name:</b>	Delores Perley
<b>CDS Code:</b>	37 68346 0000000

This budget should list all initiative expenditures for grant funds for the proposed initiative's three years. Add additional rows as needed.

Object Code	Object of Expenditure	Proposed Expenditures			Total Proposed Expenditures
		FY 2018-19	FY 2019-20	FY 2020-21	
1000-1999	Certificated Salaries	\$1,500.00	\$2,500.00	\$2,500.00	\$6,500.00
2000-2999	Classified Salaries	\$0.00	\$0.00	\$0.00	\$0.00
3000-3999	Employee Benefits	\$390.00	\$650.00	\$650.00	\$1,690.00
4000-4999	Books and Supplies	\$3,092.00	\$3,092.00	\$3,093.00	\$9,277.00
5000-5999	Services and Other Operating Expenditures	\$1,500.00	\$3,000.00	\$1,850.55	\$6,350.55
<b>SUBTOTAL</b>		<b>\$6,482.00</b>	<b>\$9,242.00</b>	<b>\$8,093.55</b>	<b>\$23,817.55</b>
	Indirect Costs (4.87-5.0%) Cannot exceed current CA state limit	\$315.67	\$462.10	\$404.68	\$1,182.45
<b>TOTAL</b>		<b>\$6,797.67</b>	<b>\$9,704.10</b>	<b>\$8,498.23</b>	<b>\$25,000.00</b>

## Form D: Proposed Initiative Budget Summary (cont.)

ITEM 16

<b>Lead LEA Name:</b>	San Dieguito Union HS District
<b>Fiscal Agent Contact Name:</b>	Delores Perley
<b>CDS Code:</b>	37 68346 0000000

This budget should list all initiative expenditures for grant funds for the proposed initiative's three years. Add additional rows as needed.

Object Code	Object of Expenditure	Proposed Expenditures			Total Proposed Expenditures
		FY 2018-19	FY 2019-20	FY 2020-21	
1000-1999	Certificated Salaries	\$1,500.00	\$2,500.00	\$2,500.00	\$6,500.00
2000-2999	Classified Salaries	\$0.00	\$0.00	\$0.00	\$0.00
3000-3999	Employee Benefits	\$390.00	\$650.00	\$650.00	\$1,690.00
4000-4999	Books and Supplies	\$3,092.00	\$3,092.00	\$3,093.00	\$9,277.00
5000-5999	Services and Other Operating Expenditures	\$1,500.00	\$3,000.00	\$1,850.55	\$6,350.55
<b>SUBTOTAL</b>		<b>\$6,482.00</b>	<b>\$9,242.00</b>	<b>\$8,093.55</b>	<b>\$23,817.55</b>
	Indirect Costs (4.87-5.0%) Cannot exceed current CA state limit	\$315.67	\$462.10	\$404.68	\$1,182.45
<b>TOTAL</b>		<b>\$6,797.67</b>	<b>\$9,704.10</b>	<b>\$8,498.23</b>	<b>\$25,000.00</b>

AGREEMENT NUMBER 46532

CALIFORNIA SUMS INITIATIVE: SCALING UP MULTI-TIERED SYSTEM OF SUPPORT  
(SUMS) STATEWIDE GRANT  
LOCAL EDUCATION AGENCY AGREEMENT (COHORT 3)

This AGREEMENT is hereby entered into this 1st day of June, 2018, which date is enumerated for purposes of reference only, by and between the Orange County Superintendent of Schools, 200 Kalmus Drive, P.O. Box 9050, Costa Mesa, California 92628-9050, hereinafter referred to as "SUPERINTENDENT", and San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, California 92024, hereinafter referred to as "DISTRICT". SUPERINTENDENT and DISTRICT shall be individually referred to as "Party" and collectively referred to as the "Parties."

WHEREAS, SUPERINTENDENT has received funding from the State of California, California Department of Education for the Improving Systems of Academic and Behavioral Supports (ISABS); Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant to address barriers to learning and re-engage disconnected students by creating a culture of collaboration among marginalized and fragmented support systems; and

WHEREAS, the Improving Systems of Academic and Behavioral Supports (ISABS); Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant requires SUPERINTENDENT to allocate a portion of the grant funds to Schools throughout the State of California; and

WHEREAS, District is specially trained, experienced and competent to perform the services required and is agreeable to the rendering of such services according to the terms and conditions hereinafter set forth.

NOW, THEREFORE, the Parties agree as follows:

**1.0 TERM.** The term of this AGREEMENT shall commence on June 1, 2018 and terminate on June 30, 2020, subject to earlier termination as set forth in this AGREEMENT, provided, however,

## ITEM 16

1 DISTRICT shall be obligated to perform such duties as would normally extend beyond this term  
2 including, but not limited to, obligations with respect to indemnification, audits, reporting, and  
3 accounting.

4 **2.0 SCOPE OF WORK.**

5 A. SUPERINTENDENT hereby engages DISTRICT as an independent contractor to perform the  
6 following described work and DISTRICT hereby agrees to perform said work upon the terms and  
7 conditions hereinafter set forth. DISTRICT shall meet all of the contractual requirement listed herein  
8 and shall provide all labor, materials, supplies, and equipment necessary to fully perform all  
9 responsibilities required by this AGREEMENT and specifically described in Exhibit "A", Scope of  
10 Services, which is attached hereto and incorporated herein by this reference to this AGREEMENT.

11 **3.0 COMPENSATION.**

12 A. The Maximum Payment Obligation of SUPERINTENDENT to DISTRICT under this  
13 AGREEMENT for the period of June 1, 2018 through June 30, 2020 is Twenty-five thousand dollars  
14 (\$25,000.00).

15 B. DISTRICT agrees to establish and maintain fiscal control and accounting procedures as  
16 may be necessary to assure proper accounting for all funds under this AGREEMENT. Any work  
17 performed prior to approval of the SUPERINTENDENT will be rendered on a voluntary basis, and shall  
18 not be compensated unless and until funding is authorized. Any work performed prior to approval of  
19 the State of California will be rendered on a voluntary basis and shall not be compensated unless and  
20 until funding is authorized.

21  
22 **4.0 BUDGET ALLOCATION.** Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant  
23 funds shall be expended only for those purposes expressed under Section 2.0 of this AGREEMENT. No  
24 monies from the Scaling Up Multi-Tiered System of Support Statewide (SUMS) grant shall be used to  
25 supplant state or local general fund money of any purpose. Scaling Up Multi-Tiered System of Support

## ITEM 16

1 Statewide (SUMS) grant funds shall be allocated for the term of the AGREEMENT pursuant to Exhibit  
2 "B", "Proposed Initiative Budget Summary", which is attached hereto and incorporated herein by this  
3 reference to this AGREEMENT. DISTRICT shall return the completed Budget Form and invoice along  
4 with the signed AGREEMENT. Once SUPERINTENDENT has approved DISTRICT's budget, DISTRICT  
5 must obtain prior written approval from SUPERINTENDENT for any budget revisions where an  
6 adjustment of funds in a line item are different from the originally approved budget by more than ten  
7 percent (10%).

8 **5.0 PAYMENT AND INVOICING.**

9 A. SUPERINTENDENT, under the terms of this AGREEMENT, shall pay DISTRICT in advance,  
10 based on the maximum payment obligation identified in Paragraph 3.0 Compensation of this  
11 AGREEMENT for providing the services and activities hereunder identified in Exhibit A; provided,  
12 however, the total of such payments does not exceed DISTRICT's maximum obligation; and provided  
13 further, DISTRICT's costs shall be reimbursable pursuant to State and Federal Regulations. DISTRICT  
14 shall be responsible for all other expenses incurred in connection with the performance of this  
15 AGREEMENT. Payment to DISTRICT should be released by SUPERINTENDENT no later than thirty (30)  
16 calendar days after receipt of signed AGREEMENT, completed and approved Scaling Up Multi-Tiered  
17 Systems of Support (SUMS) Budget Form and DISTRICT's invoice.

18 B. For travel necessary to the performance of this AGREEMENT, DISTRICT's travel and other  
19 travel related expense reimbursement claims shall not exceed the travel policy and procedures of the  
20 State of California. Travel and other related travel expenses shall be limited to those necessary for the  
21 performance of this AGREEMENT. Travel outside of the State of California must be authorized in  
22 writing by SUPERINTENDENT prior to travel. Travel outside of the United States is not permitted.

23 C. DISTRICT's billings shall be submitted on SUPERINTENDENT's form, "Scaling Up Multi-  
24 Tiered System of Support Statewide (SUMS) Quarterly Budget and Expenditure Report", which is  
25

ITEM 16

1 attached hereto as Exhibit "C" and incorporated herein by reference to this AGREEMENT. DISTRICT  
2 shall submit the Quarterly Budget and Expenditure Invoice by the following due dates:

- 3 1. For the period commencing June 1, 2018 and ending June 30, 2018:

4 Quarter 1 & 2: N/A

5 Quarter 3 & 4: Due by July 15, 2018

- 6 2. For the period commencing July 1, 2018 and ending June 30, 2019:

7 Quarter 1 & 2: Due by Due by January 15, 2019

8 Quarter 3 & 4: Due by July 15, 2019

- 9 3. For the period commencing July 1, 2019 and ending June 30, 2020:

10 Quarter 1 & 2: Due by January 15, 2020

11 Quarter 3 & 4: Due by July 15, 2020

12 DISTRICT shall submit the Quarterly Budget and Expenditure Report to:

13 Roberta Tovar

14 Email: [rtovar@ocde.us](mailto:rtovar@ocde.us)

15 Telephone: (714) 966-4406

16 D. All DISTRICT Quarterly Budget and Expenditure Reports submitted to SUPERINTENDENT  
17 shall be supported by source documentation including, but not limited to, ledgers, invoices, receipts,  
18 receiving records, and records of services provided.

19 E. Any payment made by SUPERINTENDENT to DISTRICT in excess of that of which DISTRICT  
20 is entitled under this AGREEMENT shall be immediately due to SUPERINTENDENT and repaid by  
21 DISTRICT. In this regard, DISTRICT shall make repayment on any overpayment within thirty (30) days  
22 after the date SUPERINTENDENT requests the repayment in writing. Nothing in this AGREEMENT shall  
23 be construed as limiting the remedies of SUPERINTENDENT in the event that an overpayment has been  
24 made.

25 F. SUPERINTENDENT may withhold or delay any payment if DISTRICT fails to comply with

## ITEM 16

1 any provision set forth in this AGREEMENT.

2 G. DISTRICT shall not claim reimbursement for services provided beyond the expiration  
3 and/or termination of this AGREEMENT, except as may otherwise be provided under this AGREEMENT.

4 H. The obligation of SUPERINTENDENT under this AGREEMENT is contingent upon the  
5 availability of funds furnished by the State of California. It is mutually agreed that if the current fiscal  
6 year covered under this AGREEMENT does not appropriate sufficient funds for this program, this  
7 AGREEMENT shall be of no further force and effect and shall be terminated. In this event,  
8 SUPERINTENDENT shall have no liability to pay any funds whatsoever to DISTRICT or to furnish any  
9 other considerations under this AGREEMENT and DISTRICT shall not be obligated to perform any  
10 provisions of this AGREEMENT. If funding for any fiscal year is reduced, or deleted for purposes of this  
11 program, the SUPERINTENDENT shall have the option to either terminate this AGREEMENT with no  
12 liability occurring to the SUPERINTENDENT or offer an amendment to DISTRICT to reflect the reduced  
13 amount. SUPERINTENDENT shall give DISTRICT written notification of such termination. Notice shall  
14 be deemed served on the date of mailing.

15 **6.0 REPORTS.**

16 A. DISTRICT shall submit to SUPERINTENDENT required reports or evidence that  
17 deliverables have been met. Failure to do so may result in the loss and/or remittance of all awarded  
18 funds.

19 B. DISTRICT shall be responsible for collecting all data required under this AGREEMENT  
20 pursuant to Exhibit "D", "Cohort 3 – Evaluation Outcomes", which is attached hereto and incorporated  
21 herein by this reference to this AGREEMENT DISTRICT will submit the collected data, along with a  
22 summary of activities, reasons for lack of progress toward attainment of objectives, if any, and  
23 explanation for major changes to the budget, if any; and other data required.  
24  
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## ITEM 16

1 C. Additional Reports: Upon SUPERINTENDENT'S request, DISTRICT shall make such  
2 additional reports available, as required by SUPERINTENDENT, concerning DISTRICT's activities as they  
3 affect the services hereunder. SUPERINTENDENT shall be specific to the information requested and  
4 allow DISTRICT thirty (30) calendar days to respond.

5 **7.0 RECORDS MANAGEMENT AND MAINTENANCE.**

6 A. DISTRICT shall, throughout the term of this AGREEMENT, prepare, maintain and manage  
7 records appropriate to the services provided and in accordance with this AGREEMENT and all  
8 applicable requirements.

9 B. DISTRICT shall ensure appropriate financial records related to cost reporting,  
10 expenditure, revenue, billings, etc., are prepared and maintained accurately and appropriately.

11 C. DISTRICT shall retain all financial records for a minimum of three (3) years after the  
12 completion of the activities for which the funds are used and until audit findings are resolved, or due  
13 to legal proceedings such as litigations and/or settlement of claims whichever is longer.

14 D. DISTRICT shall notify SUPERINTENDENT of any California Public Record Act (CPRA)  
15 requests within twenty-four (24) hours of receipt of said request. DISTRICT shall provide  
16 SUPERINTENDENT with all information that is requested and provided by DISTRICT.

17 **8.0 INDEPENDENT CONTRACTOR.**

18 A. DISTRICT is, and shall at all times be deemed to be, an independent contractor and shall  
19 be wholly responsible for the manner in which it performs the services required of it by the terms of  
20 this AGREEMENT.

21 B. DISTRICT warrants that it has all necessary licenses required to perform the services  
22 required by the terms of this AGREEMENT.

23 C. DISTRICT is entirely responsible for compensating staff, subcontractors, and consultants  
24 employed by DISTRICT. This AGREEMENT shall not be construed as creating the relationship of  
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## ITEM 16

1 employer and employee, or principal and agent between SUPERINTENDENT and DISTRICT or any of  
2 DISTRICT's employees, agents, consultants, or subcontractors. DISTRICT understands and agrees that  
3 he/she and all his/her employees shall not be considered officers, employees or agents of  
4 SUPERINTENDENT, and are not entitled to benefits of any kind or nature normally provided employees  
5 of SUPERINTENDENT and/or to which SUPERINTENDENT's employees are normally entitled, including,  
6 but not limited to, State Unemployment Insurance or Workers' Compensation. DISTRICT shall assume  
7 full responsibility for payment of all federal, state and local taxes or contributions, including  
8 unemployment insurance, social security and income taxes with respect to DISTRICT's employees.

9 D. DISTRICT assumes exclusively the responsibility for the acts of its employees, agents,  
10 consultants, or subcontractors as they relate to the services to be provided during the course and  
11 scope of their employment.

12 E. DISTRICT, its agents, employees, consultants, or subcontractors, shall not be entitled to  
13 any rights or privileges of SUPERINTENDENT's employees and shall not be considered in any manner  
14 to be SUPERINTENDENT's employees.

15 **9.0 INDEMNIFICATION.**

16 A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold harmless DISTRICT, its  
17 Governing Board, and their officers, agents, and employees from liability and claims of liability for  
18 bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any  
19 property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of  
20 employees, agents or officers of SUPERINTENDENT or the Orange County Board of Education during  
21 the period of this AGREEMENT.

22 B. DISTRICT hereby agrees to indemnify, defend, and hold harmless SUPERINTENDENT, the  
23 Orange County Board of Education and its officers, agents, and employees, from liability and claims of  
24 liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or  
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## ITEM 16

1 damage to any property, real, personal, tangible or intangible, arising out of the negligent acts or  
2 omissions of employees, agents or officers of DISTRICT during the period of this AGREEMENT.

3 C. DISTRICT agrees to indemnify, defend and save harmless the State of California, its  
4 officers, agents and employees from any and all claims and losses accruing or resulting to any and all  
5 contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing  
6 or supplying work services, materials, or supplies in connection with the performance of this  
7 AGREEMENT, and from any and all claims and losses accruing or resulting to any person, firm or  
8 corporation who may be injured or damaged by DISTRICT in the performance of this AGREEMENT.

9 **10.0 COPYRIGHT.** SUPERINTENDENT and the State of California shall have a royalty-free,  
10 nonexclusive, and irrevocable license to publish, translate, or use now and continuing all material and  
11 work product (both tangible and intangible), if any, developed under this AGREEMENT including those  
12 materials covered by copyright.

13 **11.0 CONFIDENTIALITY.** SUPERINTENDENT and DISTRICT shall maintain the confidentiality of all  
14 records, including any hard copies, and/or electronic or computer based data, and/or audio and/or  
15 video recordings, in accordance with all applicable state and federal codes and regulations relating to  
16 privacy and confidentiality as they now exist or may hereafter be amended or changed. The  
17 confidentiality requirements under this paragraph shall survive the termination or expiration of this  
18 AGREEMENT or any subsequent agreement intended to supersede this AGREEMENT.

19 **12.0 CONFLICT OF INTEREST.** The Parties hereto acknowledge that DISTRICT may be affiliated with  
20 one or more organizations or professional practices located in DISTRICT's county. DISTRICT therefore  
21 warrants that he/she shall not violate any applicable law, rule or regulation of any governmental entity  
22 relating to conflict of interest. DISTRICT shall not knowingly undertake any act which unjustifiably  
23 results in any relative benefit to any organization or professional practice with which he/she is  
24 affiliated as a direct or indirect result, whether economic or otherwise in nature, of the performance  
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## ITEM 16

1 of duties and obligations required by this AGREEMENT, when compared to the result such act has on  
2 any other organization or professional practice.

3 **13.0 EMPLOYEE ELIGIBILITY VERIFICATION.** DISTRICT warrants that it shall fully comply with all  
4 federal and state statutes and regulations regarding the employment of aliens and others and to  
5 ensure that employees, subcontractors and consultants performing work under this AGREEMENT meet  
6 the citizenship or alien status requirement set forth in federal statutes and regulations. DISTRICT shall  
7 obtain, from all employees, subcontractors and consultants performing work hereunder, all  
8 verification and other documentation of employment eligibility status required by federal or state  
9 statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986,  
10 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. DISTRICT shall  
11 retain all such documentation for all covered employees, subcontractors and consultants for the  
12 period prescribed by the law.

13 **14.0 DELEGATION AND ASSIGNMENT.** DISTRICT may not delegate its obligations hereunder, either  
14 in whole or in part, without the prior written consent of SUPERINTENDENT.

15 **15.0 INSPECTIONS AND AUDITS.** SUPERINTENDENT and, State of California or any other of their  
16 authorized representatives, shall have access to any books, documents, and records, including but not  
17 limited to, financial statements, general ledgers, relevant accounting systems of DISTRICT that are  
18 directly pertinent to this AGREEMENT, for the purpose of responding to a beneficiary complaint or  
19 conducting an audit, review, evaluation, or examination during the term of this AGREEMENT. Such  
20 persons may at all reasonable times inspect or otherwise evaluate the services provided pursuant to  
21 this AGREEMENT, and the premises in which they are provided.

22 **16.0 LICENSES AND LAW.**

23  
24 A. DISTRICT shall, throughout the term of this AGREEMENT, maintain all necessary  
25 licenses, permits, approvals, certificates, waivers, and exemptions necessary for the provision of the

## ITEM 16

1 services hereunder and required by the laws and regulations of the United States, State of California,  
2 and any other applicable governmental agencies. DISTRICT shall notify SUPERINTENDENT immediately  
3 and in writing of its inability to obtain or maintain, irrespective of the pendency of an appeal, permits,  
4 licenses, approvals, certificates, waivers, and exemptions. Said inability shall be cause for termination  
5 of this AGREEMENT.

6 B. DISTRICT shall comply with all laws, rules or regulations applicable to the services  
7 provided hereunder, as any may now exist or be hereafter amended or changed.

8 C. ENFORCEMENT OF CHILD SUPPORT OBLIGATIONS

9 1. DISTRICT agrees to furnish to SUPERINTENDENT within thirty (30) calendar  
10 days of the award of this AGREEMENT:

11 a. In the case of an individual contractor, his/her name, date of birth, social  
12 security number, and residence address;

13 b. In the case of a contractor doing business in a form other than as an  
14 individual, the name, date of birth, social security number, and residence address of each individual  
15 who owns an interest of ten percent (10%) or more in the contracting entity;

16 c. A certification or statement that DISTRICT has fully complied with all  
17 applicable federal and state reporting requirements regarding its employees;

18 d. A certification or statement that DISTRICT has fully complied with all  
19 lawfully served Wage and Earnings Assignment Orders and Notices of Assignment, will continue to so  
20 comply.

21 2. Failure of DISTRICT to timely submit the data and/or certifications/statements  
22 required by subparagraphs 1.a., 1.b., 1.c., or 1.d. above, or to comply with all federal and state  
23 employee reporting requirements for child support enforcement, or to comply with all lawfully served  
24 Wage and Earnings Assignment Orders and Notices of Assignment, shall constitute a material breach  
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## ITEM 16

1 of this AGREEMENT; and failure to cure such breach within sixty (60) calendar days of notice from  
2 SUPERINTENDENT shall constitute grounds for termination of this AGREEMENT.

3 3. It is expressly understood that this data will be transmitted to governmental  
4 agencies charged with the establishment and enforcement of child support orders, or as permitted  
5 by federal and/or state statute.

6 **17.0 NONDISCRIMINATION.** In the performance of this AGREEMENT, DISTRICT shall not engage in,  
7 nor permit any employee or agent to engage in discrimination in employment of person or provision  
8 of services or assistance, nor exclude any person from participation in, nor deny any person the  
9 benefits of, not subject any person to discrimination under any program or activity funded in whole or  
10 in part with the Improving Systems of Academic and Behavioral Supports (ISABS) funds on the grounds  
11 of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status,  
12 gender or sexual orientation. DISTRICT shall comply with Title II of the Americans with Disabilities Act,  
13 (42 U.S.C., {12101, et seq.) as it relates to public accommodations.

14 **18.0 TERMINATION.**

15 A. Either party may terminate this AGREEMENT, without cause, upon thirty (30) days'  
16 written notice (Notice of Termination) given the other party. Upon receipt of notice of termination  
17 without cause, DISTRICT shall immediately cease performance under this AGREEMENT.

18 B. Unless otherwise specified in this AGREEMENT, SUPERINTENDENT reserves the right  
19 to terminate this AGREEMENT for cause due to the default (as defined in Paragraph 22.0) by DISTRICT  
20 in its performance obligations under this AGREEMENT. SUPERINTENDENT may in any notice of default  
21 advise DISTRICT it also intends to terminate the AGREEMENT for cause. The notice of default from  
22 SUPERINTENDENT shall advise DISTRICT if SUPERINTENDENT intends to elect to terminate the  
23 AGREEMENT and in this event DISTRICT shall immediately cease performance and provision of  
24 services as of the date the notice of default is received or deemed received, whichever is earlier. In  
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## ITEM 16

1 the event of termination, SUPERINTENDENT, may, but is not required, to take over the work and  
2 prosecute the same to completion by contract or otherwise. Also, in the event of termination for  
3 cause, DISTRICT shall be liable to the extent that the total cost for completion of the services required  
4 by this AGREEMENT exceeds the compensation stipulated in this AGREEMENT (provided that  
5 SUPERINTENDENT shall use reasonable efforts to mitigate damages), and SUPERINTENDENT expressly  
6 reserves the right to withhold any outstanding payments to DISTRICT for the purpose of set off or  
7 partial payment of the amounts owed SUPERINTENDENT as previously set forth in this AGREEMENT.

8 **19.0 TOBACCO USE POLICY.** In the interest of public health, SUPERINTENDENT provides a tobacco-  
9 free environment. Smoking or the use of any tobacco products are prohibited in buildings and vehicles,  
10 and on any property owned, leased or contracted for by the SUPERINTENDENT pursuant to  
11 SUPERINTENDENT'S Policy 400.15. Failure to abide with conditions of this policy could result in the  
12 termination of this AGREEMENT.

13 **20.0 COMPLIANCE WITH APPLICABLE LAWS.** The services completed herein must meet the approval  
14 of SUPERINTENDENT and shall be subject to SUPERINTENDENT's general right of inspection to secure  
15 the satisfactory completion thereof. DISTRICT agrees to comply with all federal, state and local laws,  
16 statutes, rules, regulations and local ordinances that are now or may in the future become applicable  
17 to the services performed under this AGREEMENT.

18 **21.0 NON WAIVER.** The failure of SUPERINTENDENT or DISTRICT to seek redress for violation of,  
19 or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be  
20 deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from  
21 again constituting a violation of such term or condition.

22 **22.0 DEFAULT.** Failure by DISTRICT to perform and/or comply with any provision, covenant, or  
23 condition of this AGREEMENT shall be a default of this AGREEMENT. In the event of default  
24 SUPERINTENDENT may avail any remedies available at law, in equity, or otherwise specified in this  
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ITEM 16

1 AGREEMENT (including immediate termination for cause as set forth in Paragraph 18.0 above), and  
2 may elect any of the following, if applicable:

3 A. Afford DISTRICT a time period of fifteen (15) days from the date the notice is mailed to cure  
4 the default, or to commence to cure the breach and diligently pursue to completion the cure of the  
5 breach within thirty (30) days of date notice is mailed; and/or

6 B. Discontinue payment and eligibility for payment to DISTRICT during the period in which  
7 DISTRICT is in breach, which payment may not be entitled to later recovery; and/or

8 C. Offset against any funds invoiced by DISTRICT but yet unpaid by SUPERINTENDENT those  
9 monies disallowed pursuant to the above offset authority; and/or

10 D. Withhold from any monies payable to DISTRICT sufficient funds to compensate  
11 SUPERINTENDENT for any losses, costs, liabilities or damages it reasonable believes were suffered by  
12 or have been incurred by SUPERINTENDENT due to the default of DISTRICT in the performance of the  
13 services required by this AGREEMENT.

14 **23.0 NOTICES.** All notices, claims, correspondence, reports, and/or statements authorized or  
15 required by this AGREEMENT shall be addressed as follows:

16 SUPERINTENDENT: Orange County Superintendent of Schools  
17 200 Kalmus Drive  
18 P.O. Box 9050  
19 Costa Mesa, California 92628-9050  
Attn: Patricia McCaughey

20 DISTRICT: San Dieguito Union High School District  
21 710 Encinitas Boulevard  
Encinitas, California 92024  
Attn: \_\_\_\_\_

22 **24.0 SEVERABILITY.** If any term, condition or provision of this AGREEMENT or application thereof to  
23 any person or circumstances is held by a court of competent jurisdiction to be invalid, void, or  
24 unenforceable, or if any provision of this AGREEMENT contravenes any federal, state or county statute,  
25 ordinance, or regulation, the remaining provisions of this AGREEMENT or application thereof will

ITEM 16

1 nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any  
2 way.

3 **25.0 ALTERATION OF TERMS.** This AGREEMENT, together with any Exhibits attached hereto and  
4 incorporated herein by reference, fully expresses all understanding of SUPERINTENDENT and DISTRICT  
5 with respect to the subject matter of this AGREEMENT, and shall constitute the total AGREEMENT  
6 between the Parties for these purposes. No addition to, or alteration of, the terms of this AGREEMENT,  
7 whether written or verbal, shall be valid unless made in writing and formally executed and approved  
8 by SUPERINTENDENT and DISTRICT.

9 **26.0 AUTHORIZED SIGNATURES.** The individuals signing this AGREEMENT warrant that they are  
10 authorized to do so, and further, that they are authorized to make the promises in this AGREEMENT  
11 on behalf of the respective Parties. The Parties understand and agree that a breach of this warranty  
12 shall constitute a breach of the AGREEMENT and shall entitle the non-breaching party to all  
13 appropriate legal and equitable remedies against the breaching party.

14 **27.0 GOVERNING LAW.** The terms and conditions of this AGREEMENT shall be governed by the  
15 laws of the State of California with venue in Orange County, California.

16 ////

17 ////

18 ////

19 ////

20 ////

21 ////

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23 ////

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IN WITNESS WHEREOF, the Parties have executed this AGREEMENT, in the County of Orange,

State of California.

DISTRICT: SAN DIEGUITO UNION HIGH  
SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT  
OF SCHOOLS

BY: \_\_\_\_\_  
Authorized Signature

BY:  \_\_\_\_\_  
Authorized Signature

PRINTED NAME: \_\_\_\_\_

PRINTED NAME: Patricia McCaughey

TITLE: \_\_\_\_\_

TITLE: Administrator

DATE: \_\_\_\_\_

DATE: July 9, 2018

TIN: \_\_\_\_\_

San Dieguito Union High SD(46532)-SUMS Grant-Cohort 3-District 2018-2020  
ZIP4

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ITEM 16

# EXHIBIT "A"

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

DISTRICT shall provide the following services:

1. Participation in Technical Assistance (TA) provided by Superintendent in partnership with the California Department of Education, Butte County Office of Education, the SWIFT Center and other County Offices of Education.
2. Implement an integrated multi-tiered system of standards-based instruction, interventions, mental health, and academic and behavioral supports aligned with accessible instruction and curriculum using the principles of universal design, such as UDL, established in the state curriculum frameworks and Local Control Accountability Plans (LCAPs), which are required to demonstrate how the services provided for low income pupils, foster youth, and English learners are increased or improved for these pupils (5 CCR 15496).
3. Provide strategies that support student success in the least restrictive environment and foster greater inclusion.
4. Leverage and coordinate multiple school and community resources.
5. Implement multi-tiered, evidence-based, data-driven district-wide and school-wide systems of academic and behavioral support.
6. Incorporate the types of practices, services, and efforts listed in numbers 2-5 into LEAs' LCAPs.



## COHORT 3 Scope and Sequence

<b>SUMS MTSS Training Calendar</b>				
	<b>Training 1 (2 Consecutive Facilitated Days)</b>	<b>Training 2 (1 Facilitated Day/ 1 Working Day)</b>	<b>Training 3 (1 Facilitated Day/ 1 Working Day)</b>	<b>Training 4 (1 Facilitated Day/ 1 Working Day)</b>
	<b>Foundations of MTSS</b>	<b>Structuring Your MTSS</b>	<b>Engineering Your MTSS</b>	<b>Advancing Your MTSS</b>
<b>Cohort 1</b>	Aug. - Sep. 2017	Oct. - Nov. 2017	Dec. - Jan. 2018	Jan. - Feb. 2018
<b>Cohort 2</b>	Jan. - Feb. 2018	Feb. - Mar. 2018	Mar. - Apr. 2018	Apr. - Jun. 2018
<b>Cohort 3</b>	Aug. - Sept. 2018	Oct. - Nov. 2018	Dec. - Jan. 2019	Jan. - Feb. 2019

**\*Expected training window. Final dates/locations will be confirmed by Region Lead.**

<b>Training 1 2 Consecutive Facilitated Days</b>	<b>Training 2 1 Facilitated Day/1 Working Day</b>	<b>Training 3 1 Facilitated Day/1 Working Day</b>	<b>Training 4 1 Facilitated Day/1 Working Day</b>
<b>Foundations of MTSS</b>	<b>Structuring Your MTSS</b>	<b>Engineering Your MTSS</b>	<b>Advancing Your MTSS</b>
<p><i>Foundations of MTSS</i> is about understanding why and how MTSS is to be implemented and sustained throughout the State, Region, County, District and School.</p> <p>Transformation in Action (TiA) Practices: <b>Design</b> <b>Transformation Teaming</b></p>	<p><i>Structuring Your MTSS</i> is about data-based conversations to identify priorities and steps needed to achieve sustainable transformation.</p> <p>Transformation in Action (TiA) Practices: <b>Data Snapshot</b> <b>Transformation Teaming</b> <b>Priority Practice Planning</b> <b>Resource Mapping</b></p>	<p><i>Engineering Your MTSS</i> is a review of tools to help schools and districts identify available resources, set clear rules for when to provide additional support, and deliver equitable resources and support when needed.</p> <p>Transformation in Action (TiA) Practices: <b>Transformation Teaming</b></p>	<p><i>Advancing Your MTSS</i> is about ensuring attention to the coaching and facilitation that will continue to advance efforts and formatively assess progress to inform next steps.</p> <p>Transformation in Action (TiA) Practices: <b>Coaching and Facilitation</b></p>

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# EXHIBIT "B"

## Proposed Initiative Budget Summary

Exhibit "B"

ITEM 16

## California Scale-Up MTSS Statewide (SUMS) Initiative

Lead LEA Name:	
Fiscal Agent Contact Name:	
CDS Code:	

This budget should list all initiative expenditures for grant funds for the proposed initiative's three years. Add additional rows as needed.

Object Code	Object of Expenditure	Proposed Expenditures			Total Proposed Expenditures
		FY 2017-18	FY 2018-19	FY 2019-20	
1000-1999	Certificated Salaries				\$0.00
2000-2999	Classified Salaries				\$0.00
3000-3999	Employee Benefits				\$0.00
4000-4999	Books and Supplies				\$0.00
5000-5999	Services and Other Operating Expenditures				\$0.00
SUBTOTAL		\$0.00	\$0.00	\$0.00	\$0.00
	Indirect Costs (%) Cannot exceed current CA state limit				\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00

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# EXHIBIT "C"



## Scaling Up Multi-Tiered Systems of Support (SUMS)

Improving Systems of Academic and Behavioral Supports (ISABS)

### QUARTERLY BUDGET AND EXPENDITURE REPORT

From the Office of  
Edgar Montes

Date \_\_\_\_\_

Approved

Needs Revision

<p><b>Return completed report form to:</b> SUMS_Fiscal@ocde.us</p>	<p><b>District Address Address</b></p>	<p><b>Check Quarter for this report:</b></p> <p><input type="checkbox"/> Quarter 1 &amp; 2     Due January 31, (Year)</p> <p><input type="checkbox"/> Quarter 3 &amp; 4     Due July 31, (Year)</p>
--	--	---

CATEGORY	CURRENT YEAR APPROVED BUDGET	ACTUAL EXPENDITURES			
		QUARTER 1 & 2 <small>July 1 - Dec 31, (Year)</small>	QUARTER 3 & 4 <small>Jan 1 - June 30, (Year)</small>	Year-to Date Total Expenditures	Remaining Current Year Allocation
1000 Certificated Salaries				-	-
2000 Classified Salaries				-	-
3000 Employee Benefits				-	-
4000 Books & Supplies				-	-
5000-5999 Services and Other Operating				-	-
7000 Indirect Charges (*See note below)				-	-
Indirect Rate: ___%				-	-
<b>Totals</b>	-	\$ -	\$ -	\$ -	\$ -

Submit Expenditure Report with a copy of a general ledger. See MOU for a list of acceptable documentation. An Expenditure Report must be submitted even if there were no expenditures in the Quarter.

\* **INDIRECT COST RATE FOR YEAR \_\_\_:** Per CDE approved indirect rate.

I certify that the expenditures reported above have been made, and that this project has been conducted in accordance with applicable laws, regulations, and program guidelines, and that the full records of receipts and expenditures have been maintained and are available for audit. **All signatures are required.**

Coordinator Name and Title	Phone Number	Coordinator Signature	Date
		X	
Fiscal Services Name and Title	Phone Number	Fiscal Services Signature	Date
		X	

**Submit Budget and Expenditure Invoice with required back-up documentation of reported expenses to SUMS\_Fiscal@ocde.us**



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# EXHIBIT "D"

## ITEM 16

**Cohort 3 – Evaluation Outcomes**

The SUMS program evaluation will include formative and summative elements to examine the delivery, quality, and impact of the SUMS Initiative.

**Process Evaluation**

Evidence of successful implementation will consist of documents and artifacts pertaining to each SUMS activity, service, and product; technical assistance logs; and evaluation surveys. Documents and artifacts may include: SUMS meeting agendas and minutes, training materials, website content, sub-grant application review sheets, and module completion data. *Quarterly technical assistance logs* will record the amount and types of technical assistance provided. *Feedback surveys of technical assistance* will gather sites' feedback on 1) technical assistance quality, relevance, and usefulness, and 2) to determine the degree to which they perceive an increase in confidence or efficacy to a) implement the changes they envision for themselves, b) access the resources they need to make these changes, and c) build their capacity to transform and sustain.

**Outcome Evaluation**

SUMS intends to help Knowledge Development Sites (KDS), LEAs and charter schools do the following:

Proximal Outcomes (shorter-term)

1. Increased or improved services provided for low income pupils, foster youth, and English Learners (ELs)
2. Strategies that effectively support student success in the least restrictive environment and foster greater inclusion
3. Leveraged and coordinated multiple school and community resources
4. Implemented multi-tiered, evidence-based, data-driven district-wide and school-wide systems of academic and behavioral supports
5. Outcomes 1-4 incorporated into LCAP
6. (for State Leadership Team only) Statewide use of academic and behavioral programs and practices using a MTSS framework

*Evidence:*

- *SWIFT – Fidelity Integrity Assessment (FIA)*
- *SWIFT – Fidelity Implementation Tool (FIT)*
- *LEA Self-Assessment (LEASA)*
- *District LCAP*
- *Outcome Reports*

Distal Outcomes (longer-term)

Decreases in: suspension and expulsion rates, discipline referrals, referrals to special education, chronic absenteeism, incidents of bullying or harassment, dropout rates, and Risk Factors (PBIS School Safety Survey)

Increases/Improvements in: numbers of educators and pupils served, pupil attendance, graduation rates, measures of student academic achievement, school climate, average instructional minutes, average instructional time in integrated settings for students with IEPs, students' social-emotional competence, and Protective Factors (PBIS School Safety Survey)

*Evidence: Outcome Reports & public data*



### Cohort 3 – Evaluation Measures

#### Process Measures:

##### *Technical Assistance Logs*

- COEs will record the amount and types of technical assistance provided to site
- Reported quarterly (at minimum) by COE

##### *Technical Assistance Feedback Survey*

- Capture site feedback on 1) technical assistance quality, relevance, and usefulness, and 2) to determine the degree to which they perceive an increase in confidence or efficacy to a) implement the changes they envision for themselves, b) access the resources they need to make these changes, and c) build their capacity to transform and sustain
- Conducted as an electronic/online survey
- Invitation to complete will be delivered via email and the survey will be accessible on My Digital Chalkboard
- Timeframe: post-only; following delivery of technical assistance

#### Outcome Measures:

##### *SWIFT-Fidelity Integrity Assessment (FIA)*

- To measure the site's fidelity of implementation
- Self-assessment conducted by the site, can be completed within 1 day
- Complete FIA (Fall) by October (on a day of site's choice) and complete FIA (Spring) by March (on a day of site's choice)

##### *SWIFT-Fidelity Implementation Tool (FIT)*

- Administered to a random sample of sites (TBD)
- To measure the site's fidelity of implementation
- Conducted annually by an external assessor designated by the Regional Lead, takes 1 full day to complete
- Establish a baseline by June 2019 and conduct follow-up assessment by June of each year after

##### *LEA Self-Assessment (LEASA)*

- Used by District Leadership teams to examine the current status of systemic practices that have been consistently demonstrated through research to be the components of effective district systems
- Facilitated self-assessment completed by the District Leadership Team (DLT) can be completed within 1 day
- Establish a baseline by June 2019 and conduct follow-up assessment by June 2020

##### *District LCAP*

- Supporting evidence that Proximal Outcomes 1-4 are incorporated into LEA's LCAP
- Submitted annually with the semi-annual Outcome Report as it becomes available



## ITEM 16

## Cohort 3 – Evaluation Measures

**Outcome Measures (continued):***Outcome Reports*

- To capture qualitative information of District's MTSS implementation policies and processes regarding Proximal Outcomes 1-5
- Districts that make progress in Proximal Outcomes 1-5 are expected to have positive student effects (Distal Outcomes) over time
- Submit information electronically/online for Mid-Year (Q1-Q2) by January and Year-End (Q1-Q4) by July
- Invitation to complete will be delivered via email and will be accessible on My Digital Chalkboard

<b>*Required by CDE</b>	<b>LEA provides:</b>	<b>Source(s) other than LEA</b>
1. Qualitative information regarding LEAs' MTSS implementation policies and processes*	see RFA, Section II-Program Description, Part C-Outcomes 1-5	N/A
2. Number of educators and pupils served by the activities and resources*	N/A	SUMS Training Attendance & DataQuest/CDE
3. Suspension rate*	N/A	DataQuest/CDE
4. Expulsion rate*	N/A	DataQuest/CDE
5. Discipline referrals (not resulting in suspension or expulsion)*	For each participating school: <ul style="list-style-type: none"> <li>• # referrals for FIGHTING or AGGRESSION</li> <li>• # referrals for THEFT</li> <li>• # referrals for CHEATING</li> <li>• # referrals for DISRUPTION or DEFIANCE</li> <li>• # referrals for ALL OTHER CATEGORIES</li> </ul>	N/A
6. Incidents of bullying or harassment (not resulting in suspension or expulsion)*	N/A	DataQuest/CDE
7. Pupil attendance*	N/A	DataQuest/CDE (ADA)
8. Chronic absenteeism*	N/A	DataQuest/CDE
9. Graduation rate*	N/A	DataQuest/CDE
10. Dropout rate*	N/A	DataQuest/CDE
11. Referrals to special education (SPED)*	For each participating school: <ul style="list-style-type: none"> <li>• # students referred to SPED</li> <li>• # students qualified for SPED</li> </ul>	N/A
12. Measures of student academic achievement*	N/A	DataQuest/CDE
13. School climate	N/A	California Healthy Kids Survey LEA reports
14. Risk Factors/Protective Factors	N/A	California Healthy Kids Survey LEA reports
15. Students' social-emotional competence	N/A	California Healthy Kids Survey LEA reports



**Cohort 3 – Evaluation Data Collection Timeline**

ITEM 16

**Table 1. Annual Evaluation Data Collection Timeline for Cohort 3 (2018-2019 and 2019-2020)**

		Q1			Q2			Q3			Q4			
Who	Measure	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
COE	TA Log				For Q1			For Q2			For Q3			For Q4
Site	TA Feedback	Following delivery of technical assistance												
Site	SWIFT-FIA			FIA (Fall)					FIA (Spring)					
Site	SWIFT-FIT										FIT			
DLT or STT	Outcome Reports							For Q1-Q2						For Q1-Q4
DLT or STT	LEASA										LEASA			
DLT or STT	Copy of LCAP							Provide if available						If not provided previously

**Table 2. Cohort 3 Data Collection 3-Year Timeline (expanded)**

Who	2017-2018	2018-2019	2019-2020
Each Site	N/A	<ul style="list-style-type: none"> <li>Technical Assistance Feedback (on-going, following delivery of technical assistance)</li> <li>SWIFT FIA (Fall) by October 2018</li> <li>SWIFT FIA (Spring) by March 2019</li> <li>SWIFT FIT (if previously randomly selected; by June 2019)</li> </ul>	<ul style="list-style-type: none"> <li>Technical Assistance Feedback (on-going, following delivery of technical assistance)</li> <li>SWIFT FIA (Fall) by October 2019</li> <li>SWIFT FIA (Spring) by March 2020</li> <li>SWIFT FIT (if previously randomly selected; by June 2020)</li> </ul>
DLT or STT	N/A	<ul style="list-style-type: none"> <li>LEA Self-Assessment by June 2019</li> <li>Mid-Year Outcome Report by January 31, 2019</li> <li>Year-End Outcome Report by July 31, 2019</li> </ul>	<ul style="list-style-type: none"> <li>LEA Self-Assessment by June 2020</li> <li>Mid-Year Outcome Report by January 31, 2020</li> <li>Year-End Outcome Report by July 31, 2020</li> </ul>



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 8, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** SAFETY UPDATE / ADOPTION OF BOARD  
POLICIES (3)

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### EXECUTIVE SUMMARY

This safety update is being provided to keep the Board apprised of the work that is being done district wide to improve the physical safety of our schools in an effort to ensure that everyone on our campuses are safe.

The following new and revised Board policies were submitted at the July 26, 2018 meeting for a first read and are now being brought to the Board for adoption: BP 3515.7, Firearms on School Grounds, prohibits the use of firearms on school campus. BP 3516, Emergencies and Disaster Preparedness Plan is being revised to align with CSBA numbering and outlines the formulation of a disaster plan and BP 4157, Employee Safety is being revised to align with CSBA. These policies are being established and/or revised to align with the California School Boards Association (CSBA) recommendations which reflect changes in federal regulations and California Education Code.

### RECOMMENDATION:

#### A. SAFETY UPDATE

Staff will provide an update at the meeting.

#### B. ADOPTION OF PROPOSED REVISED BOARD POLICIES (3) / BUSINESS SERVICES

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the proposed new/revised Board Policies (3), as shown below and in the attached supplements:

1. BP #3515.7, Firearms on School Grounds (New)
2. BP #3516, Emergencies and Disaster Preparedness Plan (New)
3. BP #4157, Employee Safety (Revised)

### FUNDING SOURCE:

Not Applicable.

**BUSINESS AND NONINSTRUCTIONAL OPERATIONS**

3515.7

**FIREARMS ON SCHOOL GROUNDS**

The Governing Board is committed to providing a safe environment for students, staff, and visitors on campus. The Superintendent or designee shall consult with local law enforcement and other appropriate individuals and agencies to address the security of school campuses.

Possession of a firearm on or within 1,000 feet of school grounds is prohibited, except under the limited circumstances specified in Penal Code 626.9. School grounds include, but are not limited to, school buildings, fields, storage areas, and parking lots.

If a district employee observes or suspects that any unauthorized person is in possession of a firearm on or near school grounds or at a school activity, he/she shall immediately notify the principal or designee and law enforcement.

The prohibition against the possession of firearms on school grounds shall be included in the district's comprehensive safety plan and shall be communicated to district staff, parents/guardians, and the community.

**LEGAL REFERENCES****EDUCATION CODE**

32281 Comprehensive safety plan  
38001.5 District security officers; requirements if carry firearm

**PENAL CODE**

626.9 Gun Free School Zone Act  
830.32 District police department; district decision to authorize carrying of firearm  
16150 Definition of ammunition  
16520 Definition of firearm  
26150-26225 Concealed weapons permit  
30310 Prohibition against ammunition on school grounds

**UNITED STATES CODE, TITLE 18**

921 Definitions, firearms and ammunition  
922 Firearms, unlawful acts  
923 Firearm licensing

**UNITED STATES CODE, TITLE 20**

7961 Gun-Free Schools Act; student expulsions for possession of firearm

**MANAGEMENT RESOURCES****WEB SITES**

Office of the Attorney General: <http://oag.ca.gov/firearms>

## **EMERGENCIES AND DISASTER PREPAREDNESS PLAN ~~EMPLOYEE INJURY AND ILLNESS PREVENTION PROGRAM~~**

The Governing Board recognizes that all district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster. The district shall take all reasonable steps to prevent and/or mitigate the impact of a disaster on district students, staff, and schools.

The Superintendent or designee shall develop and maintain a disaster preparedness plan which contains routine and emergency disaster procedures, including, but not limited to, earthquake emergency procedures, and adaptations for individuals with disabilities in accordance with the Americans with Disabilities Act. Such procedures shall be incorporated into the comprehensive school safety plan.

In developing the disaster preparedness plan, the Superintendent or designee shall involve district staff at all levels, including administrators, campus safety officers, facilities managers, transportation managers, food services personnel, school psychologists, counselors, school nurses, teachers, and classified employees. As appropriate, he/she shall also collaborate with law enforcement, fire safety officials, emergency medical services, health and mental health professionals, parents/guardians, and students.

The plan shall comply with state-approved Standardized Emergency Management System (SEMS) guidelines established for multiple-jurisdiction or multiple-agency operations and with the National Incident Management System.

The Superintendent or designee shall provide training to employees regarding their responsibilities, including periodic drills and exercises to test and refine staff's responsiveness in the event of an emergency.

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services the district may deem necessary to meet the community's needs.

District employees are considered disaster service workers and are subject to disaster service activities assigned to them.

### **LEGAL REFERENCE**

### **EDUCATION CODE**

32001	Fire alarms and drills
32040	Duty to equip school with first aid kit
32280-32289	School safety plans
32290	Safety devices
39834	Operating overloaded bus
46390-46392	Emergency average daily attendance in case of disaster
49505	Natural disaster; meals for homeless students; reimbursement



**CIVIL CODE**

1714.5 Release from liability for disaster service workers and shelters

**GOVERNMENT CODE**

3100-3109 Public employees as disaster service workers; oath or affirmation  
8607 Standardized emergency management system

**CALIFORNIA CONSTITUTION**

Article 20, Section 3 Oath or affirmation

**CODE OF REGULATIONS, TITLE 5**

550 Fire drills  
560 Civil defense and disaster preparedness plans

**CODE OF REGULATIONS, TITLE 19**

2400-2450 Standardized emergency management system

**UNITED STATES CODE, TITLE 42**

12101-12213 Americans with Disabilities Act

**Management Resources:**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Crisis Response Box, 2000

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES PUBLICATIONS**

Active Shooter Awareness Guidance, February 2018  
State of California Emergency Plan, 2017  
School Emergency Response: Using SEMS at Districts and Sites, June 1998

**FEDERAL EMERGENCY MANAGEMENT AGENCY PUBLICATIONS**

National Incident Management System, 3rd ed., October 2017

**U.S. DEPARTMENT OF EDUCATION PUBLICATIONS**

Guide for Developing High-Quality School Emergency Operations Plans, 2013

**WEB SITES**

CSBA: <http://www.csba.org>  
American Red Cross: <http://www.redcross.org>  
California Attorney General's Office: <http://oag.ca.gov>  
California Department of Education, Crisis Preparedness: <http://www.cde.ca.gov/ls/ss/cp>  
California Governor's Office of Emergency Services: <http://www.caloes.ca.gov>  
California Seismic Safety Commission: <http://www.seismic.ca.gov>

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Centers for Disease Control and Prevention: <http://www.cdc.gov>  
Federal Emergency Management Agency: <http://www.fema.gov>  
U.S. Department of Education, Emergency Planning:  
<http://www2.ed.gov/admins/lead/safety/crisisplanning.html>  
U.S. Department of Homeland Security: <http://www.dhs.gov>

~~The personal safety and health of each student and employee is a primary concern of the San Dieguito Union High School District Board of Trustees and shall always be a part of and equal to any function of work performed. The objective of the District's injury and illness prevention program is to minimize the number of injuries and illnesses that occur during any school year.~~

~~The injury and illness prevention program shall conform with the practices of the California Occupational Safety and Health Act of 1973 and California Administrative Code Title 8 and shall include:~~

- ~~1.—A system for ensuring compliance with safe and healthy work practices.~~
- ~~2.—A system to communicate with employees on matters relating to occupational safety and health, such as training programs, administration staff safety committees, postings, written communication, and a method for employees to notify the District of hazardous conditions without fear of reprisal.~~
- ~~3.—Procedures for identifying and evaluating work place hazards, including scheduled periodic inspections to identify unsafe conditions and practices.~~
- ~~4.—Methods for correcting unsafe or unhealthy conditions or work practices in a timely manner based on the severity of the hazard.~~
- ~~5.—Investigating, promptly and thoroughly, every accident to find out what caused it in an attempt to prevent reoccurrence.~~
- ~~6.—Developing and utilizing procedures for prompt attention to injuries and medical controls to insure that no injured employee returns to work unless fit to perform their duties.~~
- ~~7.—Establishing procedures for the rehabilitation and return to work of injured employees.~~
- ~~8.—Designation of the person or persons with authority to implement the program.~~

~~The Superintendent is authorized to develop administrative regulations to implement the Employee Injury and Illness Prevention Program.~~

**LEGAL REFERENCE****CALIFORNIA ADMINISTRATIVE CODE, TITLE 8**

300 et seq. \_\_\_\_\_ Safety Regulations

**BUSINESS**

4157; 4257; 4357

**EMPLOYEE SAFETY**

The Governing Board is committed to maximizing employee safety and believes that workplace safety is every employee's responsibility. Working conditions and equipment shall comply with standards prescribed by federal, state, and local laws and regulations.

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful.

The Board expects all employees to use safe work practices and, to the extent possible, correct any unsafe conditions which may occur. If an employee is unable to correct an unsafe condition, he/she shall immediately report the problem to the Superintendent or designee.

The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.

**The Superintendent or designee shall establish and implement a written injury and illness prevention program in accordance with law.**

The Superintendent or designee shall ensure the ready availability of first aid materials at district workplaces and shall make effective provisions, in advance, for prompt medical treatment in the event of an employee's serious injury or illness.

No employee shall be discharged or discriminated against for making complaints, instituting proceedings, or testifying with regard to employee safety or health or for participating in any occupational health and safety committee established pursuant to Labor Code 6401.7.

**LEGAL REFERENCE:****EDUCATION CODE**

32030-32034	Eye safety
32225-32226	Communications devices in classrooms
32280-32289	School safety plans
44984	Required rules for industrial accident and illness leave of absence

**GOVERNMENT CODE**

3543.2	Scope of bargaining
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**LABOR CODE**

3300	Definitions
6305	Occupational safety and health standards; special order
6310	Retaliation for filing complaint prohibited
6400-6413.5	Responsibilities and duties of employers and employees, especially:
6401.7	Injury and illness prevention program

## BUSINESS

4157; 4257; 4357

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### CODE OF REGULATIONS, TITLE 8

3203 Injury and illness prevention program  
3400 Medical services and first aid  
5095-5100 Control of noise exposure

### CODE OF FEDERAL REGULATIONS, TITLE 29

1910.95 Noise standards

### MANAGEMENT RESOURCES:

#### DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS

Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005

#### WEB SITES

California Department of Industrial Relations, Occupational Safety and Health:

[http://www.dir.ca.gov/occupational\\_safety.html](http://www.dir.ca.gov/occupational_safety.html)

Centers for Disease Control and Prevention: <http://www.cdc.gov>

National Hearing Conservation Association:

<http://www.hearingconservation.org> National Institute for Occupational Safety  
and Health: <http://www.cdc.gov/niosh>

U.S. Department of Labor, Occupational Safety and Health Administration: <http://www.osha.gov>

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 8, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** **ADOPTION OF PROPOSED REVISIONS/  
DELETIONS OF BOARD POLICIES (3) /  
BUSINESS SERVICES**

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### EXECUTIVE SUMMARY

The following policies are being updated to reflect alignments with CSBA language/policy recommendations.

### RECOMMENDATION:

Current Policy Number	New Policy Number	Title	Comments
1112.4		District and School Websites	Deletion of this policy to align with CSBA recommendations.
	1113	District and School Websites	Revisions include updates to align with CSBA recommendations.
1325		Advertising and Promotion	Last revised on 5-20-99. Revisions include updates to align with CSBA recommendations.

It is recommended that the board adopt the proposed revisions / deletions (3), as shown in the attached supplement:

- A. BP 1112.4, District and School Websites (Delete)
- B. BP 1113, District and School Websites (Revised)
- C. BP 1325, Advertising and Promotion (Revised)

## COMMUNITY RELATIONS

1112.4 ITEM 18

### DISTRICT AND SCHOOL WEB SITES

To enhance communication with students, parents/guardians, staff, community members and the public at large, the Governing Board encourages the development and ongoing maintenance of district and school web sites on the Internet. Web sites shall support the educational vision of the district and shall be consistent with the district's plans for communications and media relations.

The Superintendent or designee shall develop guidelines regarding the content of district and school web sites which shall include standards for the ethical and responsible use of information and technology. These guidelines shall be consistent with law, Board policy and administrative regulation.

District and school web sites shall not include content which is obscene, libelous or slanderous, or which creates a clear and present danger of inciting students to commit unlawful acts on school premises, violate school rules or substantially disrupt the school's orderly operation.

Any links to external sites shall follow the same guidelines applicable to district and school web sites.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on district or school web sites.

#### CONTENT

The Superintendent or designee shall ensure that web site content protects the privacy rights of students, parents/guardians, staff, Board members and other individuals.

No personal information about students or their parents/guardians, including phone numbers, home addresses or e-mail addresses, shall be published on a district or school web page. Student directory information shall not be published if parents/guardians have requested that it be withheld.

Photographs of students shall be used only with written permission from the students' parents/guardians.

Home addresses or telephone numbers of staff members shall not be posted.

District and school web sites shall not post the home address or telephone number of any elected or appointed official without the prior written permission of that individual.

No public safety officer shall be required as a condition of employment to consent to the use on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation or harm to the officer or his/her family.

The Superintendent or designee may establish standards for the design of district and school web sites in order to maintain a consistent identity, professional appearance and ease of use.

Staff and students may submit materials for web site publication to the district or school web manager who shall ensure that the content adheres to district guidelines and policies.

## COMMUNITY RELATIONS

1112.4 ITEM 18

### LEGAL REFERENCE

#### CALIFORNIA EDUCATION CODE

35182.5	Contracts for advertising
35258	Internet access to school accountability report cards
48907	Exercise of free expression; rules and regulations
48950	Speech and other communication
49073	Release of directory information
60048	Commercial brand names, contracts or logos

#### GOVERNMENT CODE

3307.5	Publishing identity of public safety officers
6254.21	Publishing addresses and phone numbers of board members

#### UNITED STATES CODE, TITLE 17

101-1101	Federal copyright law
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#### UNITED STATES CODE, TITLE 20

1232g	Federal Family Educational Rights and Privacy Act (FERPA)
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#### CODE OF FEDERAL REGULATIONS TITLE 16

312.1-312.11	Children's Online Privacy
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#### COURT DECISIONS

Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112  
Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37  
Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853

**COMMUNITY RELATIONS**

1113 ITEM 18

**NOTIFICATION OF RIGHTS OF PARENT OR GUARDIAN DISTRICT AND SCHOOL WEB SITES**

To enhance communication with students, parents/guardians, staff, and community members, the Governing Board encourages the Superintendent or designee to develop and maintain district and school web sites. The use of district and school web sites shall support the district's vision and goals and shall be coordinated with other district communications strategies.

~~The Superintendent/principal is directed to notify parents and guardians of students in the district schools of certain rights granted to them by provisions of the California Constitution, laws, and state regulations.~~

~~Because there is considerable overlap in those matters which require notification of parents, or students, or both, the required notifications are consolidated in Board Policy 5145 – Student Rights.~~

**LEGAL REFERENCE****CALIFORNIA EDUCATION CODE**

46014	Regulations regarding absences for religious purposes
48205	Absences for personal reasons
49403	Cooperation in control of communicable disease and immunization of pupils
49423	Administration of prescribed medication for pupils
49451	Physical examinations: parent's refusal to consent
49452.5	Screening for scoliosis
49456	Report to parent
49472	Medical and hospital services for pupils
49473	Distribution of printed matter regarding medical and hospital services
51240	Excuse from health instruction and family life and sex education due to religious beliefs
56321	Special education: proposed assessment plan
56329	Written notice of findings; independent assessment
56341	Special education: Individualized education program team
56346	Information and consent to special education program
56501	Due process hearing procedure
56504	Examination of school records
56506	Due process rights

**HEALTH AND SAFETY CODE**

~~Beliefs opposed to immunization, letter or affidavit; temporary exclusion from school~~

**DESIGN STANDARDS**

The Superintendent or designee shall establish design standards for district and school web sites in order to maintain a consistent identity, professional appearance, and ease of use.

The district's design standards shall address the accessibility of district and school web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.



**WEB SITE CONTENT**

The Superintendent or designee shall develop content guidelines for district and school web sites and assign staff to review and approve content prior to posting.

Board policy pertaining to advertising in district and school publications, as specified in BP 1325 - Advertising and Promotion, shall also apply to advertising on district and school web sites.

**PRIVACY RIGHTS**

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on district and school web sites.

Telephone numbers and home and email addresses of students and/or their parents/guardians shall not be published on district or school web sites.

The district regards photographs as a category of directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Therefore, a student's photograph, together with his/her name, may be published on district or school web sites unless the student's parent/guardian has notified the district in writing to not release the student's photograph without prior written consent, in accordance with BP/AR 5125.1 - Release of Directory Information.

If students' names are not included, photographs of individual students or groups of students, such as at a school event, may be published on school or district web sites.

Employees' home addresses, personal telephone numbers, and personal email addresses shall not be posted on district or school web sites.

The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on district or school web sites without the prior written permission of that individual.

No public safety official shall be required to consent to the posting on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation, or harm to the officer or his/her family.

**LEGAL REFERENCE:****EDUCATION CODE**

- 35182.5 Contracts for advertising
- 35258 Internet access to school accountability report cards
- 48907 Exercise of free expression; rules and regulations
- 48950 Speech and other communication
- 49061 Definitions, directory information
- 49073 Release of directory information

## COMMUNITY RELATIONS

1113 ITEM 18

60048 Commercial brand names, contracts or logos

### **BUSINESS AND PROFESSIONS CODE**

22580-22582 Digital privacy

22584-22585 Student Online Personal Information Protection Act

22586 Preschool and prekindergarten privacy

### **GOVERNMENT CODE**

3307.5 Publishing identity of public safety officers

6254.21 Publishing addresses and telephone numbers of officials

6254.24 Definition of public safety official

11135 Nondiscrimination; accessibility to state web sites

### **PENAL CODE**

14029.5 Prohibition against publishing personal information of person in witness protection program

### **UNITED STATES CODE, TITLE 17**

101-122 Subject matter and scope of copyright

504 Penalties for copyright infringement

### **UNITED STATES CODE, TITLE 20**

1232g Federal Family Educational Rights and Privacy Act

### **UNITED STATES CODE, TITLE 29**

705 Definitions; Vocational Rehabilitation Act

794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites

### **UNITED STATES CODE, TITLE 42**

12101-12213 Americans with Disabilities Act

### **CODE OF FEDERAL REGULATIONS, TITLE 16**

312.1-312.12 Children's Online Privacy

### **CODE OF FEDERAL REGULATIONS, TITLE 34**

99.1-99.67 Family Educational Rights and Privacy

104.1-104.61 Nondiscrimination on the basis of disability

### **COURT DECISIONS**

City of San Jose v. Superior Court, (2017) 2 Cal.5th 608

Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112

### **MANAGEMENT RESOURCES:**

U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter, May 26, 2011

Joint Dear Colleague Letter: Electronic Book Readers, June 2010

## COMMUNITY RELATIONS

1113 ITEM 18

### U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Accessibility of State and Local Government Websites to People with Disabilities, June 2003

### WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines, December 2008

### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Web Accessibility Standards:

<http://www.cde.ca.gov/re/di/ws/webaccessstds.asp>

California School Public Relations Association: <http://www.calspra.org>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/about/offices/list/ocr>

U.S. Department of Justice, Americans with Disabilities Act: <http://www.ada.gov>

World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>

## COMMUNITY RELATIONS

1325

### ADVERTISING AND PROMOTION

The Governing Board establishes this policy to ensure effective and consistent standards for advertisements and promotions by non-school groups in school-sponsored publications, on district and school web sites and social media, and on school facilities and grounds. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

#### ~~DISTRIBUTION OF MATERIALS~~

The Board ~~of Trustees~~ desires to promote positive relationships between ~~the district~~ schools and the community ~~organizations~~ in order to enhance community partnerships, support and involvement in the schools. ~~Just as community organizations can build support for the schools, the schools can cooperate with these groups under certain circumstances by publicizing services, special events and public meetings of interest to students and parents/guardians.~~

The Superintendent or designee may, consistent with the criteria established in this policy, approve:-

1. ~~the d~~Distribution of noncommercial materials that publicize services, special events, public meetings, or other gatherings of interest to students or parents/guardians ~~to students of printed materials prepared by organizations, which are school sponsored or school related. Materials approved for distribution shall further the district's intended purpose, directly benefit the students, support the basic educational mission of the district or be of intrinsic value to the students. Materials shall not promote any particular religious or political interest except as specified below.~~
- 1.2.

~~The schools shall not distribute campaign materials pertaining to a candidate, party, or ballot measure. Campaign materials shall not be distributed on district property at any time other than at a forum in which candidates or advocates from all sides are presenting their views to the students during school hours, or during events scheduled pursuant to the Civic Center Act.~~

#### ~~DISTRIBUTION OF COMMERCIAL MATERIALS/ADVERTISING~~

~~School sponsored publications, message boards, announcements and other school communications may accept paid advertising except for that prohibited by law and administrative regulation. The Superintendent or designee may prohibit advertisements, which are inconsistent with school objectives and do not reasonably relate to the educational purpose of school sponsored publications. In addition, the Superintendent or designee may allow the d~~Distribution of promotional material of a commercial nature within the parameters of law and administrative regulation, but also may prohibit the distribution of materials, which ~~lack to students or parents/guardians~~ educational value or are not related directly to the school program.

3. Paid advertisements on school property, including, but not limited to, advertisements on school buildings, athletic fields, scoreboards, and billboards
- 4.
- 2.—Paid
- 3.—

~~Advertisements~~ing in school-sponsored publications, yearbooks, announcements, and other school communications, including web sites and social media ~~copy may be solicited and prepared only to the extent that this process furthers the educational well being of the students involved.~~ Excessive solicitation of the same sources shall be avoided.

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~~4.~~

~~Students shall not be exploited to raise money, and time spent securing ads shall not infringe upon the school program.~~

- ~~5. Products and materials donated by a commercial enterprises may be used in the classroom as long as they serve anfor educational purpose use, and do not unduly promote any commercial activity or products. Such materials may including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or product. The use of such materials does not imply district endorsement of any identified commercial products or services.~~

Prior to the distribution, posting, or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal, or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allowed by Board policy.

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

Schools and districts that participate in the National School Lunch program are prohibited from advertising any food or beverage during the school day, as defined, including on any property or facility owned or leased by the district or school and used for school-related activities, unless the food or beverage meets current state and federal nutritional standards allowing for service or sale on the school campus during the school day.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any non-school group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

**CRITERIA FOR APPROVAL**

The Superintendent, principal, or designee shall not accept for distribution, or allow on school property, any materials or advertisements that:

1. Are lewd, obscene, libelous, or slanderous
2. Incite students to commit unlawful acts, violate school rules, or disrupt the orderly operation of the schools
3. Promote any particular political interest, candidate, party, or ballot measure, unless the candidates or advocates from all sides are provided the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act
4. Contain prayer or proselytizing language
5. Position the district on any side of a controversial issue
6. Discriminate against, attack, or denigrate any group on account of any unlawful consideration
7. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including, but not limited to, materials or advertisements for tobacco, intoxicants, and movies or products unsuitable for children

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8. Promote during the school day any food or beverage that does not comply with state nutritional standards pursuant to Education Code 49430-49434, including a corporate incentive program that offers free or discounted foods or beverages that do not meet nutritional standards as rewards for students who reach certain academic goals. This prohibition does not include advertising on clothing with brand images worn on school grounds, advertising contained in product packaging, or advertising of infrequent school fundraising events involving food or beverages that do not meet the nutritional standards.
9. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy
10. Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee may also consider the educational value of the materials or advertisements, the age or maturity of the students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students, or are of intrinsic value to the students or their parents/guardians.

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

**LEGAL REFERENCE****CALIFORNIA EDUCATION CODE**

7050-7058	Political activities of school officers and employees
35160	Authority of governing boards
35160.1	Broad authority of school districts
35172	Promotional activities
38130-38138 <del>9</del>	Civic Center Act
<del>48907</del>	<del>Student exercise of free expression</del>
49430-49434	The Pupil Nutrition, Health, and Achievement Act of 2001, especially:
49431.9	Advertisement of non-nutritious foods

**BUSINESS AND PROFESSIONS CODE**

25664	Advertisements encouraging minors to drink
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**CALIFORNIA CONSTITUTION**

Article 1, Section 2 Free speech rights

**U.S. CONSTITUTION**

Amendment 1, Freedom of speech and expression

**UNITED STATES CODE, TITLE 42**

1751-1769j School Lunch Program  
1773 School Breakfast Program

## COMMUNITY RELATIONS

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### **COURT DECISIONS CASES**

Hills v. Scottsdale Unified School District, (2003) 329 F.3d 1044

DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958

Yeo v. Town of Lexington, (1997) 131 F.3d 241

Hemry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856

Bright v. Los Angeles Unified School District (1976) ~~134 Cal. Rptr. 639, 556 P. 2d 1090~~, 18 Cal. 3d 450

Lehman v. Shaker Heights (1974) 418 U.S. 298

### **Management Resources:**

### **WEB SITES**

CSBA: <http://www.csba.org>

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 8, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** EMERGENCY WAIVER / TORREY PINES HS MEDIA  
CENTER ELEVATOR PROJECT UPDATE

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### EXECUTIVE SUMMARY

On March 15, 2018 the Board adopted a resolution for emergency waiver of a public project to repair an elevator at Torrey Pines High School that had been deemed unsafe. Since this is the only elevator providing ADA access to the learning commons the board authorized district staff to enter into a contract with Guardian Elevator Mechanical Services Inc. without advertising for or inviting bids.

Public contract code (PCC) 22050(C)(1) requires that the Board review the emergency action at every regularly scheduled meeting thereafter until the project is complete or action terminated, to determine by a four-fifths vote, that there is a need to continue the action.

Staff has confirmed that completion of the work on the Torrey Pines High School elevator project will be completed by August 15, 2018.

### RECOMMENDATION:

Administration recommends that the Board approve the completion of the Torrey Pines High School emergency repair elevator project with Guardian Elevator Mechanical Services Inc.

### FUNDING SOURCE:

General Fund/Unrestricted 01-00



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 7, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Michael Grove, Associate Superintendent /  
Educational Services

**SUBMITTED BY:** Larry Perondi  
Interim Superintendent

**SUBJECT:** DISTRICT VISUAL AND PERFORMING ARTS  
STRATEGIC PLAN APPROVAL

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### EXECUTIVE SUMMARY

In California, The Every Student Succeeds Act (ESSA) core academic subjects are defined as:

- Mathematics
- Biological sciences, chemistry, geosciences, and physics
- Social science (history, government, economics, geography)
- Foreign languages (specific)
- Drama/theatre, visual arts (including dance), and music
- English/language arts and reading

ESSA clearly enumerates the arts as part of a well-rounded education. As California Ed Code 51220 specifies, the arts, including all four disciplines, are to be accessible to all students. Section 51220 opens, "The adopted course of study for grades 7 to 12, inclusive, shall offer courses in the following areas of study: (g) Visual and performing arts, including instruction in the subjects of dance, music, theater and visual arts, aimed at the development of aesthetic appreciation and the skills of creative expression."

#### **The SDUHSD Strategic Arts Education Planning Committee and Process**

On March 16, 2018 the Strategic Arts Education Planning Committee met for the first time with the task of writing a strategic Visual and Performing Arts Education Plan for San Dieguito Union High School District. The committee's goals were to create a visionary plan for San Dieguito UHSD that would provide a high quality, comprehensive, sequential, standards-based arts education for all students at all schools. This committee represented a cross section of the

district including administrators, visual and performing arts teachers, community members, School Board members, parents and students.

In the four sessions, the committee reviewed current district data showing course offerings, enrollment, community partnerships, funding sources and district personnel to gain a comprehensive understanding of arts education in SDUHSD. The committee found much to celebrate as well as opportunities for growth. The committee reviewed current research to gain understanding and clarity around artistic literacy development and components of quality arts education.

From this review of data and research the committee created a vision statement, mission statement and a District Plan to enrich SDUHSD students' lives with the arts. The Plan is divided into six *'Focus Areas'* that address the specific needs of a comprehensive arts program. Resources used to help define these focus areas were the *National Core Arts Standards, 2014*; *The Qualities of Quality: Understanding Excellence in Arts Education*, Project Zero, Harvard University, 2009; and *Ed Codes 51210, 51220 and 8950*. The goal is to fully implement the plan within 3- 5 years, acknowledging that the implementation timeline will need to correspond with overall district financial obligations.

**RECOMMENDATION:**

It is recommended that the Board approve the District Visual and Performing Arts Strategic Plan, as shown in the attached supplements.

**FUNDING SOURCE:**

Not applicable.

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**Overview**

In California, The Every Student Succeeds Act (ESSA) core academic subjects are defined as:

- Mathematics (including math intervention and California High School Exit Exam [CAHSEE] math classes);
- Biological sciences, chemistry, geosciences, and physics;
- Social science (history, government, economics, geography);
- Foreign languages (specific);
- Drama/theatre, visual arts (including dance), and music; and
- English/language arts and reading (including reading intervention and CAHSEE - English classes).

ESSA clearly enumerates the arts as part of a well-rounded education. As California Ed Code 51220 specifies, the arts, including all four disciplines, are to be accessible to all students. Section 51220 opens, “The adopted course of study for grades 7 to 12, inclusive, shall offer courses in the following areas of study: (g) Visual and performing arts, including instruction in the subjects of dance, music, theater and visual arts, aimed at the development of aesthetic appreciation and the skills of creative expression.”

In order to provide quality arts education, all aspects of arts education must be considered. According to the California Department of Education Visual and Performing Arts Framework, when planning Arts Educational Programs, an essential component is “allocating personnel and instructional resources, including appropriate materials, equipment, and facilities.”

ESSA requires all teachers of core academic subjects to provide evidence of their highly qualified teacher status. According to the United States Department of Education, a Highly Qualified Teacher (HQT) is one who: (1) holds a bachelor's or higher degree from a regionally accredited institution of higher learning, (2) is appropriately licensed by the state, and (3) has demonstrated subject matter competence in each core academic subject assigned to teach. (<http://www.ed.gov/essa?src=rn>)

The Visual and Performing Arts Framework emphasizes the importance of having personnel that provide vision, direction and leadership to the Visual and Performing Arts (VAPA) district curriculum. Administrators across California recognize the importance of district level leadership for a quality VAPA program. According to the California Department of Education, in order to be recognized as a Gold Ribbon School and named a California Exemplary Arts Program, the school must be in a district that has “an appropriately credentialed VAPA /AME teacher/leader, director, or administrator, other than the principal of the school, in charge of the VAPA/AME Department/program” (<http://www.cde.ca.gov/ta/sr/gr/>).

Quality performances, productions, and art projects require ideal learning environments. These environments include facilities, which are appropriate for each specific discipline in the arts, as well as the specialized equipment used in the various arts related industries. Ideal learning environments are supported when teachers engage in ongoing relevant and discipline-specific

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professional learning. Ideal learning environments are grounded in standards-based curriculum, student-centered instruction and relevant learning experiences designed to develop artistic literacy, encourage self-expression and cultivate global citizens.

*“Arts education not only enhances students' understanding of the world around them, but it also broadens their perspective on traditional academics. The arts give us the creativity to express ourselves, while challenging our intellect. The arts integrate life and learning for all students and are integral in the development of the whole person” (Dr. Terry Bergeson, State Superintendent of Public Instruction, Washington State, November 2001).*

**The SDUHSD Strategic Arts Education Planning Committee and Process**

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In the four sessions, the committee reviewed current district data showing course offerings, enrollment, community partnerships, funding sources and district personnel to gain a comprehensive understanding of arts education in SDUHSD. The committee found much to celebrate as well as opportunities for growth. The committee reviewed current research to gain understanding and clarity around artistic literacy development and components of quality arts education.

From this review of data and research the committee created a vision statement, mission statement and a District Plan to enrich SDUHSD students' lives with the arts. The Plan is divided into six 'Focus Areas' that address the specific needs of a comprehensive arts program. Resources used to help define these focus areas were the *National Core Arts Standards, 2014*; *The Qualities of Quality: Understanding Excellence in Arts Education*, Project Zero, Harvard University, 2009; and *Ed Codes 51210, 51220 and 8950*. The goal is to fully implement the plan within 3- 5 years, acknowledging that the implementation timeline will need to correspond with overall district financial obligations.

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**Vision Statement**

San Dieguito Union High School District engages, empowers, and inspires all students through a creative and comprehensive arts education.

**Mission Statement**

Our mission is to inspire students to develop artistic literacy and empower them to discover their creative voice. We accomplish this by engaging students in authentic and relevant art experiences in supportive and inclusive learning environments.

**Artistic Literacy**

**Artistic Literacy is** the ability to understand, create, perform, respond, and connect through the arts.

**Artistic Literacy is** the ability to transfer knowledge and skills learned from authentic experiences in the arts into broader historical, cultural, and societal contexts.

**Artistic Literacy is** the ability to find joy, inspiration, and a life-long appreciation of the arts, and plays a critical role in the development of a well-rounded citizen.

**The Focus Areas are:**

1. Professional Learning
2. Culture
3. Community Partnerships
4. Curriculum
5. Resources
6. Pathways and Course Progression

Each *Focus Area* recommends specific action steps to take, implementation steps for each action, budget implications, and recommended timelines for implementation. The timeline for the plan has been divided into Year 1, Year 2, Year 3, Year 4, and Year 5 of implementation.

Throughout this document and plan, **VPA** refers to Visual and Performing Arts, which includes, Dance, Media Arts, Music, Theatre (drama), Visual Arts (Fine Arts).

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**Summary of the Six Focus Areas and Goals**

**Focus Area 1: Professional Learning**

**Focus Statement:** SDUHSD provides ongoing, subject-specific support for arts educators.

**Goal 1:** Provide regular and ongoing time for formal professional learning and collaboration for all VPA teachers (including new, PE/CTE, etc.)

**Goal 2:** Provide ongoing professional learning and collaboration that focuses on:

- a. Consistent use of standards-based Expected Learning Outcomes (ELOs) for each course
- b. Discipline-specific content knowledge, skills, industry
- c. Instruction and assessment strategies including technology
- d. Differentiation to support all students in VPA
- e. Coaching and support for new teachers via BTSA, discipline-specific Dept. Chair

**Focus Area 2: Culture**

**Focus Statement:** SDUHSD creates an environment that values the arts. SDUHSD elevates and communicates the relevance of artistic processes, critical thinking, and problem solving in the arts.

**Goal 1:** Develop learning environments that celebrate the creative process.

**Goal 2:** Consistently communicate to all stakeholders the value of an SDUHSD arts education.

**Focus Area 3: Community Partnerships**

**Focus Statement:** SDUHSD builds community partnerships within each site, across the district and with the public at large to foster opportunities, engagement, advocacy, and resources for arts education.

**Goal 1:** Increase visibility of programs district wide, site-specific, and within the community at large.

**Goal 2:** Establish and maintain meaningful partnerships with a variety of community arts organizations, local artists, as well as relevant local industries.

**Goal 3:** Increase opportunities for collaboration in sharing of “best practices” at individual sites as well as district level.

**Goal 4:** Facilitate communication of the needs and vision of VAPA programs with on site parent organizations.

**Focus Area 4: Curriculum**

**Focus Statement:** SDUHSD fosters creative and literate artists by providing national curriculum that uses artistic literacy with innovation and accessibility for all learners.

**Goal 1:** Define and communicate a shared vision for artistic literacy and develop systems to measure student progress.

**Goal 2:** Increase accessibility and inclusivity of all students in all arts disciplines.

**Goal 3:** Establish curriculum that facilitates innovation and continuous growth for all students.

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**Focus Area 5: Resources**

**Focus Statement:** SDUHSD ensures that each school has the appropriate equipment, supplies, facilities and qualified arts educators to offer a high quality and comprehensive visual and performing arts education for all students.

**Goal 1:** Increase and maintain district VPA leadership for arts education.

**Goal 2:** Establish an assessment process for equipment, materials, supplies, facilities, maintenance, and staff, that is appropriate for each site.

**Goal 3:** Increase district-based funding allocation for arts education across the district.

**Goal 4:** Establish community resource funding sources to support district VPA programs.

**Goal 5:** Increase staffing of traditional or CTE credentialed teachers in specific arts disciplines.

**Focus Area 6: Pathways and Course Progression**

**Focus Statement:** SDUHSD provides and promotes Visual and Performing Art pathways and course progressions to ensure opportunities that lead to artistic literacy for all learners grades 7-12.

**Goal 1:** Create collaboration opportunities within SDUHSD for 7-12 teachers to coordinate course sequences.

**Goal 2:** Ensure all VPA courses are UC A-G approved.

**Goal 3:** Provide 5 feeder elementary districts with SDUHSD VPA courses and pathways to create transparency and increase communication.

**Goal 4:** Increase the number of high school VPA courses that articulate with local colleges.

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**Strategic Arts Education Planning Committee**

Adam Camacho, Principal, San Dieguito High School Academy  
Jayme Cambra, Teacher on Special Assignment  
Lynn Chapman, Fine Arts Teacher, Oak Crest Middle School  
Pauline Crooks, Visual and Performing Arts Coordinator, San Diego County Office of Education  
Joyce Dalessandro, School Board Member  
Karla Deerinck, Parent  
Taylor Evans, Student  
Jim Gilliam, Encinitas Arts Commission  
Cat Gold, Music Teacher, Oak Crest Middle School  
Michael Grove, Associate Superintendent of Educational Services  
Amy Herman, School Board Member  
Robyn Litt, Encinitas School District Representative  
Emily Moran, Fine Arts Teacher, Canyon Crest Academy  
Kira Nguyen, Student  
Maryanne Nuskin, Principal, Pacific Trails Middle School  
Brooke O'Neill, Fine Arts Teacher, La Costa Canyon High School  
Marinee Payne, Theatre Teacher, Torrey Pines High School  
Nathan Richards, Fine Arts Teacher, Earl Warren Middle School  
Marti Ritto, Parent  
Collette Stefanko, Oceanside Museum of Art and Encinitas Arts Commission  
Alison Tickle, Theatre Teacher, Oak Crest Middle School  
Amy Villanova, Music Teacher, Canyon Crest Academy, District VPA Coordinator  
Anne Whattoff, Music Teacher, Canyon Crest Academy  
Cecily Wheeler, Fine Arts Teacher, Pacific Trails Middle School  
Jeremy Wright, Fine Arts Teacher, San Dieguito High School Academy  
Tracy Yates, Dance, Theatre, Film Teacher, Canyon Crest Academy

Facilitated by The California Arts Project, Courtney Sawada, Regional Director





## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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<b>Focus Area:</b>	<b>Professional Learning</b>
<b>Focus Statement:</b>	<b>SDUHSD provides ongoing, subject-specific support for arts educators.</b>
<b>Goal(s)</b>	<ol style="list-style-type: none"> <li><b>1. Provide regular and ongoing time for formal professional learning and collaboration all VPA teachers (including new, PE/CTE, etc.)</b></li> <li><b>2. Provide ongoing professional learning and collaboration that focuses on:</b> <ol style="list-style-type: none"> <li><b>a. Consistent use of standards based Expected Learning Outcomes (ELOs) for each course</b></li> <li><b>b. Discipline-specific content knowledge, skills, industry</b></li> <li><b>c. Instruction and assessment strategies including technology</b></li> <li><b>d. Differentiation to support all students in VPA</b></li> <li><b>e. Coaching and support for new teachers via BTSA, discipline-specific Dept. Chair and/or colleagues</b></li> </ol> </li> </ol>

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
<b>1.1</b> Provide non-tenured teachers mentoring and coaching from teachers in the same discipline, ie. BTSA, Dept Chair, discipline-specific colleagues. Tenured teachers are welcome to participate as well.	<b>1.1.1</b> Gather data on the number non-tenured teachers, school site assignments, and disciplines.	September, 2018, ongoing	X	X	X	X	X		Coordinator position (timecard / stipend / release time, however it looks)	Coordinator, all staff	Results from data	
	<b>1.1.2</b> Solicit and compile a list of appropriate volunteer mentors for each teacher based upon discipline, experience, location. Utilize mentors from outside the district for discipline specific expertise as needed.	August 2018 In-service, ongoing	X	X	X	X	X			Coordinator, all staff (at in-service)	Results from data	
	<b>1.1.3</b> Develop clear expectations for the role of	Summer, 2018	X	X	X	X	X			Coordinator, committee	Defined roles and list of mentors	



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	a mentor. Intent is that role of mentor is to be a discipline-specific support for a new teacher with the specific support to be determined by the teacher & mentor. Utilize mentors from outside the district for discipline specific expertise as needed.											
	<b>1.1.4</b> Each participating teacher is matched with a mentor.	September 2018, ongoing	X	X	X	X	X		no cost	Coordinator, committee	list of staff/mentor matchups and schedules	
	<b>1.1.5</b> Teacher and mentor meet to discuss how mentor can/will provide need-based support.	October 2018, ongoing	X	X	X	X	X	\$150/mentor cost tbd	cost of mentorship tbd	teacher/mentor		
	<b>1.1.6</b> Create a post mentorship evaluative process to cover the experience, not to be used as a teacher evaluation		X							Coordinator, committee	Results from data	
<b>1.2</b> VPA teachers develop annual department-wide and discipline-specific Professional Learning (PL) goals	<b>1.2.1</b> Create and implement a survey of VPA teachers regarding department-wide and discipline-specific PL goals to determine what professional learning is needed, AND who has the expertise to share	August 2018 In-service, ongoing	X	X	X	X	X		In-service-no release needed	Coordinator, all staff	Results from data	



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	<b>1.2.2</b> Review, refine, and prioritize department and discipline-specific PL needs	November 2018, ongoing	X	X	X	X	X		dept chair meeting-no extra costs	Coordinator, Dept chairs	Priority PL list	
	<b>1.2.3</b> Outline goals and set an action plan to address these within a specific amount of time (school year, over several years, etc)	November 2018, ongoing	X	X	X	X	X		dept chair meeting-no extra costs	Coordinator, Dept chairs	Action Plan	
<b>1.3</b> Explore PL and collaboration schedules and structures that minimize teachers missing instructional time, allow non-VPA, split teachers, and/or site singletons to fully participate in VPA PL, and allow for regular discipline-specific cross-site and out of district PL and collaboration.	<b>1.3.1</b> Discuss and explore possible schedules and structures to provide the PL identified by department while: <ul style="list-style-type: none"> <li>● minimizing loss of instructional time</li> <li>● fully involving non-VPA, split, singleton teachers</li> <li>● including time for discipline-specific cross-site and/or out of district PL</li> <li>● fostering cross-discipline and cross-site collaboration and community-building</li> </ul>	November 2018	X						Dept Chair meeting no cost	Coordinator, Dept chairs	List of alternative PL scheduling structures	
	<b>1.3.2</b> Implement alternative PL plans to be inclusive to all VPA teachers (including those with CTE/PE credit courses)	January 2019, ongoing	X	X	X	X	X		\$150 per 61 teachers (\$9,150)	Coordinator, Dept chairs	Increased access to PL, relevant PL events	



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
<b>1.4</b> Engage internal and external resources to provide all VPA teachers with PL opportunities that inspire teachers to develop new ideas and improve their practice.	<b>1.4.1</b> Identify internal and external PL resources aligned with department and discipline-specific PL goals	January In-service 2019, ongoing	X	X	X	X	X		no cost	Coordinator, Dept chairs	Results from data	
	<b>1.4.2</b> During PL sessions, teachers will develop individual and/or collective plans for how they will implement what they've learned through the PL.	January In-service 2019, ongoing	X	X	X	X	X	\$150/teacher		Coordinator, Dept chairs	Results from data, plans for implementation	
	<b>1.4.3</b> The individual / collective plans will be implemented and revisited in future PL sessions on an ongoing basis - promoting continuous reflection and improvement	January In-service 2019, ongoing	X	X	X	X	X		potential materials costs	Coordinator, Dept chairs	Results from data	
<b>2.1</b> Provide teachers with Professional learning centered around curriculum, standards and student outcomes	<b>2.1.0</b> Professional Learning opportunities through TCAP or County Office of Ed, or similar to unpack new state standards	August In-service 2018, ongoing	X	X	X	X	X		no cost	Coordinator, Dept Chairs, Site Departments	In-service agenda	
	<b>2.1.1</b> Look at VPA curriculum by site and ELOs	August In-service 2018, ongoing	X	X	X	X	X		no cost	Site Departments	ELOs documented / revised	
	<b>2.1.2</b> Evaluate and update ELOs to address changes with new standards	August In-service 2018,	X	X	X	X	X		no cost	Site Departments	ELOs documented / revised	



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
		ongoing										
	<b>2.1.3</b> Evaluate & update ELOs to include relevant technology usage	August In-service 2018, ongoing	X	X	X	X	X		no cost	Site Departments	ELOs documented / revised	
	<b>2.1.4</b> Evaluate & update ELOs to ensure inclusivity for all learners (Sped, EL, all skills levels)	August In-service 2018, ongoing	X	X	X	X	X		no cost	Site Departments	ELOs documented / revised	
	<b>2.1.5</b> Monitor consistent ELO implementation and revise as needed	August In-service 2018, ongoing	X	X	X	X	X		No cost	Site departments	Assessment data	
<b>2.2</b> Provide teachers with opportunities to engage between VPA/CTE courses in the same arts discipline to promote content/industry knowledge and skills	<b>2.2.1</b> Provide PLC opportunities for both VPA and CTE, by discipline and whole arts, teachers to engage in shared curriculum and best practices, assessment strategies and technology usage	Release day all VPA/arts CTE/PE (Dance) ongoing	X	X	X	X	X	\$150/teacher		Coordinator/department chairs/appointed discipline coordinator	PLC agendas	
	<b>2.2.2</b> Provide teachers opportunities in both VPA/CTE to engage in relevant industry events	Release day all VPA/arts CTE/PE (Dance) ongoing	X	X	X	X	X	\$150/teacher	Cost of relevant conferences as needed	Discipline specific release day	Increased Access	
	<b>2.2.3</b> Create system for teachers to share out newfound knowledge and how they implement this	Release day all VPA/arts CTE/PE (Dance)	X	X	X	X	X	\$150/teacher	release time (disc specific as needed)	Discipline specific release day	Data, meeting agendas,	



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	information in their classrooms	ongoing										



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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<b>Focus Area:</b>	<b>Culture</b>
<b>Focus Statement:</b>	<b>SDUHSD creates an environment that values the arts. SDUHSD elevates and communicates the relevance of artistic processes, critical thinking, and problem solving in the arts.</b>

**Goal(s)**      **1. Develop learning environments that celebrate the creative process and consistently communicate to all stakeholders the value of an SDUHSD arts education.**

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
<b>1.0</b> Increase advocacy for the arts in the district and community	<b>1.1</b> Utilize existing systems (LCAP, site councils, parent foundations) to help carry out the advocacy plan <ul style="list-style-type: none"> <li>● create site/district and discipline specific communication plan for each group of stakeholders</li> <li>● create an evaluation of the communication plan to be reviewed annually</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		
	<b>1.2</b> rebranding arts courses as academic offerings instead of “electives” <ul style="list-style-type: none"> <li>● collaborate with counselors-meet dept chair with counseling dept to go over offerings, descriptions, and pre-reqs annually</li> <li>● develop pathways/progressions to show potential depth of study</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	<ul style="list-style-type: none"> <li>define district-wide what artistic/academic literacy is and specify how that will look site-wide</li> <li>create site and discipline specific mission/vision that gets reviewed yearly</li> <li>create a process to look at global course offerings and discuss site priorities with department chairs/admin</li> </ul>											
	<p><b>1.3</b> Communicate the value of the arts</p> <ul style="list-style-type: none"> <li>define facets of the creative process and how they are included in arts presentations (explain curriculum to students/audience)</li> <li>define excellence in art discipline and publicize ways students achieve excellence in their arts</li> <li>bring in guest artists to perform, demonstrate, or create with the students regularly</li> <li>publicly celebrate art created</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		
	<p><b>1.4</b> Promote how an arts education is beneficial in other subject areas and career paths</p> <ul style="list-style-type: none"> <li>find and publicize current</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		





## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	research about how companies are seeking employees with an arts background and communicate it throughout the community <ul style="list-style-type: none"> <li>• create a platform for arts teachers to collaborate with teachers of academic disciplines to develop an understanding of creative and interpersonal skills that will transfer cross-curricularly</li> <li>• create a publicity campaign that includes documents that highlight both artistic skills and habits of mind and the studies and findings that prove their efficacy in the workplace</li> </ul>											
<b>2.0</b> Provide students opportunities to take risk	<b>2.1</b> provide students with multiple opportunities to work in ways that allow them to take calculated risk, problem solve, and think critically within the arts <ul style="list-style-type: none"> <li>• maintain a classroom environment that celebrates success and also the value of failures</li> <li>• focus specific curricular lesson on “process” to give</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	students tools to work independently <ul style="list-style-type: none"> <li>incorporate mentoring (high school students, artists in residence, community professionals) and student directed projects into the curriculum (not all class-teacher directed)</li> <li>promote experimentation and creativity</li> </ul>											
3.0 Integrate a strong arts presence on campus to cultivate an arts culture	3.1 Present art events throughout the year <ul style="list-style-type: none"> <li>publicize and contribute to a district-wide calendar</li> <li>integrate with other arts or other campus events to broaden the audience</li> <li>spread events out over the year, not just end of the year</li> <li>create a strong arts presence at calculated times, such as before course selection, choices nights, etc</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		
	3.2 Showcase student art on campus <ul style="list-style-type: none"> <li>incorporate arts with school site facades</li> <li>incorporate arts experiences informally with campus life (lunch activities, etc)</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	<ul style="list-style-type: none"> <li>celebrate student creativity in large and small scale presentations (gallery, theater, stage, in offices and more casual displays, lunchtime activities)</li> </ul>											
<b>4.0</b> Develop collaborative relationships with arts and other areas of campus life	<b>4.1</b> Collaborate with counseling (art to encourage wellness) <ul style="list-style-type: none"> <li>provide supplies to counseling to allow for students to have arts activities to help with decompressing-another avenue to pursue wellness</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		
	<b>4.2</b> Develop collaborative lessons between arts and other subjects <ul style="list-style-type: none"> <li>Provide PLC opportunities to organize, collaborate and assess</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		
	<b>4.3</b> Incorporate an arts presence at pep rallies, assemblies and general school meetings (choices nights, btsn, etc)	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		
<b>5.0</b> Expose students to high quality ARTS	<b>5.1</b> bring quality artists/artwork to campus to present to arts classes and the general population	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		
	<b>5.2</b> allow opportunities for greater inquiry and access <ul style="list-style-type: none"> <li>field trips</li> <li>extensions of classroom</li> </ul>	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	5.3 Give arts education a valued space on campus-appropriate facilities/resources	ongoing	X	X	X	X	X			district coordinator, principals, VPA teachers		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

<b>Focus Area:</b> Community Partnerships	
<b>Focus Statement:</b>	<b>SDUHSD builds community partnerships within each site, across the district and with the public at large to foster opportunities, engagement, advocacy, and resources for arts education.</b>
<b>Goal(s)</b>	<ol style="list-style-type: none"> <li><b>1. Increase visibility of programs district wide, site- specific, and within the community at large.</b></li> <li><b>2. Establish and maintain meaningful partnerships with a variety of community arts organizations, local artists, as well as relevant local industries.</b></li> <li><b>3. Increase opportunities for collaboration in sharing of “best practices” at individual sites as well as district level.</b></li> <li><b>4. Facilitate communication of the needs and vision of VAPA programs with on site parent organizations.</b></li> </ol>

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
<b>1.1.0</b> Increase visibility of VAPA accomplishments through Promotion & Publicity	<b>1.1.1</b> Establish and maintain a platform for sites to share best practices in promoting programs.	June, 2019, ongoing	X	X	X	X	X			Coordinator, committee		
	<b>1.1.2</b> Establish relationships with local publications and media to promote shows and programs. Increase use of social media to promote VAPA.	June, 2020, ongoing		X	X	X	X			Coordinator, committee		
	<b>1.1.3</b> Create and maintain a district wide VAPA Show	June, 2021, ongoing			X	X	X			Coordinator, committee		
<b>1.2.0</b> Increase communication of district wide performances and exhibitions (all disciplines)	<b>1.2.1</b> Create and maintain a link on district website for everything going on VAPA at ALL sites. Clearly labeled and organized by site and subject area to avoid confusion.	June, 2019, ongoing	X	X	X	X	X			Coordinator, committee		
<b>2.1.0</b> Create master	<b>2.1.1</b> Survey sites for	June, 2019	X							Coordinator,		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
list of Arts specific organizations in the local community	community organizations that are working with schools within the district.									committee		
	<b>2.1.2</b> Input and share this information district wide using an easily accessible shared platform.	June 2020, ongoing		X	X	X	X			Coordinator, committee		
<b>2.2.0</b> Seek out and find new potential community & industry partners.	<b>2.2.1</b> Establish a person or committee to oversee and maintain this list. Update these partners on the list, site based and district wide.	June 2020, ongoing		X	X	X	X			Coordinator, committee		
	<b>2.2.2</b> Seek out and establish relationships with city and community arts organizations.	June 2020, ongoing		X	X	X	X			Coordinator, committee		
<b>3.1.0</b> Provide district wide and discipline specific forums for teachers to share best practices in their community relationships and partnerships.	<b>3.1.1</b> Establish communication between sites. (shared docs, emails) using an easily accessible shared platform.	June 2019, ongoing	X	X	X	X	X			Coordinator, committee		
	<b>3.1.2</b> Plan and discuss info during VAPA district wide in-services.	June 2019, ongoing	X	X	X	X	X			Coordinator, committee		
<b>4.1.0</b> Evaluate and communicate the individual program needs of sites within	<b>4.1.1</b> Establish at least one parent organization liaison for each site to advocate for and promote VAPA within Foundations,	June 2021, ongoing			X	X	X			Coordinator, committee		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
the district and community stakeholders.	PTSA, and Grants (grant writers)											
	<b>4.1.2</b> Establish and maintain a schedule with parent organization liaison for assessing needs and goals with enough time to implement (ex: Spring meeting to plan for Fall).	June 2021, ongoing			X	X	X			Coordinator, committee		
	<b>4.1.3</b> Each department creates Google survey for sites. Gather and disseminate information to the the parent (PTSA/Foundation) and/or VAPA volunteer coordinator. Identify a plan to meet the needs discovered through survey and update as needed.	June 2021, ongoing			X	X	X			Coordinator, committee		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

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<b>Focus Area:</b> Curriculum	
<b>Focus Statement:</b>	SDUHSD fosters creative and literate artists by providing national curriculum that uses artistic literacy with innovation and accessibility for all learners.
<b>Goal(s)</b>	<ol style="list-style-type: none"> <li>1. Define and communicate a shared vision for artistic literacy and develop systems to measure student progress.</li> <li>2. Increase accessibility and inclusivity of all students in all arts disciplines.</li> <li>3. Establish curriculum that facilitates innovation and continuous growth for all students.</li> </ol>

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
1.1 Define and articulate the concept of artistic literacy, and determine a way to measure the progress towards or demonstration of artistic literacy.	1.1.1 Share Artistic Literacy definition as written by Strategic Planning Committee.	December, 2018	X							Strategic Writing Committee		
	1.1.2 Research models for measuring student growth in artistic literacy.	June, 2019	X									
	1.1.3 Implement assessment model for measuring student growth.	June, 2020		X								
	1.1.4 Analyze and use data of student growth to determine ongoing improvement goals.	June 2021, ongoing			X	X	X					
1.2 Increase availability and accessibility of clear course descriptions, progressions, and pathways for all	1.1.1 Publish information on school websites, etc.	June, 2019, ongoing	X	X	X	X	X					
	1.1.2 Communicate and discuss programs directly with students, parents, counselors.	June, 2019, ongoing	X	X	X	X	X					
	1.1.3 Counselors work	June, 2019,	X	X	X	X	X					





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Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
stakeholders.	directly with students to create schedules that support their individual growth as lifelong learners.	ongoing										
<b>2.1</b> Meet with admin and counselors to develop shared vision for scheduling in the arts programs.	<b>2.1.1</b> Create scheduling opportunities that allow all students in SPED, EL, and AVID programs, to enroll in arts courses.	June 2019, ongoing	X	X	X	X	X					
<b>3.1</b> Review existing curriculum for innovation and continuous growth.	<b>3.1.1</b> Discuss potential ways to assess existing curriculum .	June 2019, ongoing	X	X	X	X	X					
	<b>3.1.2</b> Address current sequencing issues/areas of improvement.	June 2020, ongoing		X	X	X	X					
<b>4.1</b> Support VPA curriculum that supports opportunities for authentic collaboration	<b>4.1.1</b> Research and investigate various models of cross-curricular / collaborative projects to all students.	June 2020, ongoing		X	X	X	X					
	<b>4.1.2</b> Create opportunities for student peer collaboration	June 2021, ongoing			X	X	X					
	<b>4.1.3</b> Develop systems to measure student progress	June 2022, ongoing				X	X					



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Focus Area:	Resources
<b>Focus Statement:</b>	<b>SDUHSD ensures that each school has the appropriate equipment, supplies, facilities and qualified arts educators to offer a high quality and comprehensive visual and performing arts education for all students.</b>
<b>Goal(s)</b>	<ol style="list-style-type: none"> <li>1. Increase and maintain district VPA leadership for arts education.</li> <li>2. Establish an assessment process for equipment, materials, supplies, facilities, maintenance, and staff, that is appropriate for each site.</li> <li>3. Increase district-based funding allocation for arts education across the district.</li> <li>4. Establish community resource funding sources to support district VPA programs.</li> <li>5. Increase staffing of traditional or CTE credentialed teachers in specific arts disciplines.</li> </ol>

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
<b>1.0</b> Determine potential leadership positions and structures to oversee and facilitate VPA goals.	<b>1.1</b> Investigate funding sources for position	February, 2019	X					NA	Unknown	District Office, current VPA District Coord.		
	<b>1.2</b> Determine job description for position	February, 2019	X					NA	Unknown	District Office, current VPA District Coord.		
	<b>1.3</b> Determine qualifications for position	February, 2019	X					NA	Unknown	District Office, current VPA District Coord.		
<b>2.0</b> Assess current resources allocated to arts programs at district level and each school site.	<b>2.1</b> Create Survey to collect data (with google form) from district office and each school site to determine: <ul style="list-style-type: none"> <li>• Amount of Funding</li> <li>• Funding Source for all VPA programs over the past 3 years for the following:</li> </ul>	February, 2019	X					1 PD day @ \$150 per person	NA	Site Dept Chair, VPA District Coordinator		



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Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	<ul style="list-style-type: none"> <li>Facilities</li> <li>Equipment</li> <li>Materials/supplies</li> <li>Staffing</li> </ul>											
	2.2 Produce report with findings of resource survey.	February, 2019	X					1 PD day @ \$150 per person	NA	Site Dept Chair, VPA District Coordinator		
3.0 Investigate existing and current VPA funding sources.	3.1 Review findings of resource survey (in an effort to advocate VPA increased funding) and share with site principals to determine how it impacts their individual school programs.	February, 2019	X					NA	NA	Site Principals, VPA District Position		
	3.2 Communicate results to: <ul style="list-style-type: none"> <li>district leadership</li> <li>school board</li> </ul>	June, 2019	X					NA	NA	Site Principals, VPA District Position		
4.1.0 Investigate VPA Funding Sources	4.1.1 Determine the essential needs of each SDUHSD VPA program, and confirm that they are funded by district resources.	February, 2019	X					NA	NA	VPD District Position, District Leadership		
	4.1.2 Based on analysis of findings, draft a district funding proposal for essential items not	February, 2019	X					NA	NA	VPD District Position, District Leadership		



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
	currently supported by district funds.											
	<b>4.1.3</b> Research, identify, and pursue additional resources to cover the cost of identified programs not covered by district funding sources.	February, 2019	X						NA	NA	VPD District Position, District Leadership	
<b>4.2.0</b> Investigate student interest in VPA courses- related to funding.	<b>4.2.1</b> Review annual course request data to determine VPA programs that are in need of funding/ related to student interest.	February-April 2019	X	X	X	X	X		NA	NA	Site Principal, and Head Counselor	
<b>4.3.0</b> Seek additional funding through corporate, private foundations, and individual giving.	<b>4.3.1</b> Research, identify, and pursue additional resources to cover the cost of identified programs not covered by district funding sources.	June, 2020, ongoing		X	X	X	X		NA	NA	Site Foundations/ PTSA, and support from VPA District position	
<b>5.0</b> Recruit and hire qualified teachers and support staff with appropriate credentials.	<b>5.1</b> Evaluate job posting, recruitment, and hiring practices to ensure alignment with the goal.	June, 2020, ongoing		X	X	X	X		NA	NA	VPA District Position, SDUHSD Human Resources, Site Principals	



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

ITEM 20

<b>Focus Area:</b> Pathways and Course Progressions	
<b>Focus Statement:</b>	<b>SDUHSD provides and promotes Visual and Performing Art pathways and course progressions to ensure opportunities that lead to artistic literacy for all learners grades 7-12.</b>
<b>Goal(s)</b>	<ol style="list-style-type: none"> <li><b>1. Create collaboration opportunities within SDUHSD for 7-12 teachers to coordinate course sequences.</b></li> <li><b>2. Ensure all VPA courses are UC A-G approved.</b></li> <li><b>3. Provide 5 feeder elementary districts with SDUHSD VPA courses and pathways to create transparency and increase communication.</b></li> <li><b>4. Increase the number of high school VPA courses that articulate with local college.</b></li> </ol>

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
<b>1.0</b> Create collaboration opportunities within SDUHSD for 7-12th grade VPA teachers to define discipline-specific course sequences in which individual courses build upon one another in a logical and cohesive manner.	<b>1.1</b> Site Administration select VPA teacher(s) to participate in collaboration meetings.	January, 2019	X					\$1,800 (1 release day, 12 teachers; \$150 per teacher).		Dept chairs, 2 reps per discipline, site admin.	Completed course progression / pathway document.	
	<b>1.2</b> Convene course meetings to review and refine course outcomes and descriptions, course progressions, and pathways.	January, 2019, ongoing	X	X	X	X	X		\$1,800 (1 release day, 12 teachers; \$150 per teacher).	Dept chairs, 2 reps per discipline, site admin.	Completed course progression / pathway document.	
	<b>1.3</b> Rename course titles as needed to provide clarity of course content for all stakeholders.	January, 2019, ongoing	X	X	X	X	X		\$1,800 (1 release day, 12 teachers; \$150 per teacher).	Dept chairs, 2 reps per discipline, site admin.	Completed course progression / pathway document.	
	<b>1.4</b> Publish and communicate district wide document that shows course progressions and pathways at each middle and high school site.	June, 2019, ongoing	X	X	X	X	X		\$1,800 (1 release day, 12 teachers; \$150 per teacher).	Dept chairs, 2 reps per discipline, site admin.	Completed course progression / pathway document.	



## Visual and Performing Arts Strategic Planning Template San Dieguito Union High School District

Action Step(s)	Implementation	Expected Deadline	Timeline					Estimated Cost		Person(s) Responsible	Evaluation	Status Report
			Y1	Y2	Y3	Y4	Y5	One-time	On-going			
<b>2.0</b> Ensure all VPA courses are UC A-G approved.	<b>2.1</b> Develop processes by which we ensure that district VPA courses actually reflect the course descriptions.	Semester June, 2019	X					Release time as needed, @\$150 / teacher		Coordinators and teachers from each discipline	Department chair / Coordinator report of completion.	
	<b>2.2</b> Review all VPA courses to ensure all are UC area F approved (VPA).	March, 2019, ongoing	X	X	X	X	X	Release time as needed, @\$150 / teacher		Coordinators and teachers from each discipline	Department chair / Coordinator report of completion.	
	<b>2.3</b> Submit new or revised courses to UC Management Portal for approval.	Ongoing	X	X	X	X	X	Release time as needed, @\$150 / teacher		Coordinators and teachers from each discipline	Department chair / Coordinator report of completion.	
<b>3.0</b> Provide 5 feeder elementary districts with SDUHSD VPA courses and pathways to improve transparency, communication, and alignment.	<b>3.1</b> Share established document with 5 elementary feeder districts.	January, 2020		X				NA	NA	Counseling	Department chairs or coordinators will report completion.	
	<b>3.2</b> Collaborate with feeder VPA teachers to encourage alignment between feeder and SDUHSD programs.	January, 2020, ongoing		X	X	X	X	NA	NA	Counseling	Department chairs or coordinators will report completion.	
<b>4.0</b> Increase the number of high school VPA courses that articulate with local community colleges.	<b>4.1</b> Identify VPA courses which may articulate with local community colleges.	January, 2020, ongoing		X	X	X	X					
	<b>4.2</b> Create articulation agreements for appropriate courses.	January, 2020, ongoing		X	X	X	X					

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 10, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED BY:** Cindy Frazee  
Associate Superintendent  
Human Resources

**SUBMITTED BY:** Larry Perondi  
Interim Superintendent

**SUBJECT:** APPROVAL OF APPOINTMENT &  
EMPLOYMENT CONTRACT / INTERIM  
ASSOCIATE SUPERINTENDENT OF  
EDUCATIONAL SERVICES

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### Executive Summary

The Interim Superintendent recommends the appointment of Mr. Bryan Marcus as the Interim Associate Superintendent of Educational Services.

Mr. Marcus is currently serving as the Principal of La Costa Canyon High School. He has been employed by the San Dieguito Union High School District since 2005. Mr. Marcus has experience as a classroom teacher, assistant principal and principal. He holds a Bachelor of Art in Social Science and a Master of Science in Educational Administration.

### RECOMMENDATION:

It is recommended that the Board approve the appointment of Mr. Bryan Marcus as the Interim Associate Superintendent of Educational Services, and approve entering into an employment contract commencing August 17, 2018 and continuing through January 25, 2019, with the salary for that period of \$93,957.00, as shown in the attached supplement.

### FUNDING SOURCE:

General Fund/Restricted & Unrestricted

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
EMPLOYMENT AGREEMENT  
INTERIM ASSOCIATE SUPERINTENDENT OF EDUCATIONAL SERVICES

This Employment Agreement ("Agreement") is entered into between the Board of Trustees of the San Dieguito Union High School District ("District") and Bryan Marcus ("Administrator," collectively referred to as the "Parties") this 16th day of August, 2018.

WHEREAS, on June 28, 2018, Administrator accepted an Offer of Assignment as Certificated Administrator ("Offer of Assignment") wherein the District assigned Administrator as the Principal of La Costa Canyon High School for the 2018-19 school year;

WHEREAS, the position of Associate Superintendent of Educational Services will be vacant effective August 31, 2018, and the District intends to permanently fill the position by no later than the end of the Fall semester of the 2018-19 school year; and

WHEREAS, the Parties desire to employ Administrator as the Interim Associate Superintendent of Educational Services for a limited time period.

THEREFORE, the Parties agree as follows:

1. Amendment. The Agreement revises the Offer of Assignment only as specifically set forth herein. All other terms remain in full force and effect, including but not limited to that Administrator is a permanent certificated employee of the District.
2. Interim Associate Superintendent of Educational Services. Administrator shall be employed as the Interim Associate Superintendent of Educational Services. In that position he shall devote his full time and best efforts and abilities to performing the duties and responsibilities of that position and as assigned to him from time to time by the Superintendent or designee.
3. Term. Administrator shall serve as the Interim Associate Superintendent of Educational Services for the duration of the Fall semester of the 2018-19 school year, or until the District hires a permanent Associate Superintendent of Educational Services, whichever occurs first.
4. Termination. Notwithstanding any other provision of this Agreement, the District may, without cause and in its sole discretion, unilaterally terminate this Agreement upon the provision of five (5) days written notice of such termination to Administrator. The Parties agree that, upon termination pursuant to this paragraph, there shall be no cash settlement. This provision is intended to comply fully with California Government Code section 53260.

It is the intent of the parties that this Agreement shall terminate automatically upon the District's hiring of a new permanent Associate Superintendent of Educational Services. Upon such event, the District shall endeavor to provide Administrator with written notice



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as set forth above, but the Parties acknowledge that the District is not required to do so. Administrator hereby knowingly and voluntarily waives any other notice that may be required by law to terminate or non-renew this agreement, including but not limited to the provisions of Education Code sections 35031 and 44951.

5. Return to Principal Position. Upon termination of this Agreement, Administrator shall return to the position of Principal of La Costa Canyon High School, at which time the Offer of Assignment shall revive and remain in full effect through its duration. Nothing in this Addendum shall preclude Administrator from applying and being considered for the Associate Superintendent of Educational Services position.
6. Salary and Benefits. Administrator's salary for service as the Interim Associate Superintendent of Educational Services shall be \$93,957 for the Fall semester of the 2018-19 school year. In the event that the appointment as Interim Associate Superintendent of Educational Services is terminated before that time as set forth herein, this amount shall be prorated accordingly. Administrator shall continue to receive the same health and welfare benefits he currently receives as a Principal. Administrator shall be entitled to total of 10 paid vacation days.
7. Work Year. The work year for the Interim Associate Superintendent of Educational Services shall be 105 days for the Fall semester of the 2018-19 school year, unless this appointment is terminated before that time, in which case the work year will be prorated accordingly.
8. Expenses. The District shall reimburse Administrator for all actual and necessary expenses incurred and paid by him in the conduct of his duties on behalf of the District as the Interim Associate Superintendent of Educational Services, such as meeting expenses, conference expenses and travel and related expenses that occur outside District boundaries and are specifically related to the Interim Associate Superintendent of Educational Services' duties. Administrator's commute and mileage expenses to and from work shall not be compensable or reimbursable. Administrator will submit itemized claims for such expenses and such items claimed must be a proper use of District funds. Administrator shall receive no advance payment or stipend for District related expenses.
9. Abuse of Office or Position. Any paid leave salary provided to Administrator pending an investigation shall be fully reimbursed if Administrator is convicted of a crime involving an abuse of his office or position while serving as the Interim Associate Superintendent of Educational Services, as set forth in Government Code sections 53243 and 53243.4. Any funds for the legal criminal defense of Administrator provided by the District shall be fully reimbursed to the District if Administrator is convicted of an abuse of his office or position while serving as the Interim Associate Superintendent of Educational Services, as set forth in Government Code sections 53243.1 and 53243.4. Further, regardless of the term of this Agreement, if this Agreement is terminated, any cash settlement related to the termination that Administrator receives from the District shall be fully reimbursed to the District if Administrator is convicted of a crime involving an

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abuse of his office or position while serving as the Interim Associate Superintendent of Educational Services, as set forth in Government Code sections 53243.2 and 53243.4.

10. Severability. In the event that one or more of the provisions of this Agreement is void or voidable, the remaining provisions shall remain in full force and effect.

11. Complete Agreement. This Agreement is the full and complete agreement between the parties hereto. Any amendment or modifications from the terms of this Agreement shall be in writing and shall be effective only upon approval of such amendment or modification by the District and Administrator.

IN WITNESS WHEREOF, the parties hereto have duly approved and executed this Agreement on \_\_\_\_\_.

Date: \_\_\_\_\_

\_\_\_\_\_  
Bryan Marcus  
Interim Associate Superintendent of Educational Services

Date: \_\_\_\_\_

\_\_\_\_\_  
Beth Hergesheimer, Board President  
San Dieguito Union High School District

Ratified at a public meeting of the Governing Board on \_\_\_\_\_, 2018.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 10, 2018

**BOARD MEETING DATE:** August 16, 2018

**PREPARED & SUBMITTED BY:** Larry Perondi, Interim Superintendent

**SUBJECT:** VIDEO STREAMING OF BOARD MEETINGS

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### EXECUTIVE SUMMARY

As directed by the Board, a video camera has been installed in the Board Room to record Board meetings. This will be the first meeting to pilot the new camera and fine tune the settings. The meeting will be video-recorded and archived for public access. Options will be presented to the Board regarding video live-streaming and archival of the meetings. This will allow the Board to hold a discussion and provide direction to staff.

### RECOMMENDATION:

It is recommended that the Board hold a discussion regarding the video live-streaming and archival of Board meetings and provide direction to staff.

### FUNDING SOURCE:

General Fund/Unrestricted